

City of  
**SHELBYVILLE**  
Tennessee

**PROCLAMATION BY THE MAYOR AND CITY MANAGER RENEWING  
THE STATE OF EMERGENCY WITHIN THE CITY OF SHELBYVILLE, TENNESSEE,  
CONCERNING THE NOVEL CORONAVIRUS DISEASE (COVID-19) OUTBREAK  
AND PROVIDING FOR A PHASED RE-OPENING OF CITY FACILITIES AND SERVICES**

Executive Order No. 2020-10  
May 20, 2020

**WHEREAS**, the Coronavirus Disease 2019 (“COVID-19”) is a respiratory disease caused by the SARS-CoV-2 virus (the “virus”) that can result in mild or severe symptoms, including fever, cough, and shortness of breath, and can lead to serious illness or death, particularly in the case of older adults and persons with serious chronic medical conditions; and

**WHEREAS**, since late 2019, a significant outbreak of COVID-19 occurred that has spread globally to 216 countries, areas, and territories, deemed a pandemic by the World Health Organization (the “WHO”), which has significantly impacted the health and livelihoods of the citizens of the City of Shelbyville; and

**WHEREAS**, broad-ranging and unprecedented measures have been taken at the local, state, and federal government levels to stem the rate of transmission of COVID-19, including the declaration of a national state of emergency by United States President Donald J. Trump on March 13, 2020, and the declaration of a state of emergency in the State of Tennessee by Governor Bill Lee on March 12, 2020;

**WHEREAS**, in response to the identification and spread of COVID-19 in Tennessee, Governor Lee issued numerous Executive Orders throughout March and April, 2020 to facilitate the treatment and containment of COVID-19, minimize unnecessary person-to-person contact, maintain adequate health care system capacity and supplies, and other measures, including the closing of restaurants for in-person dining, closing certain non-essential businesses, closing certain other businesses for in-person shopping, mandating that citizens stay at home unless engaging in essential activities or services, encouraging businesses to allow employees to telecommute from home, allowing governments and other public bodies to hold meetings through electronic means, limiting access to some public services and the closure of State parks, restricting social gatherings, entertainment, recreational activity and sports events, allowing for remote notarization and the witnessing of documents, and the waiving certain rules and regulations to assist in State and local responses; and

**WHEREAS**, Tennessee’s pandemic response measures have also included the voluntary physical closure of all public and private pre-K schools, K through 12 schools, colleges, and universities across the State, including the Bedford County School District, for the remainder of their respective school years at the behest of Governor Lee, and the substitution of an electronic distance learning curriculum ; and

**WHEREAS**, Tennessee’s pandemic response measures have also included the suspension of certain in-person court proceedings as mandated by Orders of the Tennessee Supreme Court which remain in effect until May 31, 2020;

**WHEREAS**, the City of Shelbyville’s pandemic response measures have included the election to afford public officials the means to participate electronically in public meetings, the adoption of health safety protocols and closure of certain facilities, and implementation of a modified work schedule since March, 2020 for certain governmental departments, offices, and services, all in compliance with State and federal guidance and directives for the safety of the public and employees; and

**WHEREAS**, on April 24, 2020, Governor Lee and his appointed Economic Recovery Group did issue “Tennessee Pledge”, the State’s rollout of guidance and best practices for Tennessee businesses in 89 of the State’s 95 counties, including Bedford County, to keep employees and customers safe during the ongoing COVID-19 pandemic; and

**WHEREAS**, Governor Lee has now issued several additional Executive Orders relaxing certain previously imposed prohibitions and allowing for the reopening of certain businesses and activities in 89 of Tennessee’s 95 counties, including Bedford County; and

**WHEREAS**, on May 6, 2020 Governor Lee issued Executive Order No. 34 *“An Order Extending Until June 30, 2020, Executive Order No. 16 Temporarily Permitting Safe, Open, and Transparent Public Meetings by Electronic Means to Preserve and Increase the Containment of COVID-19”* allowing local governments the option of conducting public meetings through electronic means; and

**WHEREAS**, on May 12, 2020, Governor Lee issued Executive Order No. 36 *“An Order Suspending Provisions of Certain Statutes and Rules and Taking Other Necessary Measures in Order to Facilitate the Treatment and Containment of COVID-19”* to be effective May 18, 2020 through June 30, 2020, which consolidated multiple provisions contained in Executive Orders Nos. 15, 19, 20, 24, 28, and 32 and extended certain state deadlines; and

**WHEREAS**, the United States continues to experience the effects of the COVID-19 pandemic, including the profound disruptions and challenges presented to commerce, employment, healthcare services, governmental services, and the operations of other entities and organizations; and

**WHEREAS**, the federal Centers for Disease Control and Prevention (the “CDC”) and other leading medical experts continue to encourage social distancing, effective personal hygiene practices, and other measures to contain and slow the spread of the virus; and

**WHEREAS**, as of May 19, 2020, according to WHO, there have been 4,801,202 confirmed positive cases of COVID-19 resulting in 318,935 deaths world-wide; and

**WHEREAS**, as of May 20, 2020, according to CDC, there have been 1,528,235 confirmed or presumptively confirmed positive cases of COVID-19 in the United States, across all 50 states, the District of Columbia, Puerto Rico, Guam, the Northern Mariana Islands, and US Virgin Islands, resulting in 91,664 deaths; and

**WHEREAS**, as of May 19, 2020, according to the Tennessee Department of Health, there have been 18,532 confirmed or presumptively confirmed positive cases of COVID-19 in the State of Tennessee, resulting in 309 deaths and 1,515 hospitalizations; and

**WHEREAS**, as of May 19, 2020, according to the Tennessee Department of Health, Bedford County, Tennessee had a total of 259 confirmed positive cases of COVID-19, out of which 197 persons have recovered and 4 persons have unfortunately died, for an active case count of 58 people currently with a confirmed positive diagnosis of COVID-19; and

**WHEREAS**, as of May 19, 2020, the total number of confirmed cases in Bedford County is still significantly higher than the number of confirmed cases in surrounding rural counties of similar population size, including the adjacent counties of Marshall County with 26 confirmed cases, Lincoln County with 17 confirmed cases, Metropolitan Lynchburg Moore County with 3 confirmed cases, and Coffee County with 63 confirmed cases; and

**WHEREAS**, the Tennessee Commissioner of Health, Dr. Lisa Piercey, announced that a food processing and packaging facility in the City of Shelbyville has been confirmed to have a cluster of COVID-19 cases associated with its employees and their contacts according to the State Health Department guidelines; and

**WHEREAS**, the corporate owner of this facility in has another processing and packaging plant located in middle Tennessee that has also been identified as having a cluster of COVID-19 related cases; and

**WHEREAS**, the identification of a cluster of COVID-19 cases in the City of Shelbyville and the circumstances surrounding it is of great concern to City officials, and is likely to contribute to the continued spread and identification of additional cases of COVID-19 in Bedford County at a higher rate than most other counties in Tennessee, which is a condition of danger to the health, welfare, safety, and economic wellbeing of the citizens of the City of Shelbyville and may result in an interruption of municipal services to the public; and

**WHEREAS**, it is advisable and prudent to continue to be proactive in adopting local measures to prevent the spread of the virus and to aid in its containment within our community while phasing in the re-opening of certain City governmental offices and services; and

**WHEREAS**, safeguarding the life and property of its citizens is an innate responsibility of the City of Shelbyville, the Mayor and City Council, its officers and employees; and

**WHEREAS**, State law and the City Charter bestows police powers upon the City and authorizes it to act and to regulate in the interests of public health and welfare; and

**WHEREAS**, pursuant to the “*Mutual Aid and Emergency and Disaster Assistance Agreement Act of 2004*” (the “*Act*”) found in *Tennessee Code Annotated* (“*TCA*”) § 58-8-101 *et. seq.*, the Mayor of the City of Shelbyville is authorized by § 58-8-104 to declare a local state of emergency (as defined in § 58-2-101(7) and § 58-8-102(5)) by executive order consistent with and governed by § 58-2-110(3)(A)(v); and

**WHEREAS**, *TCA* § 58-2-110(3)(A)(v) authorizes the City, upon the declaration of a state of emergency by the Mayor, to waive certain procedures and formalities otherwise required of the City by law; and

**WHEREAS**, pursuant to the *Act*, with the declaration of a state of emergency the City may be entitled to cost reimbursement as provided in *TCA* § 58-8-111; and

**WHEREAS**, pursuant to *TCA* § 38-9-102 the City Manager of the City of Shelbyville is authorized to declare a local state of civil emergency as defined in *TCA* § 38-9-101(2)(B); and

**WHEREAS**, on March 20, 2020, through a proclamation issued under City of Shelbyville, Tennessee Executive Order No. 2020-01, Mayor Wallace Cartwright and City Manager Shanna Boyette declared a local state of emergency in the City of Shelbyville, encompassing both emergency and civil emergency under the purview of the respective *TCA* Titles 38 and 58, due to the COVID-19 pandemic; and

**WHEREAS**, the local state of emergency/civil emergency has been renewed by subsequent proclamations of Mayor Wallace Cartwright and City Manager Shanna Boyette, pursuant to City of Shelbyville, Tennessee Executive Orders No. 2020-02 issued on March 26, 2020, No. 2020-03 issued on April 2, 2020, No. 2020-04 issued on April 9, 2020, No. 2020-05 issued on April 16, 2020, No. 2020-06 issued on April 23, 2020, No. 2020-07 issued on April 30, 2020, No. 2020-08 issued on May 7, 2020, and No. 2020-09 on May 14, 2020; and

**WHEREAS**, the undersigned Mayor and City Manager of the City of Shelbyville have made such observations and investigations necessary, including communications with the Governor’s Office, the Bedford County Mayor, the Bedford County Emergency Management Agency, and the Bedford County Health Department, to determine in their judgment that the state of emergency continues to exist within the jurisdiction of the City of Shelbyville that has resulted or may result in substantial injury or harm to the population, or substantial damage to or loss of property; and

**WHEREAS**, it is necessary and proper for the Mayor and City Manager to exercise their respective authorities to renew a state of emergency/civil emergency as granted by State law to minimize the immediate and significant danger to the health, safety and welfare of the citizens, residents, visitors, and employees of the City of Shelbyville.

**NOW, THEREFORE, BE IT PROCLAIMED AND ORDERED BY THE MAYOR AND CITY MANAGER OF THE CITY OF SHELBYVILLE, TENNESSEE, BY VIRTUE OF THE RESPECTIVE POWERS AND AUTHORITIES VESTED IN THEM, AS FOLLOWS:**

**Section 1.** The local State of Emergency first declared in Executive Order No. 2020-01 on March 20, 2020 for The City of Shelbyville, which has previously been extended through May 22<sup>nd</sup> by subsequent Executive Orders, is hereby renewed for an additional seven (7) days within the jurisdiction of The City of Shelbyville in accordance with TCA § 58-2-110.

**Section 2.** The provisions of the previously issued the City of Shelbyville Executive Orders No. 2020-01 issued on March 20, 2020, No. 2020-02 issued on March 26, 2020, No. 2020-03 issued on April 2, 2020, No. 2020-04 issued on April 9, 2020, No. 2020-05 issued on April 16, 2020, No. 2020-06 issued on April 23, 2020, No. 2020-07 issued on April 30, 2020, No. 2020-08 issued on May 7, 2020, and No. 2020-09 issued on May 14, 2020 shall remain in full effect unless otherwise amended, modified, or rescinded here within, or by subsequent executive order, and all orders, provisions, and directives included in this Proclamation shall continue through the duration of the State of Emergency, or any additional extension thereof, until amended, modified or rescinded by executive order.

**Section 3.** Beginning Tuesday, May 26, 2020, all City of Shelbyville governmental departments and offices shall resume normal working schedules for its employees and begin to re-open its facilities to more direct access by the public, except for that of the Shelbyville Recreation Center which is scheduled to re-open June 1, 2020. The re-opening shall be in accordance with Exhibit A *“Summary for the Phased Re-opening of Shelbyville City Facilities and Services During State of Emergency”* attached to this Proclamation, while continuing to implement any and all necessary measures for the safety of its employees and the public. Exhibit A to this Proclamation replaces in its entirety Exhibit A to the Proclamation for Executive Order 2020-01 issued on March 20, 2020 titled *“Summary of Procedures for Limited Access to Shelbyville City Facilities and Services During State of Emergency”* which is explicitly rescinded as of Tuesday, May 26, 2020 at 6:00 AM CDT.

**Section 4.** All citizens, businesses, and organizations of the City of Shelbyville are strongly urged to comply with Governor Bill Lee’s Executive Orders and other State and federal guidance to contain the spread of COVID-19, including adhering to business re-opening guidelines in Tennessee Pledge, health and safety protocols, and the practice of social distancing measures.

**Section 5.** This Proclamation shall be promptly distributed to all members of the Shelbyville City Council, all City Department Directors, the Mayor of Bedford County, and shall be distributed to local media outlets.

**Section 6.** This Proclamation shall be promptly filed with the Shelbyville City Recorder Lisa Smith in accordance with TCA § 38-9-102.

**Section 7.** If any provision, sentence, clause, or word of this Proclamation, or any application of it to any individual, group, organization, or business, regardless of legal entity status, or to any circumstance, is held to be illegal, otherwise invalid, or incapable of being enforced by a court of competent jurisdiction, then such provision, sentence, clause, or word shall be excluded to the extent of such illegality, invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the

invalid or unenforceable provision, sentence, clause, or word shall be deemed replaced by another provision, sentence, clause, or word that is valid and enforceable and that comes closest to expressing the intention of such illegal, invalid or unenforceable provision, sentence, clause, or word.

**Section 8.** In accordance with TCA § 58-2-110 the State of Emergency is valid and effective as of Friday, May 22<sup>nd</sup>, 2020 at 12:01 AM Central Daylight Savings Time ("CDT") and shall continue in full force and effect until Friday, May 29, 2020 at 12:01 AM CDT, unless earlier rescinded, and may be incrementally extended for additional seven-day periods as deemed necessary.

*ISSUED* on this the 21<sup>st</sup> day of May, 2020 in Shelbyville, Bedford County, Tennessee.


**CITY OF SHELBYVILLE MAYOR**

  
Wallace Cartwright

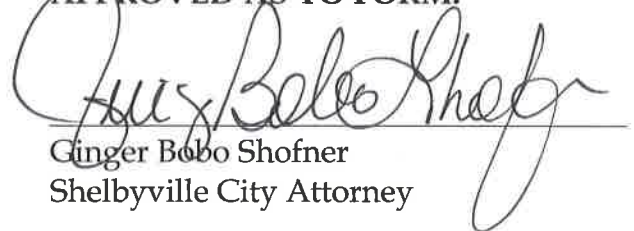
**CITY OF SHELBYVILLE MANAGER**

  
Shanna Boyette

**ATTEST:**

  
Lisa Smith  
Shelbyville City Recorder

**APPROVED AS TO FORM:**

  
Ginger Bobo Shofner  
Shelbyville City Attorney

Filed with the Shelbyville City Recorder

on: 5/21/2020

## **EXHIBIT A**

*to the Proclamation by the Mayor and City Manager Declaring a State of Emergency  
Within the City of Shelbyville, Tennessee Concerning the Novel Coronavirus Disease  
(COVID-19) Outbreak and Providing for a Phased Re-opening of City Facilities and Services  
Executive Order 2020-10 Issued May 21, 2020*

### **"SUMMARY FOR THE PHASED RE-OPENING OF SHELBYVILLE CITY FACILITIES AND SERVICES DURING STATE OF EMERGENCY"**

In accordance with the guidance of Governor Bill Lee as issued through his "Tennessee Pledge" initiative for the re-opening of businesses, governments, and organizations throughout the State, the government of the City of Shelbyville is preparing to return to normal operations by modifying the health safety measures that it put in place in March and April, 2020 in response to the COVID-19 pandemic. In doing so, the City remains dedicated to taking the necessary precautions to prevent exposure in the workplace to the novel coronavirus which causes the COVID-19 disease. The City will continue to follow guidance from public health officials such as the Centers for Disease Control and Prevention ("CDC"), the Tennessee Department of Health, and the Occupational Health and Safety Administration ("OSHA") to further address safety practices in the workplace to prevent and contain the spread of COVID-19 for the welfare of its employees and the general public, and to ensure the continuity of municipal operations and public services during the on-going COVID-19 pandemic.

Beginning Tuesday, May 26, 2020, the City of Shelbyville will halt the temporary modified work schedule put in place on April 6, 2020 and return to regular work schedules for all employees except for those that work in the Shelbyville Recreation Center. Furthermore, the City shall re-open all offices and departments to physical access by the public for in-person counter services, except for the Shelbyville Recreation Center and park facilities, which will have a separate phased-in re-opening for public use to begin June 1, 2020. The City may modify these decisions at any time.

The City of Shelbyville remains committed to following the health safety guidance of "Tennessee Pledge" and asks for any member of the public who has a confirmed case of COVID-19 or who is experiencing COVID-19 symptoms to refrain from conducting their business in-person within a City facility and to utilize alternative means to contact the City. The City further requests that citizens that do conduct business in-person follow good hygiene practices and social distancing guidelines as recommended by public health officials whenever feasible, including wearing a face mask or covering, washing their hands before entering and after leaving any City facility, avoid touching your face with unwashed hands, covering a sneeze or cough with a tissue or their elbow, and avoiding close contact with others.

In order to promote and encourage social distancing guidelines, drive-thru, telephone, mail, email, and on-line services will still be available as previously provided, and citizens are encouraged to call individual departments for administrative assistance in advance.

**Shelbyville City Hall Administrative Building - 201 N. Spring Street, Public Square**

City Hall offices will open for public access for service at the counter. Drive-thru, telephone, mail, email, and on-line services will still be available.

**1. Upstairs Administrative Offices - including the Mayor's Office, City Manager, City Recorder, and City Treasurer**

**Telephone 684-2691**

Payments for property taxes may be made on-line at [www.shelbyvilletn.org](http://www.shelbyvilletn.org) or by the other following methods. Submission of documents, applications, or payments for all other items can be made in-person at the counter or at the drive-through window located to the south of the building off Holland Street or mailed to: The City of Shelbyville, P.O. Box 185, Shelbyville, TN 37162.

**2. Downstairs Building and Codes Department**

**Telephone 684-9001**

Open for in-person counter service. Inquiries to the department can be made by telephone at 684-9001 or by email. Employee email addresses available at the City's website at [www.shelbyvilletn.org](http://www.shelbyvilletn.org).

**3. Downstairs Planning and Community Development Department**

**Telephone 684-9001**

Open for in-person counter service. Inquiries to the department can be made by telephone at 684-9001 or by email to [doug.caffey@shelbyvilletn.org](mailto:doug.caffey@shelbyvilletn.org).

**Shelbyville Animal Control - 716 Industrial Parkway**

**Telephone 684-6552**

The office and shelter will open for public access, however no shelter volunteers, TN promise students, or community service volunteer projects will take place in the shelter until further notice. Citizens are still encouraged to call 684-6552 for administrative assistance.

**Shelbyville Municipal Airport - 2828 Highway 231 North**

**Telephone 684-1669**

The Airport terminal, runway, and hangars remain open. Citizens are still encouraged to call 684-1669 for administrative assistance.

**Shelbyville Fire Department - administrative office at 111 Lane Parkway**

**Telephone 684-6421**

Non-emergency administrative support may be made in person at the Fire Department in addition to telephone or email. Citizens are still encouraged to call 684-6241 or email [jason.richardson@shelbyvilletnfire.org](mailto:jason.richardson@shelbyvilletnfire.org) for fire report inquiries and questions.



**Shelbyville Parks and Recreation Department - Tulip Tree Drive**

**Telephone 684-9780**

Administrative offices are operational, but the Shelbyville Recreation Center and facilities in the parks remain closed to the public. All events, activities, and programs continue to be cancelled or suspended. For administrative assistance, please call 684-9780.

**Shelbyville Police Department - 109 Lane Parkway**

**Telephone 684-5811**

The front lobby of the Police Department will open for public access. Citizens are still encouraged to call the Police Records office at 684-9948 to make arrangements for reports to be mailed, faxed, or emailed. In addition, for fine inquiries and payments, please call the Records office at 684-9948.

**Shelbyville Public Works Department - Industrial Parkway**

**Telephone 684-2644**

The building will open for public access. Citizens are still encouraged to call 684-2644 for administrative assistance.

**Willowmount Cemetery - 321 Dover Street**

**Telephone 684-5682**

The cemetery remains open. Citizens are still encouraged to call 684-5682 for administrative assistance.

Please monitor the City's website and social media accounts for further developing information.

City website: [www.shelbyvilletn.org](http://www.shelbyvilletn.org)

City Facebook: <https://www.facebook.com/The-City-of-Shelbyville-Tennessee-37160-228063107269385/>

City Twitter: @ShelbyvilleTenn