Mayor and City Council Meetings in 2015

51 Meetings

- 12 Regular Council Meetings
- 11 Regular Study Sessions (Jan. 2015 Study Session was on 12.31.14)
- 9 Executive Sessions
- 7 Special Study Sessions
- 3 Charter Review Sessions
- 3 Budget Review Study Sessions
- 3 Special Emergency Sessions
- 2 Special Sessions
- 1 Joint Session with Planning Commission

46 Resolutions were adopted

32 Ordinances were adopted

BUILDING and CODES DEPARTMENT

ANNUAL REPORT

CALENDAR YEAR 2015

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- Building Permits and Fees per Calendar Year 4
- 1 & 2 Family Dwelling Permits per Calendar Year 5
- Plumbing Permits and Fees per Calendar Year 6
- Sign Permits and Fees per Calendar Year 7
- Electrical Permits and Fees per Calendar Year 8
- Permits at a Glance 9
- Permit Revenue at a Glance 10
- Department Goals 11

OVERVIEW

The **Building Division** has seen increases in permits, revenue, and inspections for calendar year 2015. The upsurge in permit issuance included building, plumbing, and electrical permits. The number of residential building permits revealed a 14 percent increase over that of calendar year 2014. Industrial permits for 2015 were up by 50 percent. Although commercial permit issuance for 2015 was down slightly (-15%) and a downward trend also occurred in the issuance of sign permits; overall, permit issuance increased by over 4.0 percent and revenue increased by over 8.3 percent.

In 2015, the **Codes Division** saw an overall increase of 4.71 percent in code enforcement cases over calendar year 2014. In contrast, a decrease was recorded in City remediated work orders. This increase in codes enforcement cases, coupled with the noticeable decrease in City remediated work orders, can be directly attributed to increased owner/tenant compliance. This dynamic has saved the City both administrative costs and work order costs. In 2015, the codes office also made changes in job duties and administrative procedures to bring our department in compliance with the requirements set forth in Chapter One of the *2009 International Property Maintenance Code*. The benefit of these changes will allow additional field inspection time for the Property Maintenance Inspector.

A look ahead at 2016 forecasts even greater increases in permit issuance, revenue collections, and uniform and consistent code enforcement. The department is prepared to enforce the code in a fair and unbiased manner, to treat our customers/citizens with a professional and courteous attitude, and to face the advancements and challenges to come.

Respectfully Submitted,

Monty Kapavik, Director

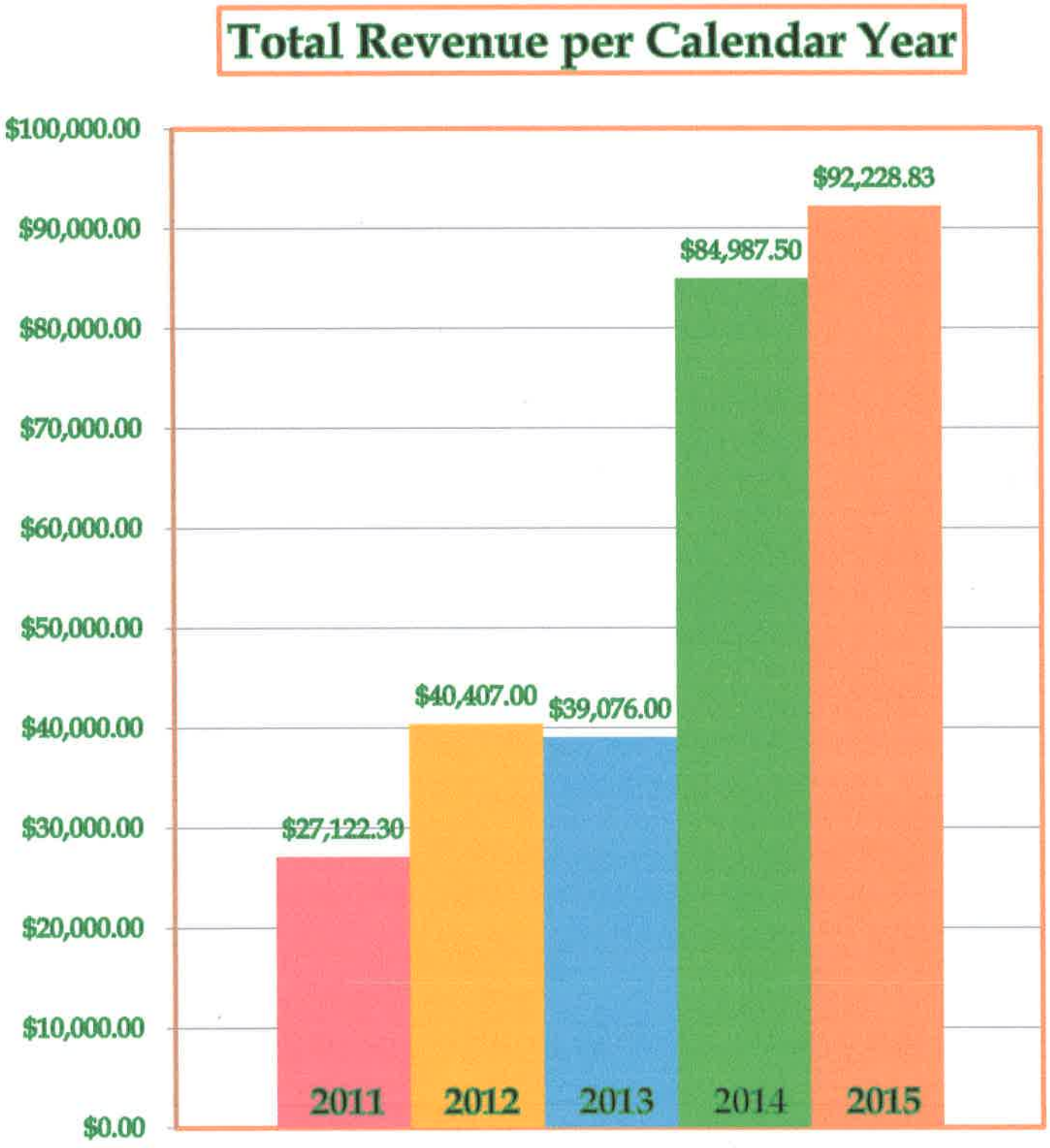
City of Shelbyville

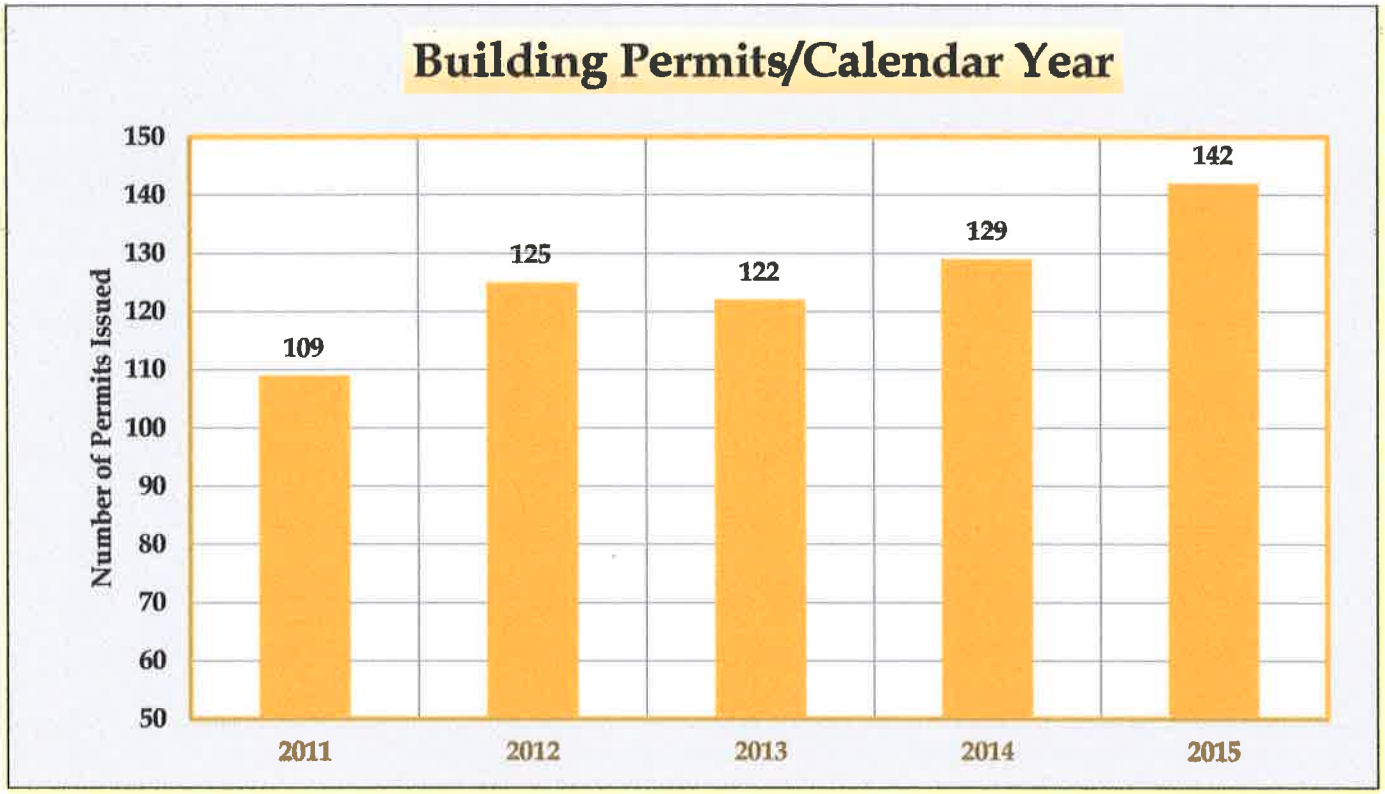
Building & Codes Department

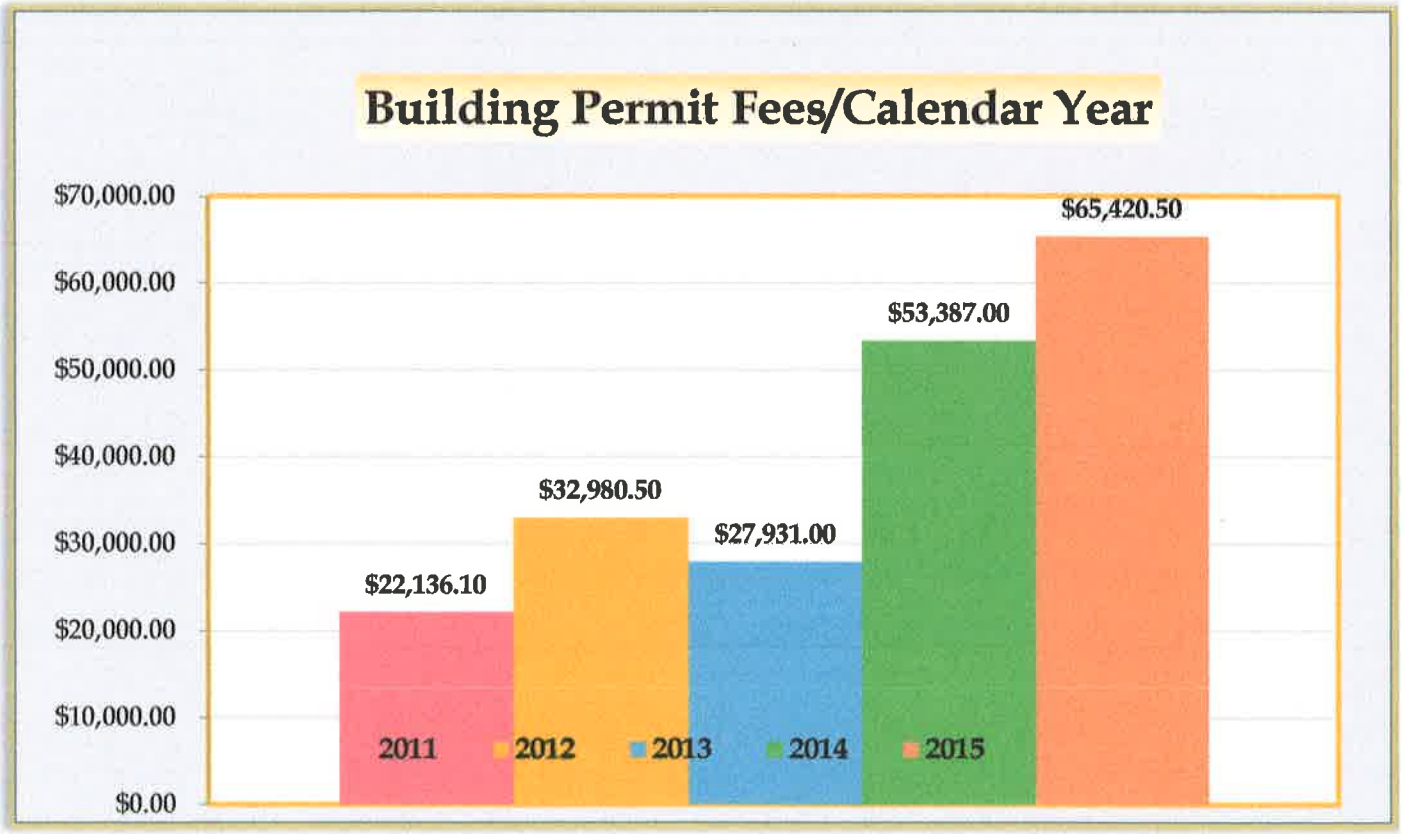
931-684-9001

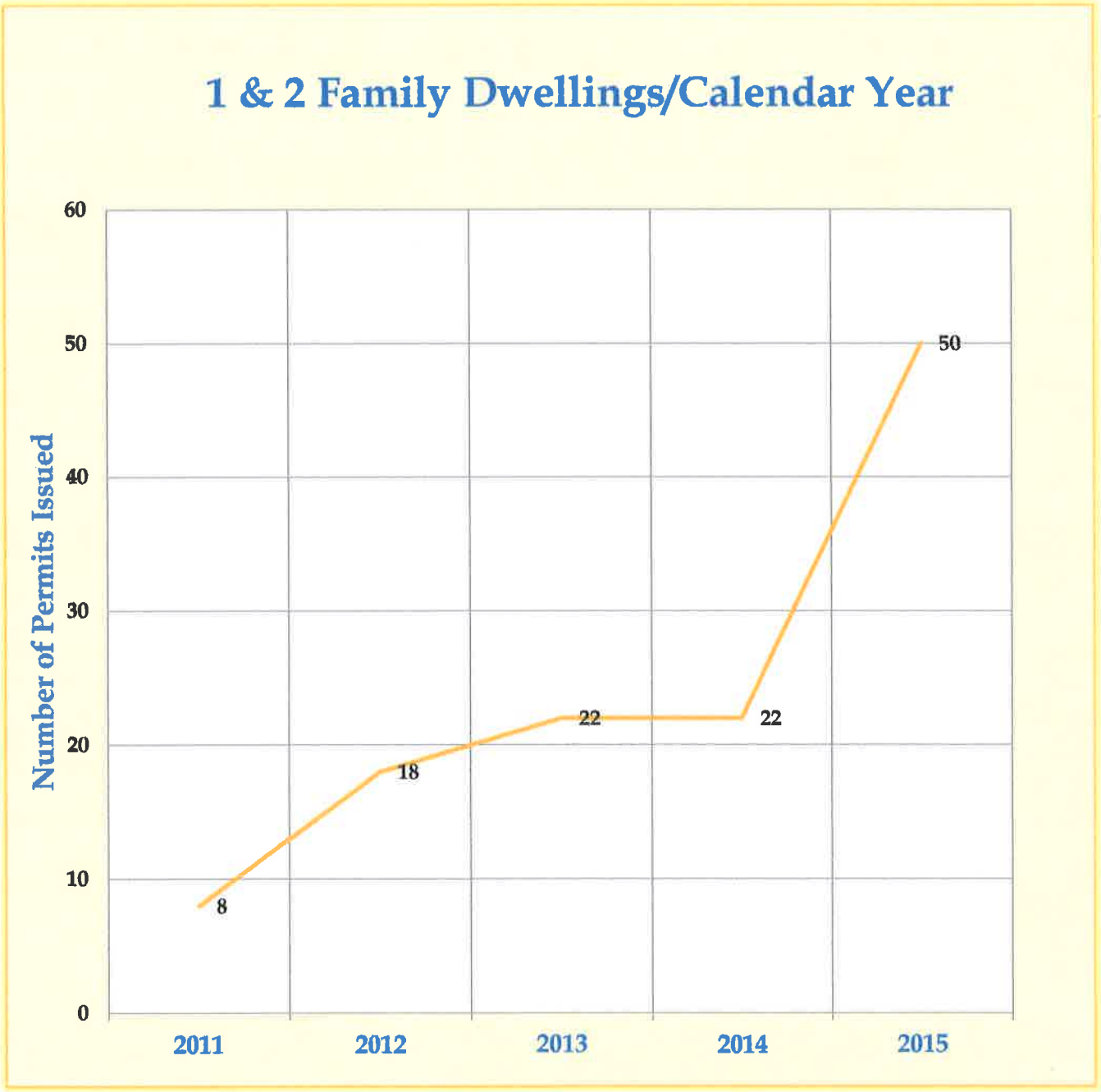
BUILDING and CODES DEPARTMENT ANNUAL REPORT - CALENDAR YEAR 2015

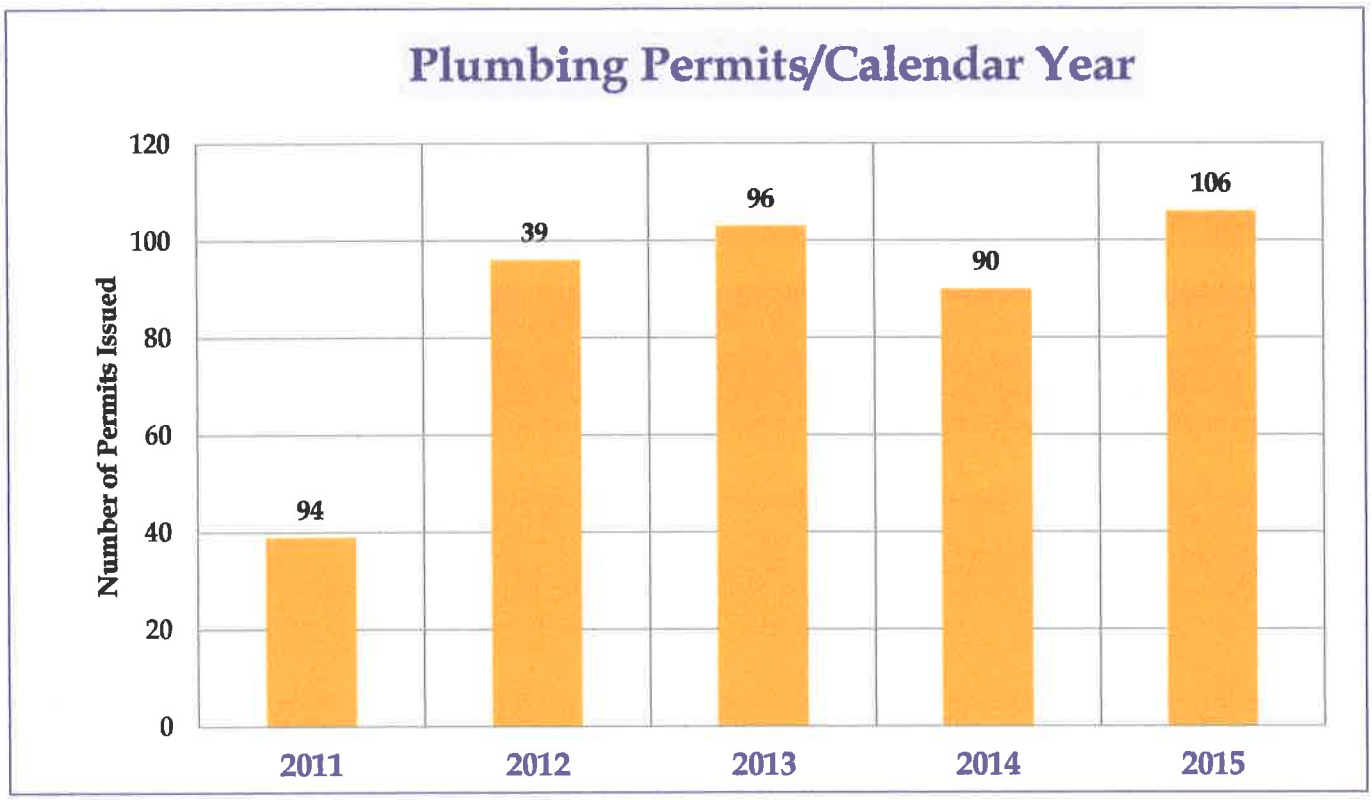
PERMITS	2011	2012	2013	2014	2015	2015 vs. 2014 COMPARISON of no. permits issued
Total Building Permits	109	125	122	129	142	10%
Sign Permits	49	59	62	83	42	-49%
Plumbing Permits	39	96	103	90	106	18%
Mechanical-1 & 2 fam	n/a	n/a	13	35	58	66%
Mechanical-All other	n/a	n/a	14	76	32	-58%
Total Mechanical Permits	n/a	n/a	27	111	90	-19%
Electrical Permits	340	347	262	385	443	15%
Demolition-1&2 family					3	
Demolition-Multifamily					0	
Demolition-Commercial					1	
Demolition-Industrial					0	
New Single Family	6	18	20	20	44	120%
New Duplex - # SF units	2	0	2	2	6	200%
Total 1 & 2 family units	8	18	22	22	50	127%
Single Family-Additions	9	10	4	3	5	67%
Single Family-Misc.	64	56	57	62	47	-24%
Duplex - Additions	0	0	0	0	0	
Duplex - Misc.	0	0	0	0	1	100%
Double-Wides	0	1	0	0	0	
Multi-family-New	2	0	0	3	4	33%
Multi-family-Additions	0	0	0	0	0	
Multi-family-Misc.	0	2	0	4	2	-50%
Commercial-New	2	6	5	3	3	0%
Commercial-Additions	2	2	3	4	1	-75%
Commercial-Misc.	18	24	27	27	25	-7%
Industrial-New	2	0	1	0	1	100%
Industrial-Additions	0	2	0	0	0	
Industrial-Misc.	3	4	3	2	2	0%
Grading Permits	14	10	14	7	15	114%
REVENUE (FEES)						
Building Permits (all)	$22,136.10	$32,980.50	$27,931.00	$53,387.00	$65,420.50	23%
Sign Permits	$1,086.20	$2,394.00	$2,225.50	$2,402.00	$1,222.00	-49%
Plumbing Permits	$900.00	$2,397.50	$3,362.50	$8,410.00	$6,970.00	-17%
Mechanical Permits	n/a	n/a	$1,195.00	$7,360.00	$4,460.00	-39%
Electrical Permits	$1,700.00	$1,735.00	$1,305.00	$1,925.00	$2,215.00	15%
Grading Permits	$1,300.00	$900.00	$1,200.00	$600.00	$1,400.00	133%
Construct. Plans Review	n/a	n/a	$1,857.00	$10,903.50	$10,364.38	-5%
Reinspections	n/a	n/a	n/a	n/a	$75.00	
Misc/Letters of Indemnity	n/a	n/a	n/a	n/a	$101.95	
TOTAL REVENUE	**$27,122.30**	**$40,407.00**	**$39,076.00**	**$84,987.50**	**$92,228.83**	9%
VALUATION						
SINGLE FAMILY (NEW)	$ 1,685,510.00	$ 3,216,031.78	$ 3,279,503.23	$7,671,136.15	134%	
ALL OTHER CATEGORIES	$ 7,084,117.31	$ 4,116,714.16	$ 12,039,013.23	$8,660,063.27	-28%	
TOTAL VALUATION	$ 8,769,627.31	$ 7,332,745.94	$ 15,318,516.46	$16,331,199.42	7%	

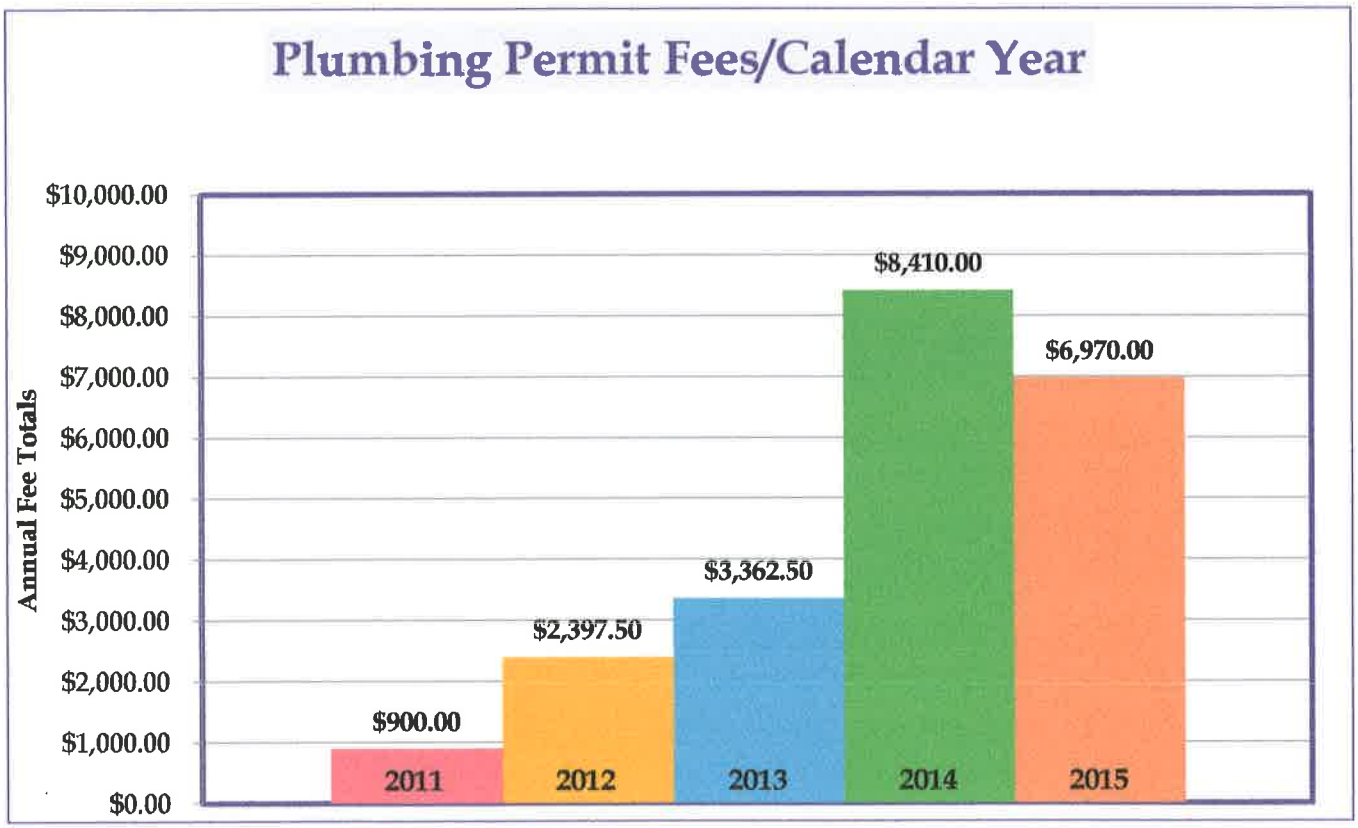

Total Revenue per Calendar Year
$100,000.00
$90,000.00
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$0.00
$27,122.30
$40,407.00
$39,076.00
$84,987.50
$92,228.83
2011
2012
2013
2014
2015

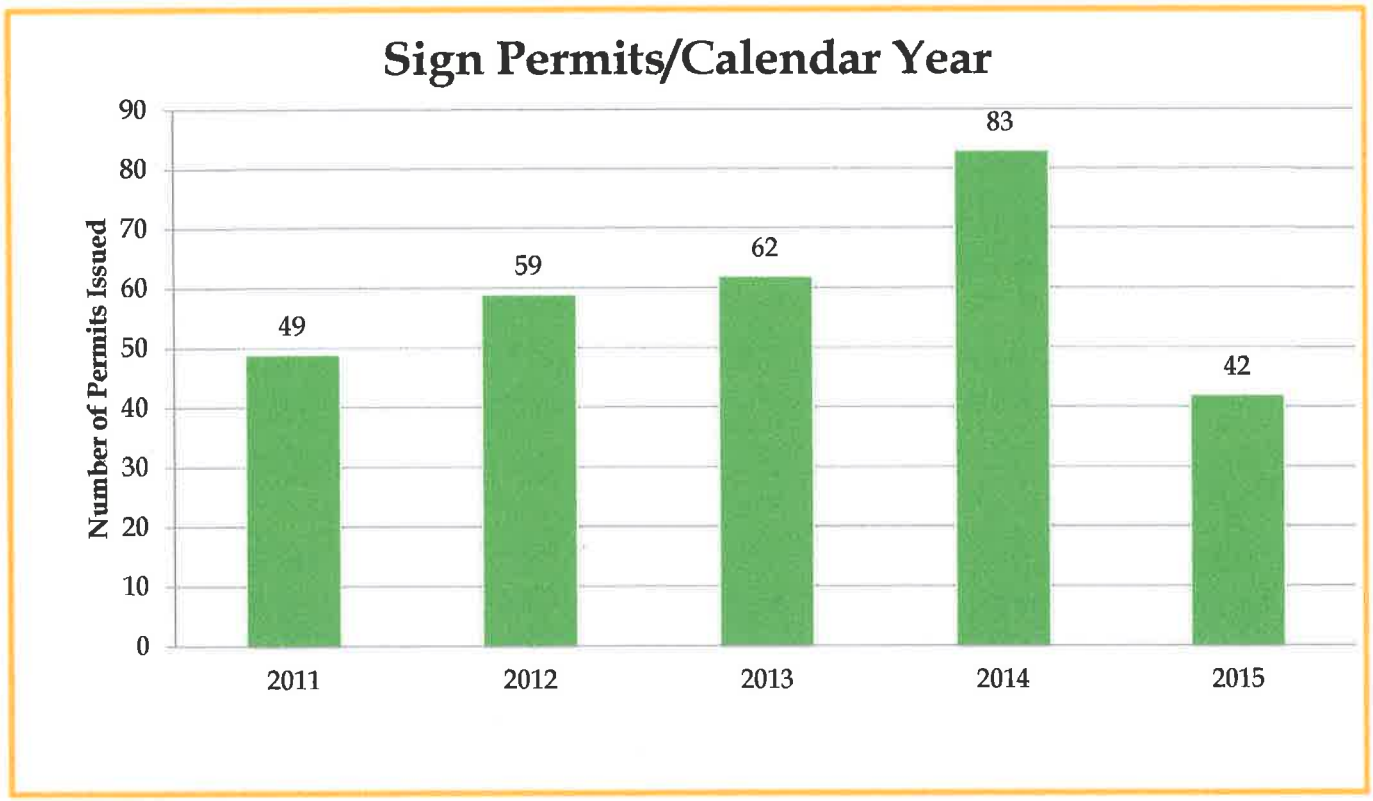

Building Permits/Calendar Year
Number of Permits Issued
150
140
130
120
110
100
90
80
70
60
50
109
125
122
129
142
2011
2012
2013
2014
2015

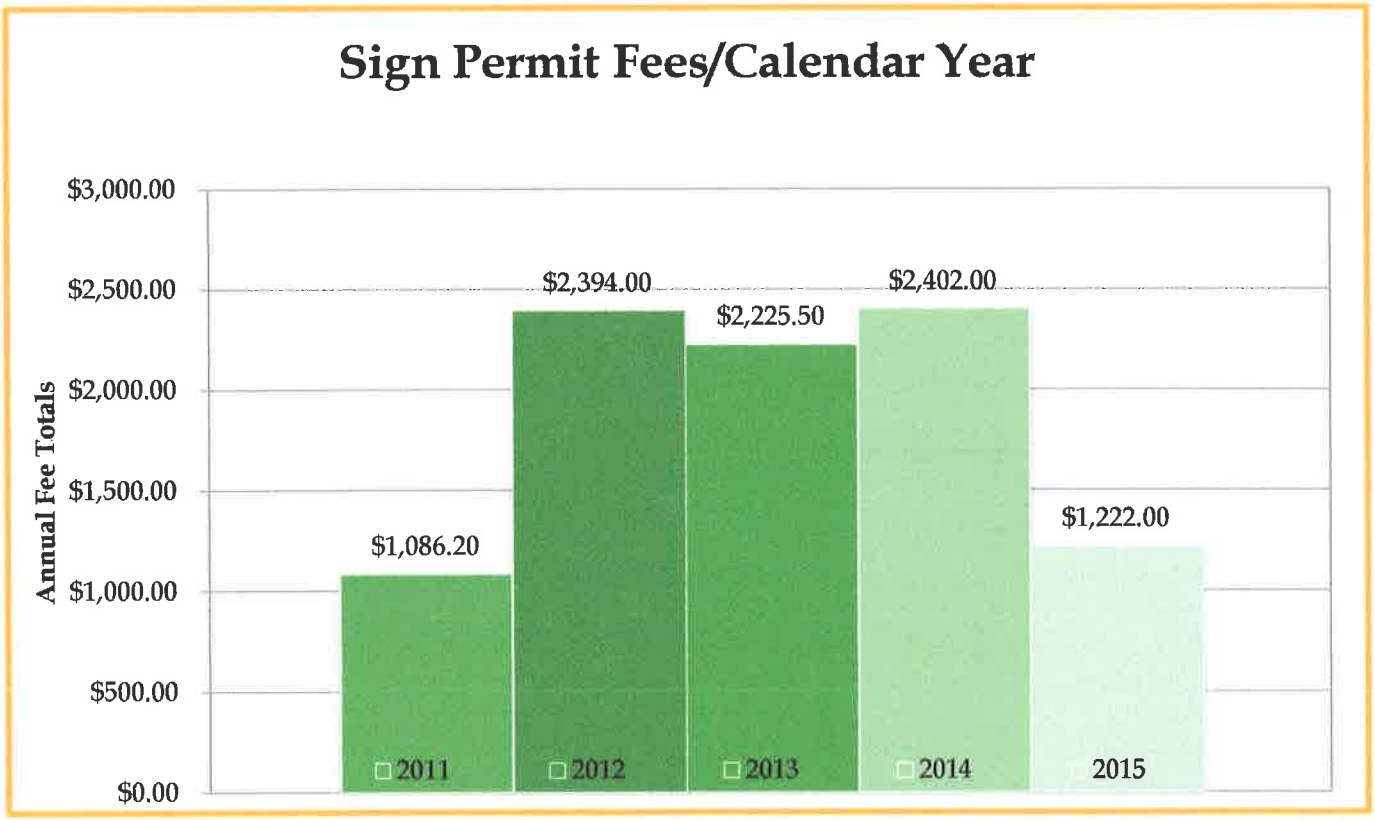

Building Permit Fees/Calendar Year
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$0.00
$22,136.10
$32,980.50
$27,931.00
$53,387.00
$65,420.50
2011
2012
2013
2014
2015

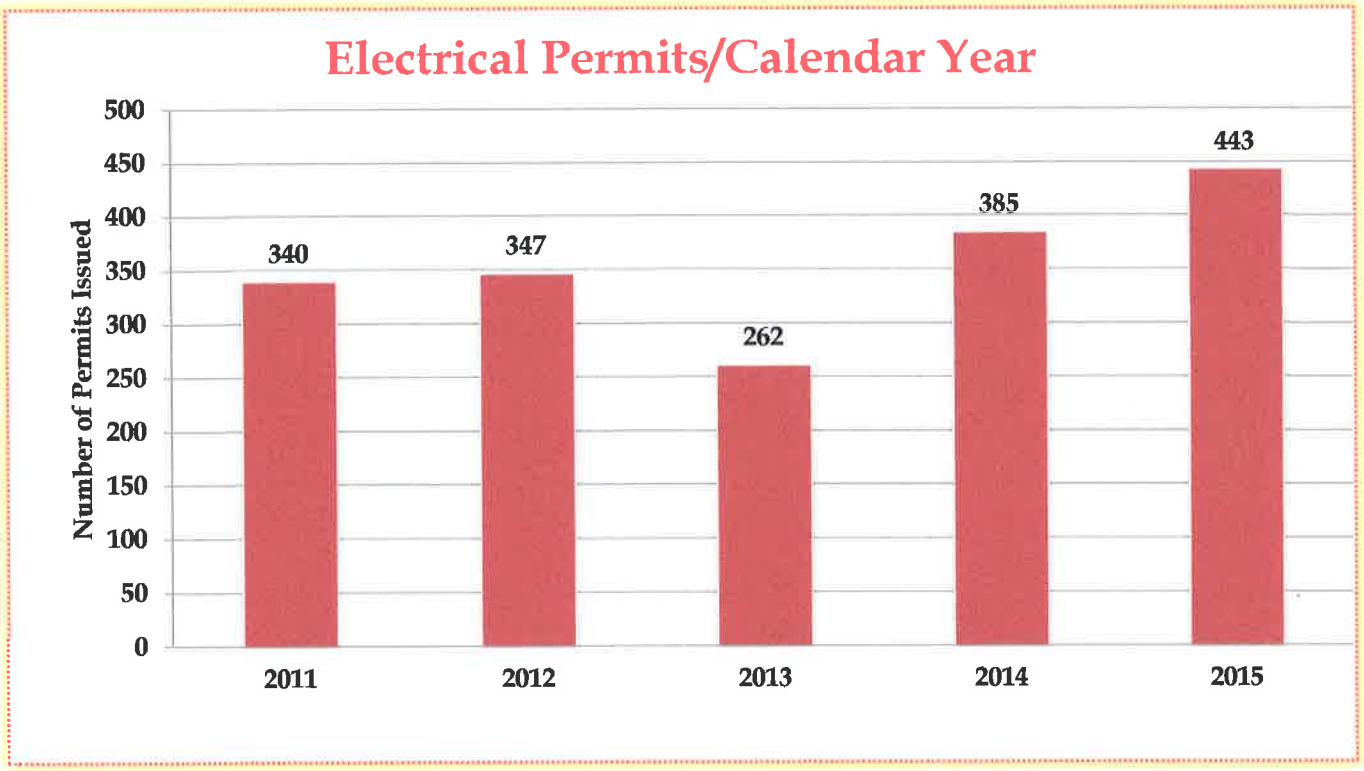

1 & 2 Family Dwellings/Calendar Year
Number of Permits Issued
60
50
40
30
20
10
0
8
18
22
22
50
2011
2012
2013
2014
2015

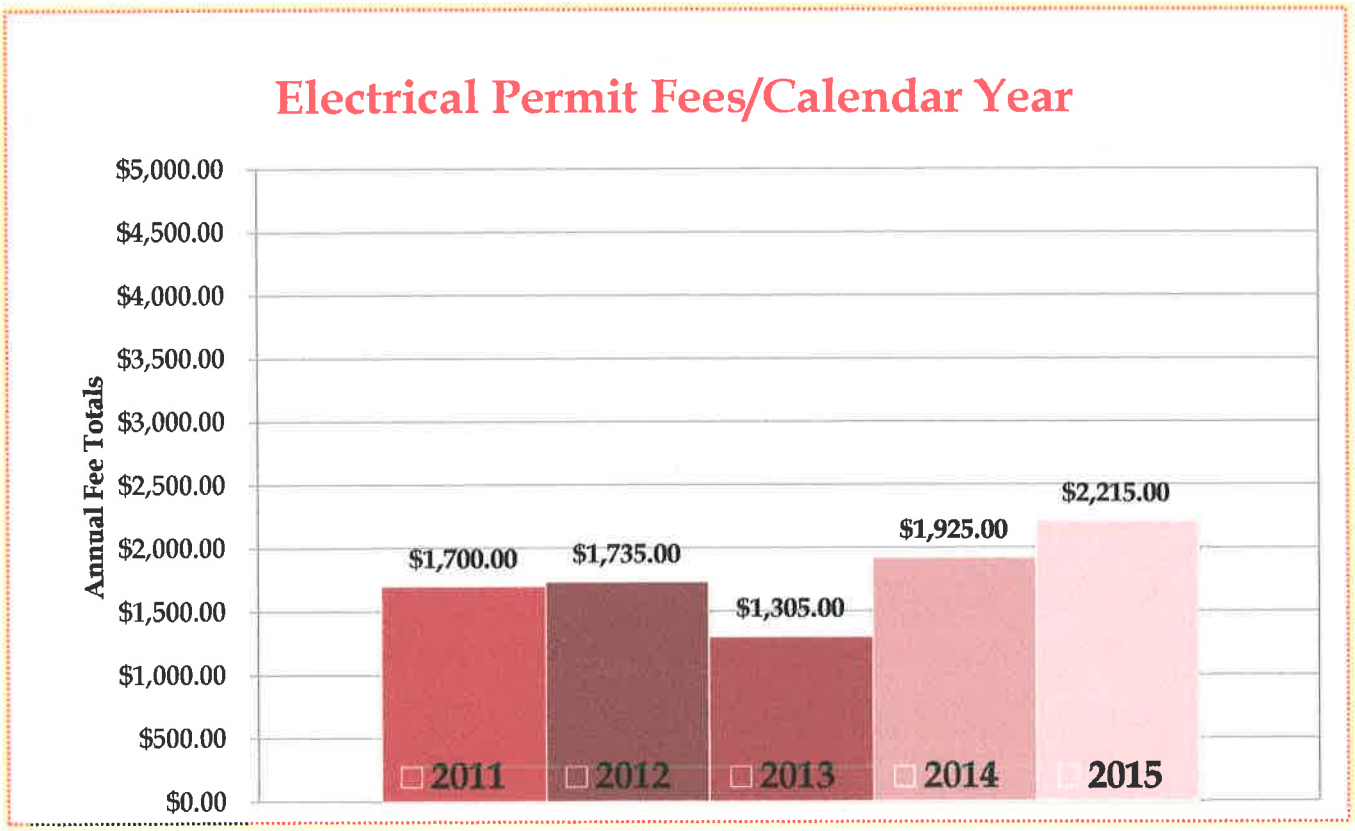

Plumbing Permits/Calendar Year
Number of Permits Issued
120
100
80
60
40
20
0
94
39
96
90
106
2011
2012
2013
2014
2015


Plumbing Permit Fees/Calendar Year
Annual Fee Totals
$10,000.00
$9,000.00
$8,000.00
$7,000.00
$6,000.00
$5,000.00
$4,000.00
$3,000.00
$2,000.00
$1,000.00
$0.00
$900.00
$2,397.50
$3,362.50
$8,410.00
$6,970.00
2011
2012
2013
2014
2015


Sign Permits/Calendar Year
Number of Permits Issued
90
80
70
60
50
40
30
20
10
0
49
59
62
83
42
2011
2012
2013
2014
2015


Sign Permit Fees/Calendar Year
Annual Fee Totals
$3,000.00
$2,500.00
$2,000.00
$1,500.00
$1,000.00
$500.00
$0.00
$1,086.20
$2,394.00
$2,225.50
$2,402.00
$1,222.00
2011
2012
2013
2014
2015


Electrical Permits/Calendar Year
Number of Permits Issued
500
450
400
350
300
250
200
150
100
50
0
340
347
262
385
443
2011
2012
2013
2014
2015


Electrical Permit Fees/Calendar Year
Annual Fee Totals
$5,000.00
$4,500.00
$4,000.00
$3,500.00
$3,000.00
$2,500.00
$2,000.00
$1,500.00
$1,000.00
$500.00
$0.00
$1,700.00
$1,735.00
$1,305.00
$1,925.00
$2,215.00
2011
2012
2013
2014
2015

	2011	2012	2013	2014	2015
Building Permits	109	125	122	129	142
Plumbing Permits	39	96	103	90	106
Mechanical Permits	0	0	27	111	90
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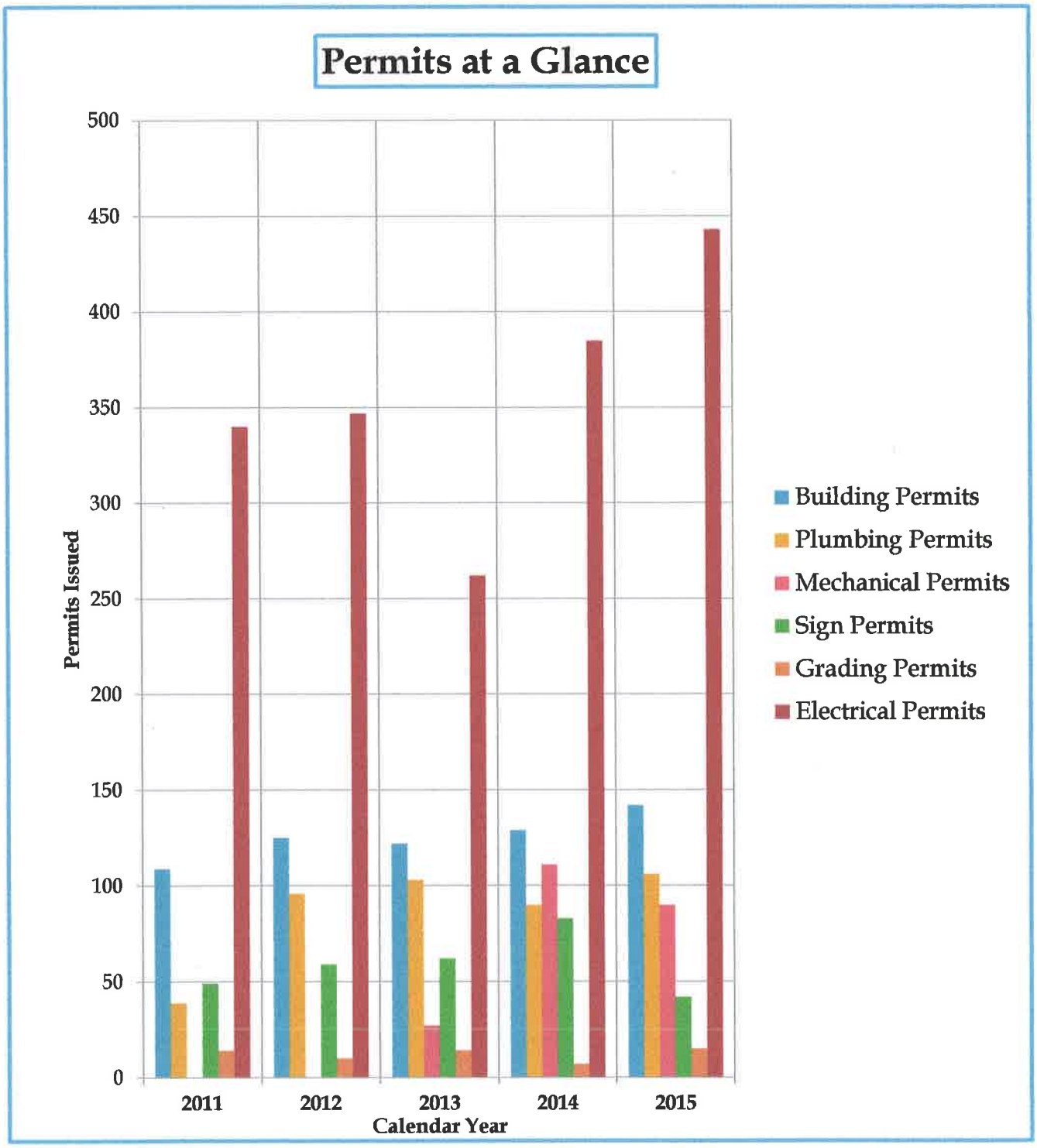
Electrical Permits	340	347	262	385	443



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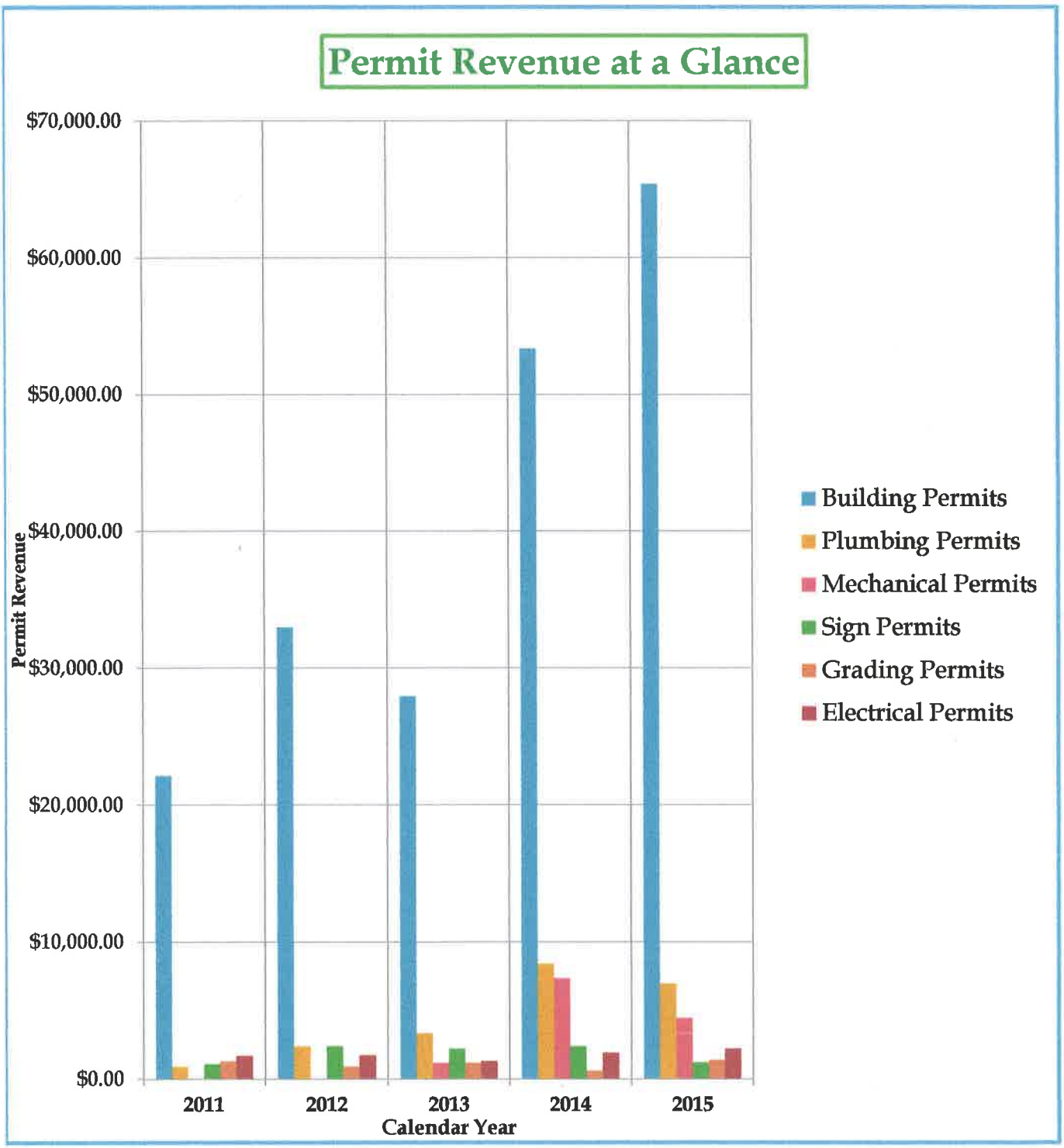

GOALS for 2016

City of Shelbyville

Building & Codes

1) To properly enforce City of Shelbyville and State of Tennessee building code regulations.
2) To conduct inspections always aware of safety for both City staff and others.
3) Create and implement a written disaster response plan; obtain ATC-45 placards and evaluation forms.
4) Create and implement a daily form to track and maintain data for all property maintenance inspections.
5) Increase the number of property maintenance inspections over previous year in a fair and unbiased manner.
6) Building Inspector to: Locate and inspect at least 25 substandard structures/homes within the city of Shelbyville; send repair notices to the owners of said properties; make follow-up inspections until compliance is achieved; cite to City Court those who refuse to comply/remediate.
7) Enhance customer service through employee training.
8) Continue cross-training of staff.
9) Continue acquiring International Code Council (ICC) certifications.
   a) Kathy desires to obtain ICC Residential Inspector certification.
   b) David desires to obtain ICC Commercial Inspector, ICC Residential Mechanical Inspector, and ICC Residential Plumbing Inspector certifications.
   c) Monty desires to obtain ICC Disaster Response Inspector certification.
10) Provide employees with a work environment where teamwork is paramount, ideas are rewarded, creativity and risk-taking are encouraged, and successes are celebrated.

PROPERTY MAINTENANCE

CODES DEPARTMENT

PROPERTY MAINTENANCE DIVISION

2015 ANNUAL REPORT

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Building and Codes Department Annual Report Calendar Year 2015

OVERVIEW

The **Building Division** has seen increases in permits, revenue, and inspections for calendar year 2015. The upsurge in permit issuance included building, plumbing, and electrical permits. The number of residential building permits revealed a 14 percent increase over that of calendar year 2014. Industrial permits for 2015 were up by 50 percent. Although commercial permit issuance for 2015 was down slightly (-15%) and a downward trend also occurred in the issuance of sign permits; overall, permit issuance increased by over 4.0 percent and revenue increased by over 8.3 percent.

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Respectfully Submitted,

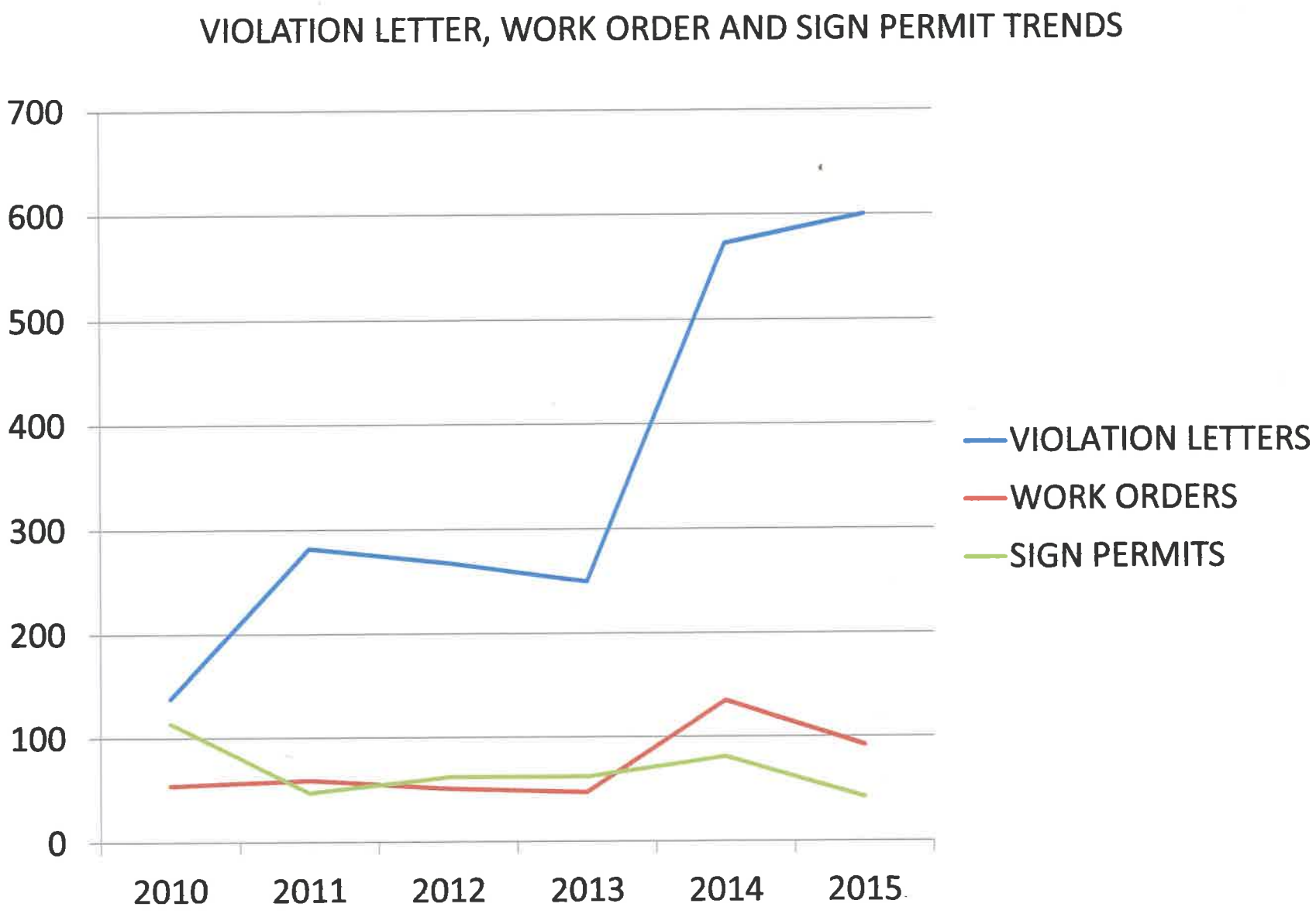
Monty Kapavik, Director

City of Shelbyville

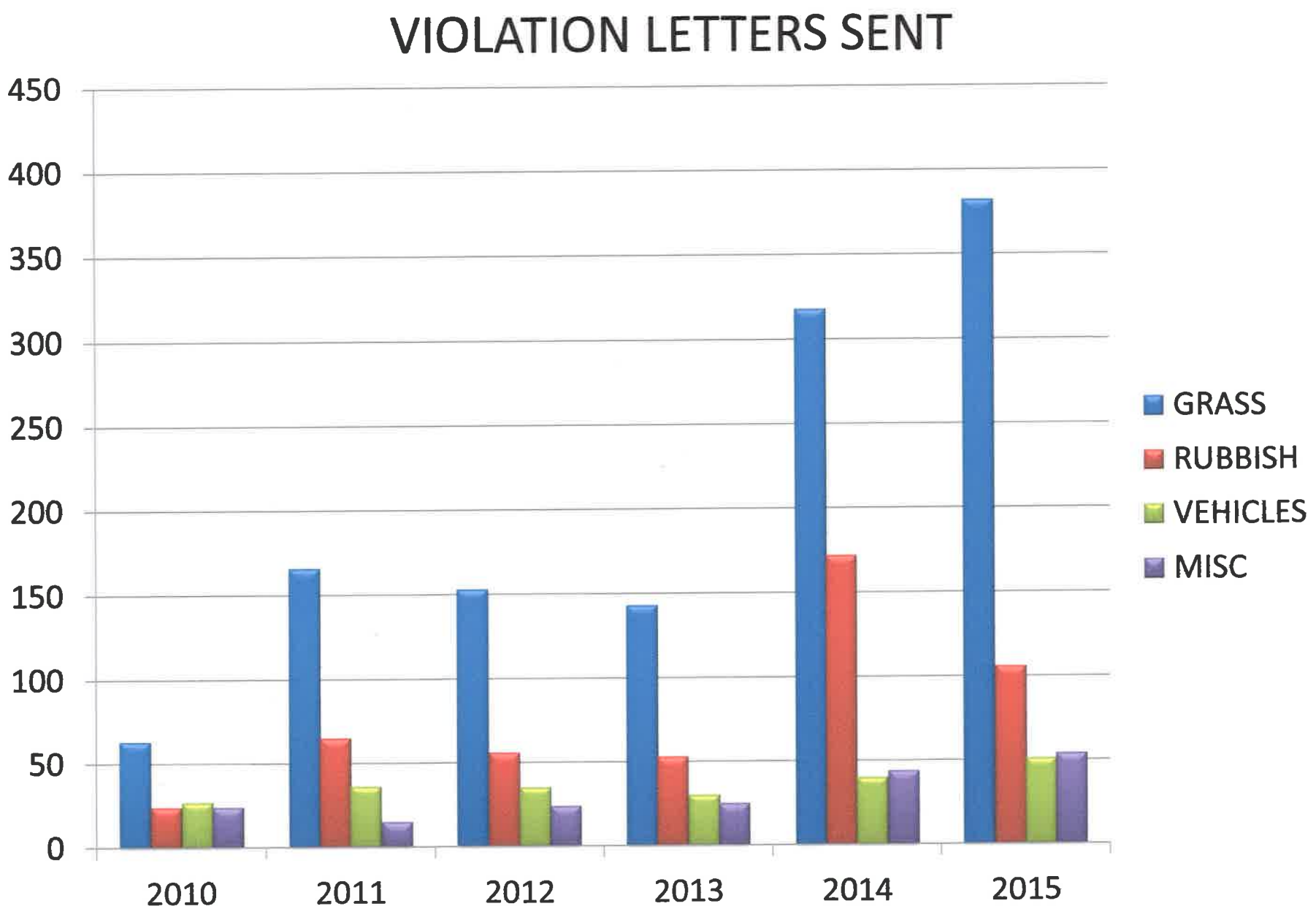
Building & Codes Department

931-684-9001

VIOLATION LETTER, WORK ORDER AND SIGN PERMIT TRENDS


VIOLATION LETTER, WORK ORDER AND SIGN PERMIT TRENDS
700
600
500
400
300
200
100
0
2010
2011
2012
2013
2014
2015
VIOLATION LETTERS
WORK ORDERS
SIGN PERMITS

VIOLATION LETTERS BY THE NUMBERS


VIOLATION LETTERS SENT
450
400
350
300
250
200
150
100
50
0
2010
2011
2012
2013
2014
2015
GRASS
RUBBISH
VEHICLES
MISC

2010 PROPERTY MAINTENANCE VIOLATION LETTERS SENT

GRASS – 63

ACCUMULATION OF RUBBISH – 24

VEHICLE VIOLATIONS – 27

PORCH FURNITURE – 8

STAGNANT WATER – 3

RUNNING AT LARGE – 3

STRUCTURE MAINTENANCE – 1

VISION BLOCKED – 0

OPERATING BUSINESS IN RESIDENTIAL ZONE – 1

BASKETBALL GOAL IN RIGHT OF WAY – 0

FENCE VIOLATION – 1

SIGN VIOLATION – 7

GARBAGE FACILITIES – 0

UNFIT FOR HABITATION – 0

TOTAL – 138

2011 PROPERTY MAINTENANCE VIOLATION LETTERS SENT

GRASS – 166

ACCUMULATION OF RUBBISH – 65

VEHICLE VIOLATIONS – 36

PORCH FURNITURE – 5

STAGNANT WATER – 3

RUNNING AT LARGE – 1

STRUCTURE MAINTENANCE – 1

VISION BLOCKED – 1

OPERATING BUSINESS IN RESIDENTIAL ZONE – 0

BASKETBALL GOAL IN RIGHT OF WAY – 0

FENCE VIOLATION – 1

SIGN VIOLATION – 3

GARBAGE FACILITIES – 0

UNFIT FOR HABITATION – 0

TOTAL – 282

2012 PROPERTY MAINTENANCE VIOLATION LETTERS SENT

GRASS – 153

ACCUMULATION OF RUBBISH – 56

VEHICLE VIOLATIONS – 35

PORCH FURNITURE – 3

STAGNANT WATER – 3

RUNNING AT LARGE – 1

STRUCTURE MAINTENANCE – 2

VISION BLOCKED – 1

OPERATING BUSINESS IN RESIDENTIAL ZONE – 2

BASKETBALL GOAL IN RIGHT OF WAY – 2

FENCE VIOLATION – 0

SIGN VIOLATION – 8

GARBAGE FACILITIES – 0

UNFIT FOR HABITATION – 0

TOTAL – 268

2013 PROPERTY MAINTENANCE VIOLATION LETTERS SENT

GRASS – 143

ACCUMULATION OF RUBBISH – 54

VEHICLE VIOLATIONS – 30

PORCH FURNITURE – 3

STAGNANT WATER – 1

RUNNING AT LARGE – 0

STRUCTURE MAINTENANCE – 6

VISION BLOCKED – 3

OPERATING BUSINESS IN RESIDENTIAL ZONE – 1

BASKETBALL GOAL IN RIGHT OF WAY – 2

FENCE VIOLATION – 1

SIGN VIOLATION – 6

GARBAGE FACILITIES – 0

UNFIT FOR HABITATION – 0

TOTAL – 250

2014 PROPERTY MAINTENANCE VIOLATION LETTERS SENT

GRASS – 318

ACCUMULATION OF RUBBISH – 172

VEHICLE VIOLATIONS – 40

PORCH FURNITURE – 2

STAGNANT WATER – 1

RUNNING AT LARGE – 2

STRUCTURE MAINTENANCE – 12

VISION BLOCKED – 3

OPERATING BUSINESS IN RESIDENTIAL ZONE – 7

BASKETBALL GOAL IN RIGHT OF WAY – 1

FENCE VIOLATION – 2

SIGN VIOLATION – 3

GARBAGE FACILITIES – 9

UNFIT FOR HABITATION – 1

TOTAL – 573

2015 PROPERTY MAINTENANCE VIOLATION LETTERS SENT

GRASS – 382

ACCUMULATION OF RUBBISH – 106

VEHICLE VIOLATIONS – 51

PORCH FURNITURE – 5

STAGNANT WATER – 2

RUNNING AT LARGE – 2

STRUCTURE MAINTENANCE – 12

VISION BLOCKED – 3

OPERATING BUSINESS IN RESIDENTIAL ZONE – 2

BASKETBALL GOAL IN RIGHT OF WAY – 0

FENCE VIOLATION – 1

SIGN VIOLATION – 7

GARBAGE FACILITIES – 3

UNFIT FOR HABITATION – 0

SUBSTANDARD PROPERTY* - 24

TOTAL – 600

*New category starting 2016

VIOLATION LETTERS

2010 VIOLATION LETTER TOTAL = 138

2011 VIOLATION LETTER TOTAL = 282

2012 VIOLATION LETTER TOTAL = 268

2013 VIOLATION LETTER TOTAL = 250

2014 VIOLATION LETTER TOTAL = 573

2015 VIOLATION LETTER TOTAL = 600

6 YEAR TOTAL =2,111

WORK ORDERS BY THE NUMBERS

WORK ORDERS ISSUED
140
120
100
80
60
40
20
0
2010
2011
2012
2013
2014
2015
GRASS
RUBBISH
STRUCTURE
MISC

2010 PROPERTY MAINTENANCE WORK ORDERS ISSUED

GRASS – 52

ACCUMULATION OF RUBBISH – 2

BOARD/SECURE STRUCTURE – 0

OBSTRUCTION OF VISION – 0

DEMOLITION - 0

FALLEN TREE -

TOTAL – 54

2011 PROPERTY MAINTENANCE WORK ORDERS ISSUED

GRASS – 55

ACCUMULATION OF RUBBISH – 4

BOARD/SECURE STRUCTURE – 0

OBSTRUCTION OF VISION – 0

DEMOLITION - 0

FALLEN TREE - 0

TOTAL – 59

2012 PROPERTY MAINTENANCE WORK ORDERS ISSUED

GRASS – 48

ACCUMULATION OF RUBBISH – 2

BOARD/SECURE STRUCTURE – 1

OBSTRUCTION OF VISION – 0

DEMOLITION - 0

FALLEN TREE - 0

TOTAL – 51

2013 PROPERTY MAINTENANCE WORK ORDERS ISSUED

GRASS – 43

ACCUMULATION OF RUBBISH – 3

BOARD/SECURE STRUCTURE – 1

OBSTRUCTION OF VISION – 0

DEMOLITION - 0

FALLEN TREE - 0

TOTAL – 47

2014 PROPERTY MAINTENANCE WORK ORDERS ISSUED

GRASS – 124

ACCUMULATION OF RUBBISH – 6

BOARD/SECURE STRUCTURE – 2

OBSTRUCTION OF VISION – 2

DEMOLITION - 1

FALLEN TREE - 0

TOTAL – 135

2015 PROPERTY MAINTENANCE WORK ORDERS ISSUED

GRASS – 86

ACCUMULATION OF RUBBISH – 5

BOARD/SECURE STRUCTURE – 0

OBSTRUCTION OF VISION – 0

DEMOLITION - 0

FALLEN TREE - 1

TOTAL – 92

WORK ORDERS

2010 WORK ORDER TOTAL = 54

2011 WORK ORDER TOTAL = 59

2012 WORK ORDER TOTAL = 51

2013 WORK ORDER TOTAL = 47

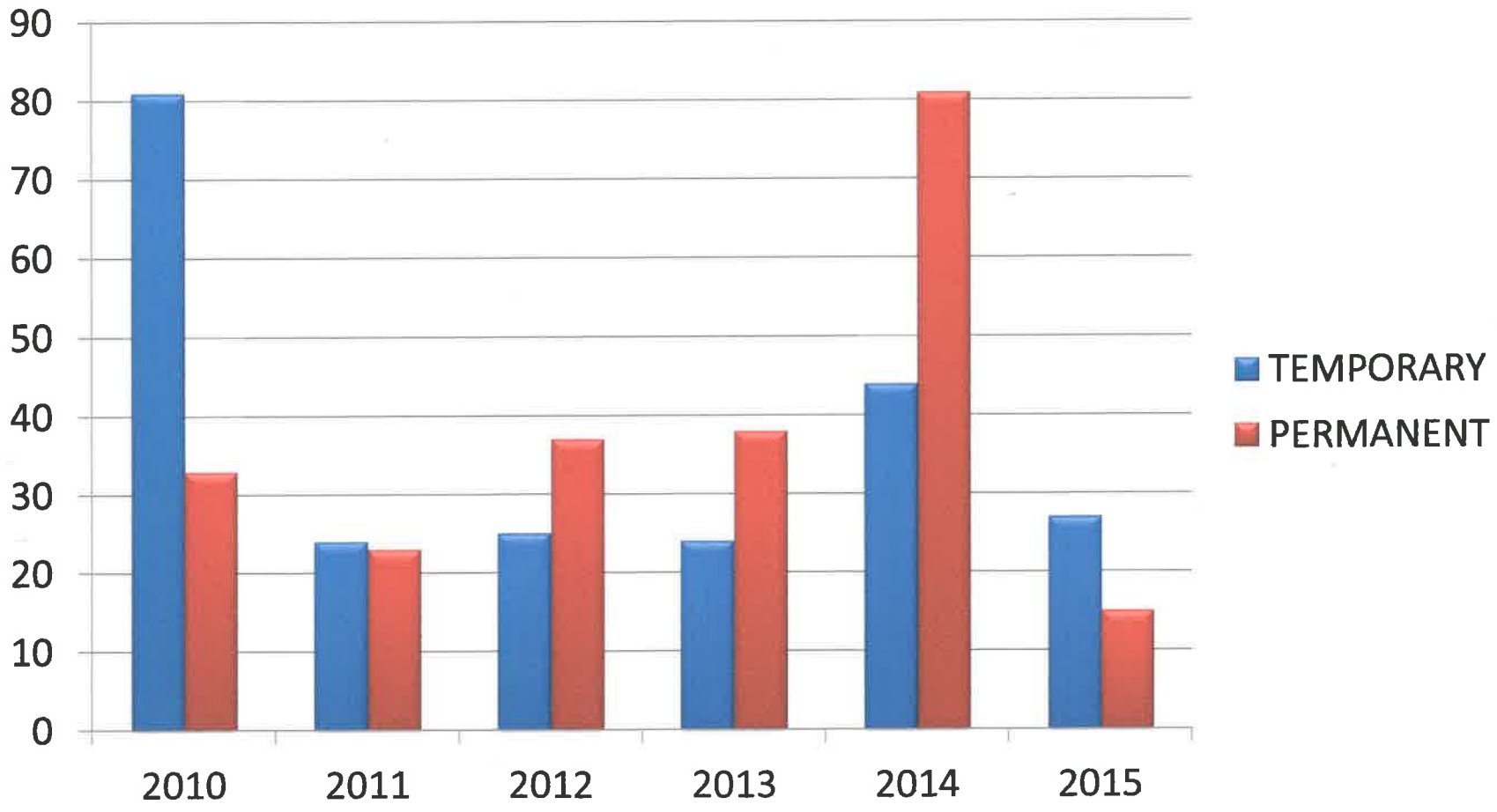
2014 WORK ORDER TOTAL = 135

2015 WORK ORDER TOTAL = 92

6 YEAR TOTAL = 438

SIGN PERMITS BY THE NUMBERS

SIGN PERMITS ISSUED



SIGN PERMITS

2010 SIGN PERMITS ISSUED

TEMPORARY – 81 PERMANENT – 33 TOTAL – 114

2011 SIGN PERMITS ISSUED

TEMPORARY – 24 PERMANENT – 23 TOTAL – 47

2012 SIGN PERMITS ISSUED

TEMPORARY – 25 PERMANENT – 37 TOTAL – 62

2013 SIGN PERMITS ISSUED

TEMPORARY – 24 PERMANENT – 38 TOTAL – 62

2014 SIGN PERMITS ISSUED

TEMPORARY – 38 PERMANENT – 44 TOTAL - 81

2015 SIGN PERMITS ISSUED

TEMPORARY – 27 PERMANENT – 15 TOTAL – 42

6 YEAR TOTAL – 408

GOALS for 2016

City of Shelbyville

Building & Codes

1) To properly enforce City of Shelbyville and State of Tennessee building code regulations.
2) To conduct inspections always aware of safety for both City staff and others.
3) Create and implement a written disaster response plan; obtain ATC-45 placards and evaluation forms.
4) Create and implement a daily form to track and maintain data for all property maintenance inspections.
5) Increase the number of property maintenance inspections over previous year in a fair and unbiased manner.
6) Building Inspector to: Locate and inspect at least 25 substandard structures/homes within the city of Shelbyville; send repair notices to the owners of said properties; make follow-up inspections until compliance is achieved; cite to City Court those who refuse to comply/remediate.
7) Enhance customer service through employee training.
8) Continue cross-training of staff.
9) Continue acquiring International Code Council (ICC) certifications.
   a) Kathy desires to obtain ICC Residential Inspector certification.
   b) David desires to obtain ICC Commercial Inspector, ICC Residential Mechanical Inspector, and ICC Residential Plumbing Inspector certifications.
   c) Monty desires to obtain ICC Disaster Response Inspector certification.
10) Provide employees with a work environment where teamwork is paramount, ideas are rewarded, creativity and risk-taking are encouraged, and successes are celebrated.

HUMAN RESOURCES
ANNUAL REPORT – 2015

******Please Note: The HR Department was formed on June 29, 2015. The following report only reflects data from June 29, 2015 – December 31, 2015 unless otherwise indicated.******

EMPLOYMENT

The Human Resources Department assists applicants and employees with all phases of the employment process. This department oversees recruitment, interviewing, pre-employment testing, background checks, and selection (when applicable). The HR Department works with every City Department on an individual basis.

Personnel File Changes – All personnel files were re-worked and housed in the HR Department. All Confidential/Medical files continue to be housed in the City Recorders office to maintain confidentiality compliance.

Job Description Updates – Job descriptions (JD) are continuing to be revised. A signature and date line were added to all re-worked job descriptions. New applicants review position responsibilities and sign the JD upon applying for said position. A copy is kept in the personnel file with application and all pertinent pre-employment information.

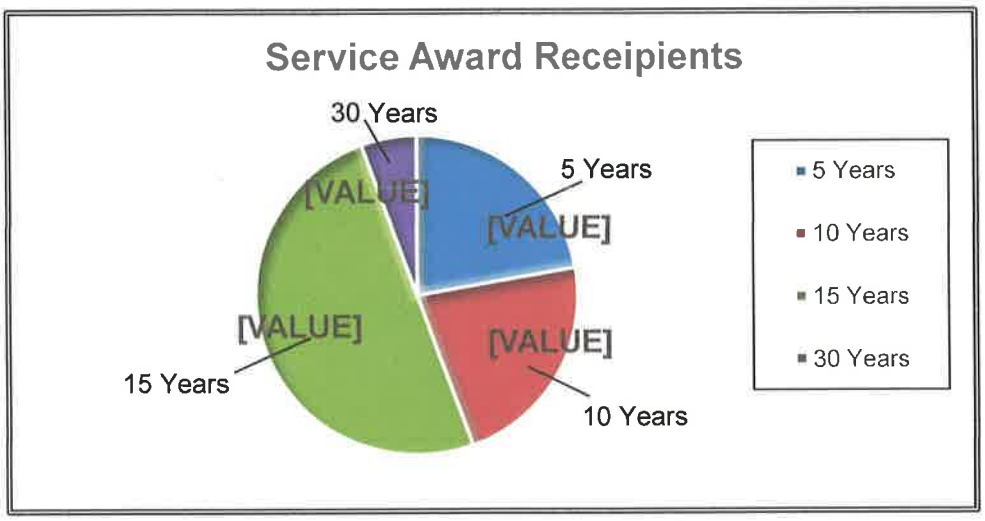
Employee Application Revision & E-mailing Option – The Application for Employment was revised to three (3) pages. It was also created into a "fillable" form on the City website. Potential applicants now have the availability to complete the application in a .pdf "fillable" format and e-mail directly to the HR Department.

New Hires – The total number of budgeted positions were filled in 2015 *(June-December 2015)*:

- Full-Time Positions – Eighteen (18) – Three (3) New & Fifteen (15) Existing Positions
- Part-Time Positions – Nine (9) – All 9 positions were existing positions
- Volunteer Firefighters – Six (6) – All 6 positions were existing positions

Service Awards – Long-term employees were recognized for commitment and dedication to the City during the Employee Appreciation Luncheon in December. Employees received a certificate and service award gift for their corresponding years of service.

18 employees received recognition for 2015.



ADVERTISEMENT/OUTREACH

Job Opportunities have been posted in the Shelbyville Times-Gazette and the City of Shelbyville website and social media. There was a need to increase advertising outlets for additional outreach with open employment positions.

Other Advertising Opportunities –The following media outlets were added in 2015 for additional outreach:

- Goodwill Industries *(via E-mail – All Positions)*
- Shelbyville Parks & Rec. *(Advertising flyer on bulletin boards & screens – All Positions)*
- SBC Chamber of Commerce *(via Website & Facebook flyer – All Positions)*
- TN College of Applied Technology *(via E-mail – On CDL positions only – Job Placement)*

Jobs4TN Online – An account was created on Jobs4tn.gov to advertise open employment positions. This site is sponsored by the TN Department of Labor & Workforce Development and is a FREE online job search service. This allows a broader reach for qualified applicants.

SAFETY

Employee safety is a priority with the Human Resource Department. We want to offer necessary proactive safety solutions, while also managing and/or lowering costs for the City.

Hepatitis B Vaccinations – The City of Shelbyville contracted with Kroger (Shelbyville) to administer Hepatitis B Vaccines to employees in Public Service positions who had previously waived the opportunity to receive the vaccine. The series of three (3) shots are covered by the City BC/BS Health insurance plan under the CDC Preventive vaccines at 100%. Contracting with Kroger has a cost savings of approximately $204.00 for the series of shots per employee.

Worker's Compensation Claims *(January – December 2015)* – Please note the number of Worker's Compensation Claims and Missed Days of Work:

- Number of Worker's Compensation Claims – Thirty-Five (35)
- Cases with Missed Days from Work – Twelve (12)
- Total Number of Missed Days from Work – Four hundred and sixty-seven (467)

POLICY/COMPLIANCE

Personnel Policies and Procedures are being reviewed by the HR Department. There were some policies that needed immediate attention and revision in 2015. Other policies are a work in progress and is a priority to review and revise policies throughout 2016.

Worker's Compensation Policy Revision – The Worker's Compensation policy was revised by City staff with the goal to be in the best interest of City employees and comply with IRS standards. The policy was submitted and Approved by the City Council in November 2015 *(Please see Resolution #41-15).*

Title VI Certification –HR Director, Dawn Hobbs, attended the Annual TDOT Title VI Regional Training and received Coordinator Certification in August 2015.

EMPLOYEE RELATIONS

Employee relations is an important factor in employee retention, maintaining trust, and emphasizing growth for the City of Shelbyville. The HR Department will work to develop positive relationships with new employees and grow relationships with current employees.

Employee Orientation – The HR Department currently meets with all new employees to review the Policy and Procedure manual and answer any questions that the new employee might have in regards to becoming a successful employee with the City of Shelbyville. It is a goal for 2016 to expand new employee orientation to include clear direction on policy, service compliance (Title VI and Title II), safety, and wellness options.

Employee Appreciation Luncheon – The HR Department assisted with organizing the annual employee appreciation luncheon held at the Blue Ribbon Circle on Wednesday, December 16. Service award certificates were presented to long-term employees signed by the City Mayor and City Manager. Those employees were also recognized in the Shelbyville Times-Gazette for their service.

COMMUNITY RELATIONS

The HR Department depends on excellent community relations to develop trust and increase networking opportunities. Relationships are being developed throughout the community, as well as, surrounding City governments.

HR Association Luncheon Hosting – The City of Shelbyville and Resource MFG co-hosted the HR Association meeting at the Shelbyville Municipal Airport in September 2015. Lunch was catered by Southern Connections Catering and the chicken was donated by Tyson Foods. Approximately 25 HR professionals from the Bedford County area attended to network and discuss HR trends.

TRAINING AND DEVELOPMENT

Professional Development is encouraged to remain knowledgeable on current safety and policy updates.

TNPrima Risk Management Conference – The TNPrima Risk Management Conference was attended November 18-20 in Franklin, TN. Beneficial information on Community Engagement, TOSHA regulations, harassment, Workers Compensation, and Safety was received. Additional networking contacts were also made the week of the conference.

Manage
Motivate
Empower
Evaluate
HUMAN
RESOURCES
Recruit
Train
Reward

Shelbyville Police Department
109 Lane Parkway
Shelbyville, Tennessee 37160
Phone 931-684-5811
Fax 931-684-0735

Jan Phillips
Chief of Police

Mike Rogers
Deputy Chief

January 27, 2015

Honorable Mayor, Councilmembers, City Manager, & Citizens of Shelbyville:

The men and women of the Shelbyville Police Department are proud to present the 2015 Annual Report. This report will help to provide a clearer understanding of the structure of our department, our mission, and our accomplishments, as well criminal and traffic related activities and statistical data. It also represents our sincere commitment to serving the citizens of the City of Shelbyville, and to the protection of life and property.

The 2015 calendar year brought about change in the Shelbyville Police Department as the department celebrated several promotions, the retirement of a long time dispatcher, and welcomed several new officers and a new CID assistant. Throughout the year the department also celebrated many accomplishments as highlighted in the following pages.

Members of the Shelbyville Police Department provided and/or participated in many community education programs, and exceeded a total of 4000 hours of professional training. Member professional training included firearms training, accident reconstruction, field officer training, cell phone forensics, and several other areas of training.

The Tennessee Incident Based Reporting System (TIBRS) indicates there were 1,938 reportable incidents reported to the Shelbyville Police Department. Our Criminal Investigations Division conducted over 1100 investigations, made 197 arrests, and cleared 843 offenses representing a clearance rate of 43.5%.

Members of our Uniform Patrol Division had a 4% increase in calls for service in comparison to 2014, answering 13,459 calls for service. Members issued a total of 5417 citations, a 21% increase in comparison to 2014. There was also a 7% increase in arrests in 2015 in comparison to 2014, totaling 2012 arrests. However, despite increased traffic and DUI enforcement, there was a 5% increase in traffic crashes. Members responded to 1108 traffic crashes, 89% of which were injury crashes and 3 fatal crashes (total 4 fatalities).

There was also an increase in total reportable incidents in 2015. Reportable incidents increased 12%. Crimes Against Persons and Crimes Against Property also increased, while Crimes Against Society slightly decreased. Crimes Against Persons increased 12%, Crimes Against Property increased 14%, and Crimes Against Society decreased 3.6%. While the increase in total incidents, Crimes Against Persons, and Crimes Against Property can be dispiriting, it is important to note that Crimes Against Society continue to decrease in recent years.

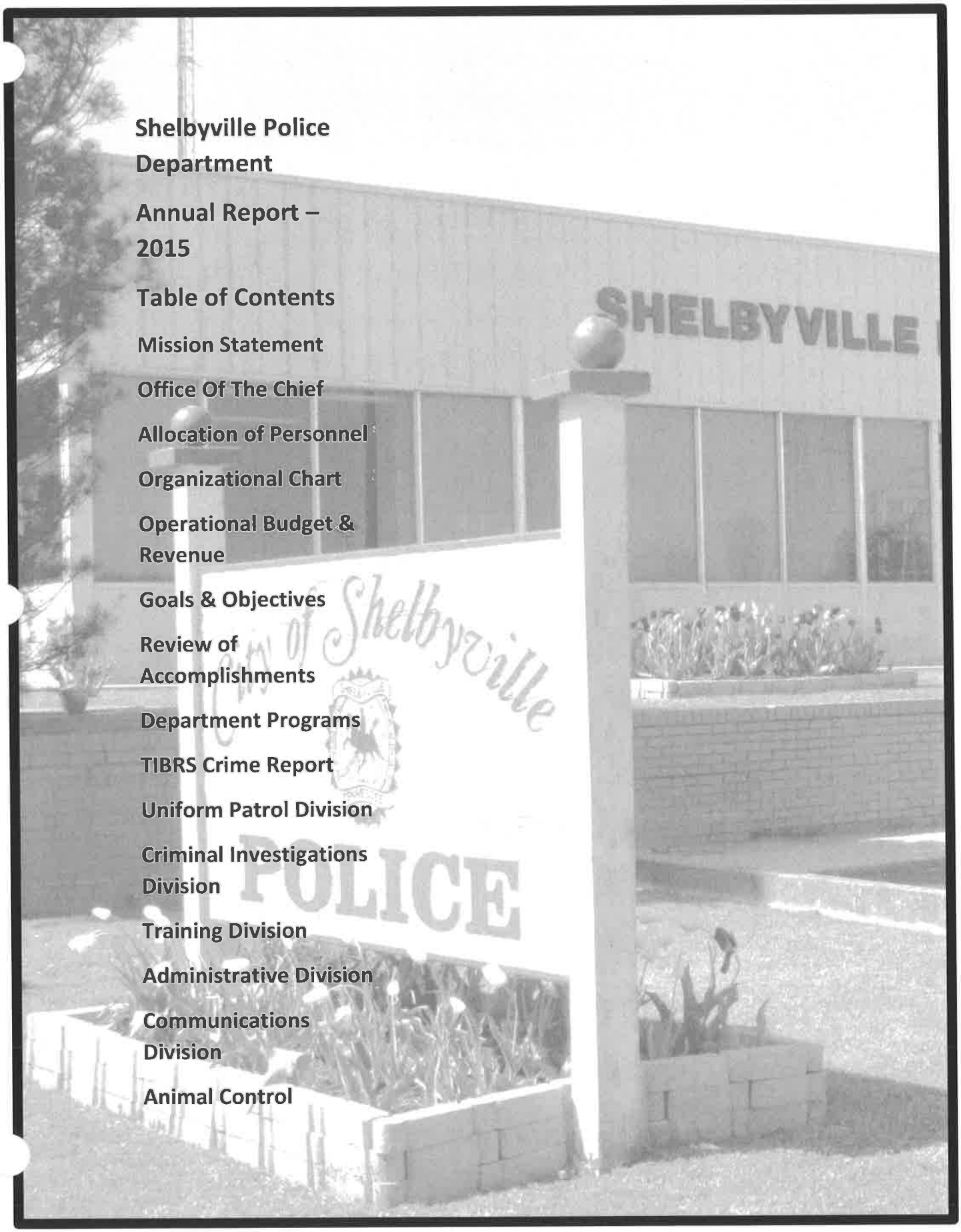
The Shelbyville Police Department is proud of the dedication and service of all members, and will continue its commitment to serving the citizens of Shelbyville and its mission to reduce crime and hold offenders accountable. The individual reports and summaries that follow provide more comprehensive and detailed information of department activities in 2015.

Furthermore, the members of the Shelbyville Police Department would like to express their appreciation for the continued support of our citizens, our Mayor, Councilmembers, and the City Manager and his staff. We are honored to serve the citizens of Shelbyville alongside our elected and appointed officials, and look forward to 2016.

Sincerely,

Chief Jan Phillips, and
The Members of the Shelbyville Police Department

SHELBYVILLE
City of Shelbyville
SHELBYVILLE
TENNESSEE
POLICE



Shelbyville Police Department

Annual Report – 2015

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Criminal Investigations Division

Training Division

Administrative Division

Communications Division

Animal Control

Shelbyville Police Department

Our Mission

The members of the Shelbyville Police Department are sworn in an un-biased aspect where all people regardless of their actions, no matter if they are victims or perpetrators, will be treated equally and fairly. The Shelbyville Police Department is available to assist in the prosecution of any and all criminal acts that occur in our jurisdiction. Our members are available twenty-four hours a day, seven days a week to provide assistance, protection, and to preserve the peace and tranquility of our community.

Our Goals

To provide a community where the people can feel secure and safe in their homes and businesses.

To reduce traffic accidents by all means possible, to make our streets a safe place to travel.

To inform the public of criminal activity that strikes in our community.

To deter criminal activity, with the aid of high visibility patrol.

To maintain a close relationship with our community.

Shelbyville Police Department

Office Of The Chief

Chief Jan Phillips began his career with the Shelbyville Police Department as a Dispatcher in January 1977. In April 1977, he became a Patrolman and graduated from the Tennessee Law Enforcement Training Academy in October 1977. Chief Phillips was promoted to Sergeant in 1979, and Captain in 1991. In 2000, he was promoted to Major, the rank he would serve until his promotion to Chief. In August 2014, Chief Phillips was promoted to serve as the new Chief of Police of the Shelbyville Police Department.

Deputy Chief Mike Rogers began his career with the Shelbyville Police Department as a dispatcher in March 1977. In August of 1977, he became a Patrolman and graduated from the Tennessee Law Enforcement Training Academy in November 1977. In April 1991, he was promoted to Sergeant. In August 1993, Deputy Chief Mike Rogers was promoted to Deputy Chief of the Shelbyville Police Department.

Personnel Assignments 2015

Chief Administration

Chief Jan Phillips
Deputy Chief Mike Rogers

Training Division

Lt. Trey Clanton

Administrative Division

Kim Nash, City Clerk of Court
Aimee Davis, Accreditation Manager
Jonathan Sims, Chaplin
Lilia Torres, Records
Linda Dickerson, Parking

Uniform Patrol Division

Major of Patrol Pat Mathis

Lt. James Wilkerson
Lt. Fred Harvey
Lt. Mike Baker
Ptl. Bobby Peacock
Ptl. Bruce Davis
Ptl. Jeff Goodrich
Ptl. Tory Moore
Ptl. Mitchell Warren
Ptl. John Cooke
Ptl. Jody Shelton
Ptl. Jerry Draine
Ptl. Todd Sanders
Ptl. Ronnie Blankenship
Ptl. David Dye
Ptl. Darrell Hardison
Sgt. Mike Davis
Sgt. Justin Smith
Sgt. Cody King
Sgt. Gregg Loyd
Ptl. Rod Stacy
Ptl. Darrell Birdsong
Ptl. Brock Horner
Ptl. Russ Grubbs
Ptl. Michael Taylor
Ptl. Nathaniel Everhart
Ptl. Jerry Lawrence
Ptl. David Curley
Ptl. Chris Vest
Ptl. Letisia Butler
Ptl. Clint Adams
Ptl. Mark McKinney

Criminal Investigations Division

Lt. Det. Brian Crews
Det. Sam Jacobs
Det. Carol Jean
Sherri Rhodes, CID Assistant
Brittany Wilhoite, CID Assistant
Sgt. Det. Charles Merlo
Sgt. Bill Logue
Det. Cody Swift
Agent Shane George (DTF)
Kerry Dunn, CID Assistant

Communications Division

Wanda DeSplinter
Sandy McCullough
Jo Ann Rogers (Retired)
Linda Bacon
Ed Paine

Animal Control

Director Randy McCullough

Eli Gentry
Caitlin Brady

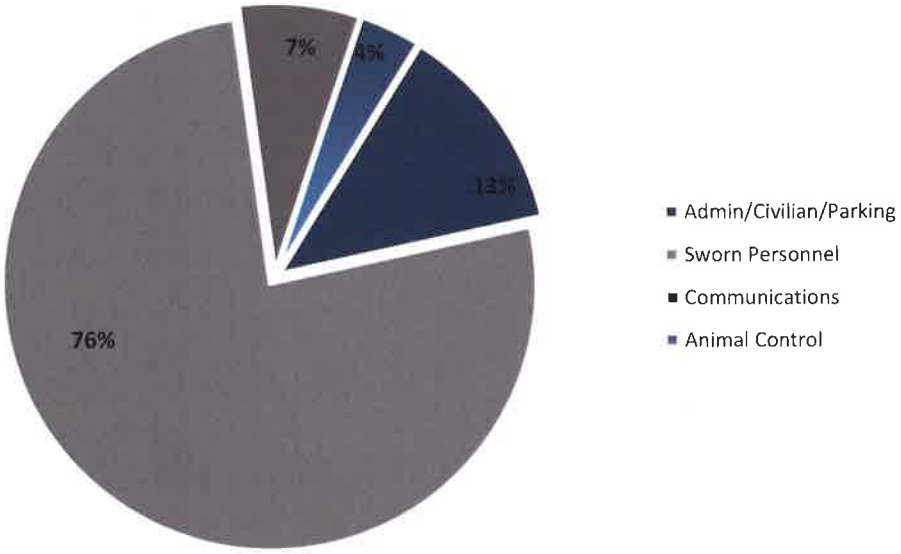
Allocation of Personnel

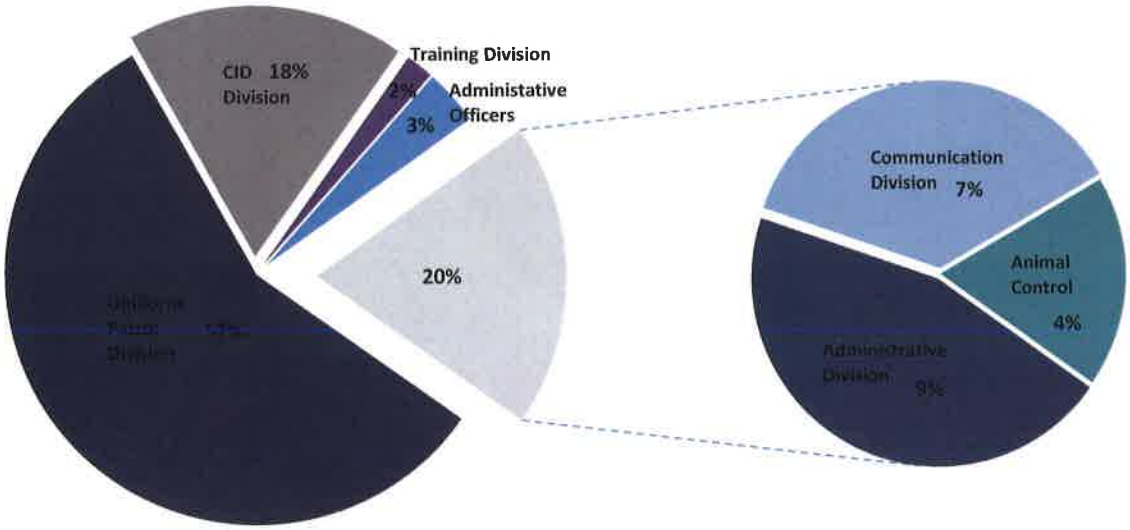
New To Department 2015
Patrolman Mark McKinney
Patrolman Nathaniel Everhart
Patrolman Darrell Hardison
CID Assistant Brittany Wilhoite
Linda Bacon, Dispatcher
Catlin Brady, Animal Control
Ellie Gentry, Animal Control
Chaplin Jonathan Sims

2015 Promotions
Sgt. Justin Smith
Det. Cody Swift

Retired 2015
Dispatcher Jo Ann Rogers

No Longer With Department
Patrolman Jose Garza*
Jessica Walchshauser





Shelbyville Police Department

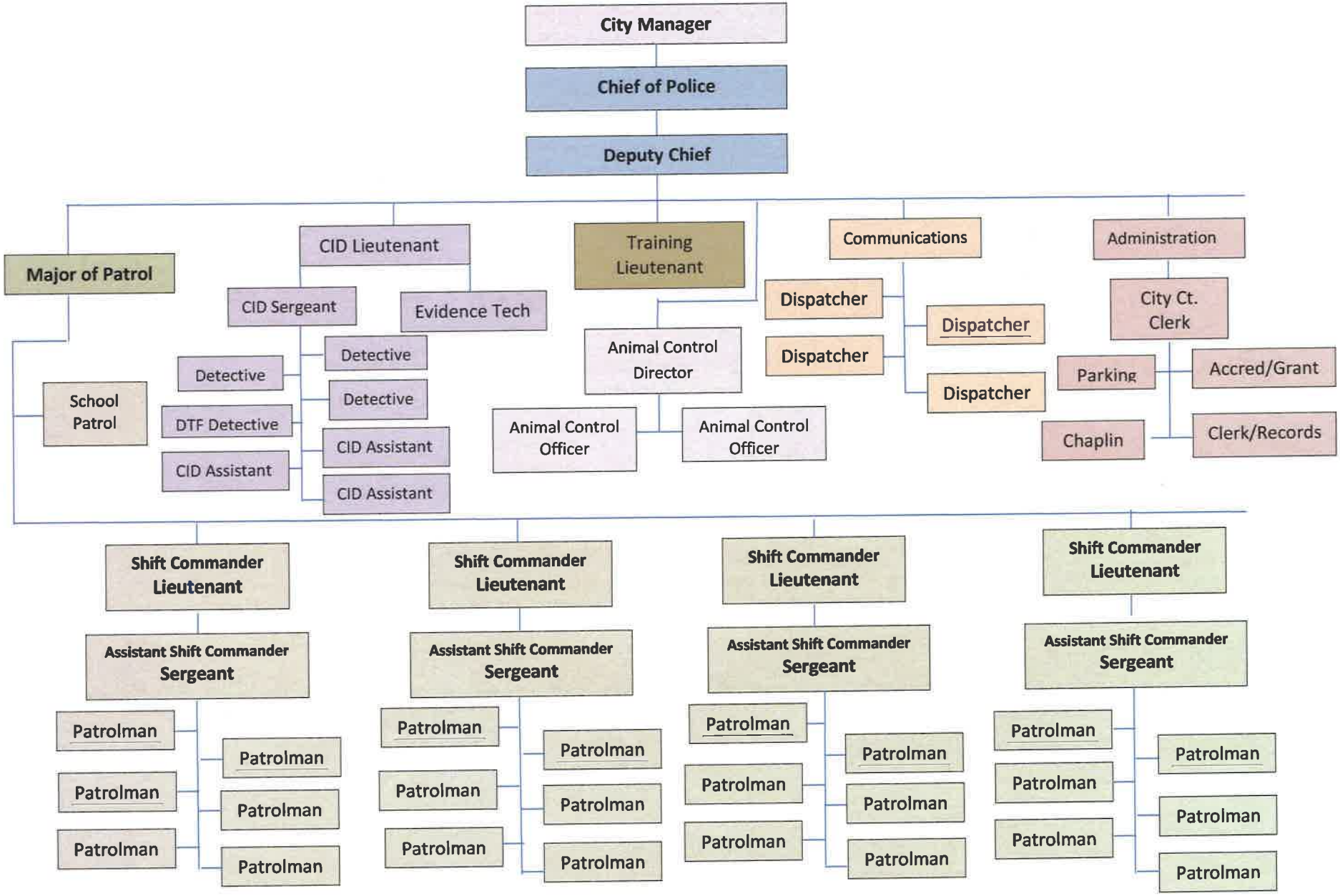
Sworn Law Enforcement Years of Service (2015)

Over 500 Years of Combined Experience!

Chief Jan Phillips, 38 Years of Service
Major Pat Mathis, 23 Years of Service
Lt. Trey Clanton, 24 Years of Service
Lt. Det. Brian Crews, 15 Years of Service
Lt. James Wilkerson, 24 Years of Service
Lt. Fred Harvey, 23 Years of Service
Lt. Mike Baker, 28 Years of Service
Ptl. David Dye, 4 Years of Service
Ptl. Jeff Goodrich, 10 Years of Service
Ptl. Chris Vest, 7 Years of Service
Ptl. John Cooke, 6 Years of Service
Ptl. Brock Horner, 4 Years of Service
Ptl. Tory Moore, 9 Years of Service
Ptl. Jody Shelton, 10 Years of Service
Ptl. Rod Stacy, 23 Years of Service
Ptl. Mitchell Warren, 7 Years of Service
Ptl. Michael Taylor, 2 Years of Service
Ptl. Bobby Peacock, 23 Years of Service
Ptl. David Curley, 9 Years of Service
Ptl. Mark McKinney, New Hire 2015
Ptl. Darrell Hardison, New Hire 2015

Deputy Chief Mike Rogers, 38 Years of Service
Sgt. Det. Charles Merlo, 17 Years of Service
Sgt. Cody King, 16 Years of Service
Sgt. Gregg Loyd, 16 Years of Service
Sgt. Mike Davis, 23 Years of Service
Sgt. Justin Smith, 17 Years of Service
Sgt. Bill Logue, 27 Years of Service
Agent Shane George, 16 Years of Service
Det. Carol Jean, 9 Years of Service
Det. Sam Jacobs, 14 Years of Service
Det. Cody Swift, 5 Years of Service
Ptl. Todd Sanders, 4 Years of Service
Ptl. Darrell Birdsong, 8 Years of Service
Ptl. Letisia Butler, 1 year of Service
Ptl. Ronnie Blankenship, 1 Year of Service
Ptl. Clint Adams, 1 Year of Service
Ptl. Jerry Draine, 9 Years of Service
Ptl. Russ Grubbs, 4 Years of Service
Ptl. Jerry Lawrence, 16 Years of Service
Ptl. Bruce Davis, 16 Years of Service
Ptl. Nathaniel Everhart, New Hire 2015

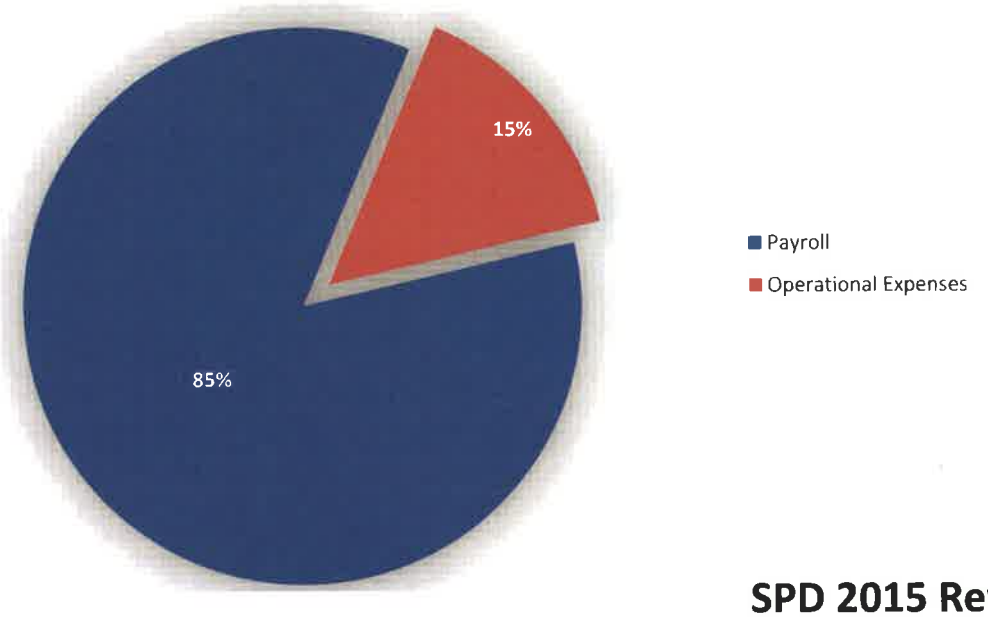
SHELBYVILLE POLICE DEPARTMENT



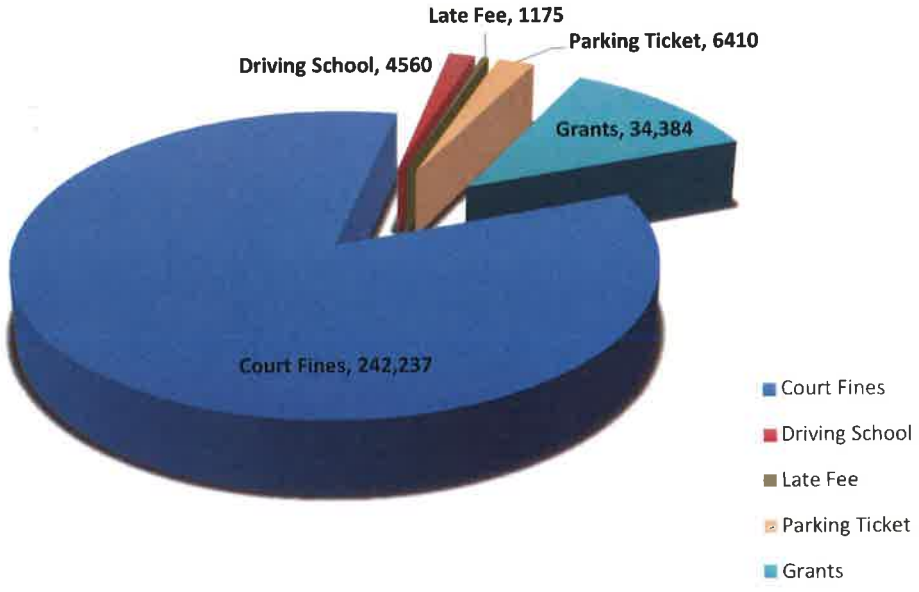
SHELBYVILLE POLICE DEPARTMET
2015 OPERATIONAL BUDGET
&
REVENUES

Operational Budget	.....	**$2,776,829**
Year Over Year Increase	.....	**$196,831**
Total Revenue	.....	**$288,766**

SPD 2015 Operating Budget



SPD 2015 Revenue



Shelbyville Police Department

2015 Goals & Objectives

All divisions in the Shelbyville Police Department were requested to submit 2015 goals for their respective divisions. Below is a collection of goals submitted by all divisions with input from all Command Level Staff.

Chief of Police

- Enhance the dissemination of information through means such as monthly Command Staff Meetings, quarterly meetings with the Bedford County Sherriff's Department, and electronically through flat screen televisions throughout the Department displaying critical law enforcement information (BOLO's, wanted persons, etc.) and other inter-departmental news and information.
- Continue to support the Governor's Highway Safety Office (GHSO) in its mission to reduce traffic related injuries and fatalities. This includes participation in quarterly meetings and all GHSO campaigns.

Administrative

- Improve and enhance overall methods for collecting, comparing, and sharing crime data.
- Improve and enhance general orders and proofs of accreditation compliance.
- Continue to purse grant funding.
- Continue efforts to remodel the department.
- Enhance the department's overall technological resources, including the enhancement of the department's website.

Patrol Division

There is a general consensus among Patrol Command Staff to,

- Increase officer morale through incentive programs such as voluntary agility testing, employee of the month and officer of the year programs, and award officers for showing outstanding skills in areas such as marksmanship.
- Increase team building and instill team work within shifts. Some suggestions included in-house team based training in which officers must work together to accomplish a goal and joint traffic enforcement assignments.
- Increase and improve officer and FTO training and certifications while utilizing all available resources including free training programs such as those offered through

GHSO; establish a review system for FTO's to ensure effective and efficient training. Also, while continuing to focus on core training, work to increase training on current law enforcement issues and techniques, and in areas specific to the interest of individual officers.

- Increase community oriented policing through programs that reach out to our youth and community. This includes basic training in communication with various nationalities. (Several ideas have been presented in this area.)
- Continue to focus on equipment needs including computers, and vehicle replacement and equipment.
- Initiate programs that will increase the ability of field officers to be more proactive against crime and traffic control. Suggested programs include the ability for citizens to report minor incidents over the phone and/or online, and the assignment of at least one unit per night to traffic enforcement.

Criminal Investigation Division

- Increase the number of detectives through an additional position.
- Improve overall department capabilities and investigative skills through specialized training in areas of criminal law specific to individual interests.
- Increase investigative capabilities through online resources such as "Leads On-Line."
- Continue current instructional and outreach programs by Detective Carol Jean.
- Improve and enhance evidence storage and handling procedures, including security.
- Improve and enhance the division's case file management system, including reducing our carbon footprint and becoming as paperless as possible.
- Continue a proactive approach and the fostering of cooperative relationships in the effort to combat the increased trafficking of methamphetamine and unlawful prescription diversion and distribution.
- Increase the use of social media to promote SPD and the Criminal Investigations Division.
- The development and utilization of a system for crime-mapping and the sharing of information such as crime trends and locations.

Shelbyville Police Department

A Review of Accomplishments (2015)

All divisions of the Shelbyville Police Department were requested to submit annual goals during the development of the Shelbyville Police Department's 2015 goals and objectives. Throughout the year, while mindful of those goals and objectives, the department continued to focus on its mission. It is with this focus and a commitment to excellence that the department proceeded toward the accomplishment of those goals. As you review some of the accomplishments of the Shelbyville Police Department outlined and discussed below, you will notice the department's efforts to enhance professionalism, enforcement capabilities, and community relations.

Accomplishments of Sworn Personnel

A major function of the department is answering calls for service, crime deterrence, and the apprehension of offenders; a direct function of the department's Uniform Patrol Division and Criminal Investigations Division. The Uniform Patrol Division continued to focus on core services in 2015, answering calls for service, responding to traffic crashes, and traffic enforcement. Members of the Uniform Patrol Division focused on core training, and specialized training in areas of officer interest and that enhanced the delivery of police services. To ensure a high level of professionalism and a standard of excellence, all sworn members of the department received training on current law enforcement issues (i.e. use of force issues, and bias based policing and racial profiling). Also, to enhance and reinforce core training, the Chief with the assistance of the Tennessee Association of Chiefs of Police, began presenting a weekly video series that discusses many issues faced by law enforcement today.

The department also continued focusing on equipment needs. New equipment included the purchase of much needed patrol vehicles, new radar, and in-unit cameras. All sworn personnel also received new firearms. Other new equipment included approval for updating the department's complete in-unit camera system including interoffice hardware used to manage video data. The department also continued to update other outdated hardware that included computers and upgrades to the buildings camera system.

In 2015, the department's Criminal Investigation's Division increased its investigative abilities. With approved funding, it was able to increase its number of detectives and welcome the promotion of Det. Cody Swift. It also enhanced its evidence storage and handling through the addition of a new CID

assistance tasked with assisting the department's Evidence Technician. The division also increased its investigative abilities through specialized training that included cell phone forensics.

Another primary function of The Shelbyville Police Department is the facilitation of the movement of traffic and the enforcement of traffic laws. Remaining committed to roadway safety, the Chief and many members of the department, including members of Command, the Uniform Patrol Division, and Administrative Division continued to work diligently to support the mission of the Governor's Highway Safety Highway (GHSO) to decrease traffic crashes, injuries, and fatalities, and to improve overall roadway safety. The Shelbyville Police Department participated in monthly GHSO meetings, media events to increase public awareness, seatbelt enforcement, and held several DUI saturation patrols in efforts of increasing safety and reducing crashes, injuries, and fatalities.

Administrative Accomplishments

During 2015, the Chief and the Administrative Division focused on efforts to secure grant funding, remodel the department, and enhance technological abilities that included redesign of the department's website. The department was successful in securing several grant awards; through the Governor's Highway Safety Office and Wal-Mart. Members of the department welcomed small improvements over the year that included fresh paint to several areas of the department, and began the process of redesigning and updating the department's web site.

The department, the Chief, and all members of The Shelbyville Police Department remain committed to excellence in protecting and delivering service to the citizens of the City of Shelbyville. Committed to excellence, The Shelbyville Police Department became an accredited member of the Law Enforcement Accreditation Coalition of Tennessee (LEACT) in 2013. Members of the department's Accreditation Team continue to focus on maintaining and ensuring the department's compliance with standards of LEACT, and continued efforts to enhance the department's current written directives and compliance.

Advancements in Community Relations & The Free Flow of Information

Recognizing the importance of positive community interactions and relationships, and the department's responsibility to educate the community, the department supported many community outreach programs. These programs included community presentations by the department's K-9 Officer and K-9, presentations by members of the Criminal Investigations Division, and the assistance of the department's Uniform Patrol Division in community outreach. Examples include presentations to children by the department's K-9 officer and K-9, presentations by Detective Carol Jean in her efforts to provide

education, and prevention and outreach to the community about crimes affecting women and children, and presentations by Det. Lt. Crews and Det. Sgt. Merlo about personal protection and crime prevention.

The Criminal Investigation's Division also focused on cooperative relationships with other agencies. The division focused on multi-jurisdictional and agency relationships to continue its effort to combat methamphetamine and unlawful prescription use and distribution. The division also continued to focus on its relationship with agencies like Jr's House and the local Department of Children's Services to aid in preventing, combating, and prosecuting cases of child abuse.

The department also recognizes the importance of the free flow of information in community relations. This is not only important for community relations, but also interdepartmentally. It builds public trust and supports transparency, and establishes a means of communication; interdepartmentally, it increases efficiency and the department's ability to improve services and public safety.

While the department continued its usual means of public communication, including the Chief's monthly radio broadcast, the department focused on the increased use of social media as another communication tool. The increased use of social media provides a vital tool allowing the department to provide the community with easily accessible information, but also allows the department to receive feedback from community. This feedback includes positive and negative feedback about provided services, and the ability to receive crime related information including tips. Examples of information provided to the community included various safety tips, information about crimes, grant funding, and roadway and weather conditions.

To increase interdepartmental communication and flow of information, the Chief initiated monthly command staff meetings. These command meetings included discussions of varying topics including public safety, crime trends, and the exchange of other information important to daily operations and public safety. The Chief also moved forward with a project to fund and purchase several flat screen televisions that will be strategically placed throughout the department. These television screens have been purchased and will be placed in both public and officer only areas of the department. They will be used to release both urgent interdepartmental information, and to communicate various topics of information to members of the community doing business within the department.

As the department reflects on 2015, it looks forward to 2016 in the pursuit of new goals while still focusing on the mission of the department and a standard of excellence.

Shelbyville Police Department Programs (2015)

Crime Stoppers: Provides a department sponsored intelligence gathering function for the anonymous submission of information concerning past and future crime.

Traffic Accident Reconstructionist: Investigates and reconstructs accidents.

Field Training Program (FTO): Provides field training for incoming Shelbyville Police Officers.

Firearms Instructors: Conducts weapons training for the Shelbyville Police Department.

Dive Recovery Team: Specializing in underwater recovery and investigation.

Driving School: The Shelbyville Police Department has four officers certified to instruct the DDC-4 Defensive Driving Class.

Pressure Point Control Tactics (PPCT) Instruction: The Shelbyville Police Department has several officers trained in pressure point control tactics and self-defense. These officers provide training to department personnel and offer this instruction to members of the community.

General Order System: A revised publication composed of more than eighty written directives to control, direct, and provide guidance for police operations.

Motorcycle Patrol: Two units are assigned to traffic enforcement.

Performance Evaluation System: An annual performance evaluation system for all personnel.

Police K-9: One certified patrol canine trained in narcotics detection.

Mobile Audio/Video Recording: Capabilities are included in most uniformed patrol vehicles with auto download from within in the vehicle.

Radar Units: Most patrol vehicles are equipped with radar to encourage speed enforcement, assist in DUI apprehension, and reduce accidents, injuries, and fatalities.

DUI Saturation Patrols: Proactive enforcement program, wherein patrol officers are scheduled overtime assignments to enforce DUI laws and reduce DUI-related traffic crashes, injuries, and fatalities.

Take Home Vehicle Program: Vehicles are provided for police officers who are Bedford County residents, investigators, and upper level command staff. This increases visibility in neighborhoods, reduces downtime during shift change, and improves morale.

Shelbyville Police Department

Tennessee Incident Based Reporting System (TIBRS)

2015

Crime Report

City of Shelbyville Crime Statistics

Tennessee Incident Based Reporting System (TIBRS)

Year over Year Comparison of TIBRS Group A Offenses

Reportable Incidents by classification:

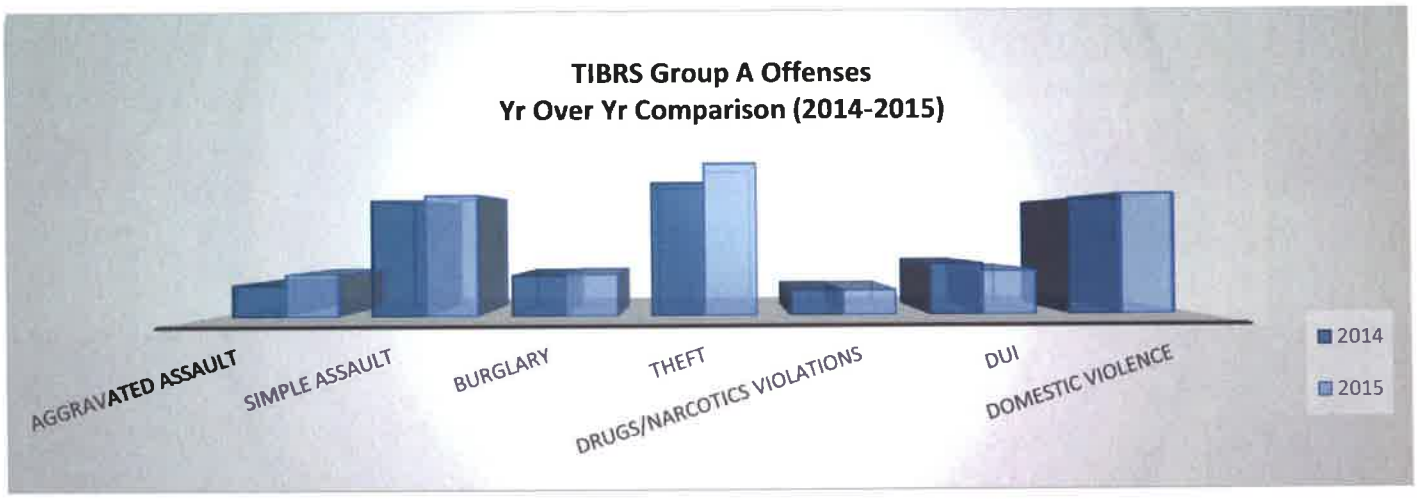
TIBRS	2014	2015
Crimes Against Persons	658	739
Crimes Against Property	932	1065
Crimes Against Society	139	134
Total Reportable Incidents	1729	1938

- Reportable incidents of Crimes Against Persons increased from 658 in 2014 to 739 in 2015; an increase of 12%.
- Reportable incidents of Crimes Against Property increased from 932 in 2014 to 1065 in 2015; an increase of 14%.
- Reportable Crimes Against Society saw a slight reduction from 139 in 2014 to 134 in 2015; a reduction of 3.6%.
- Total reportable incidents increased from 1729 in 2014 to 1938 in 2015; an increase of 12%

A look at offenses included in Group A:

Offense	2014	2015
Murder	0	1
Rape	15	5
Robbery	9	12
Aggravated Assault	107	143
Simple Assault	394	412
Burglary	138	142
Theft	451	516
MVT	26	32
Drugs/Narcotics Violations	85	85
DUI	173	149
Domestic Violence	389	409

- In 2015, there was one homicide; an increase from zero in 2014.
- Reports of Forcible Rape decreased from 15 in 2014 to 5 in 2015; a reduction of 66.7%.
- Reports of Robbery increased from 9 in 2014 to 12 in 2015; an increase of 33%.
- Reports of Aggravated Assault increased from 107 in 2014 to 143 in 2015; an increase of 33.6%.
- Reports of Simple Assault increased from 394 in 2014 to 412 in 2015; an increase of 4.5%.
- Reports of Burglary increased from 138 in 2014 to 142 in 2015; an increase of 3%.
- Reports of Theft (all) increased from 451 in 2014 to 516 in 2015; an increase of 14%.
- Reports of Motor Vehicle Theft (MVT) increased from 26 in 2014 to 32 in 2015, an increase of 23%.
- Reports of Drugs/Narcotics Violations showed no change year over year from 2014 to 2015.
- DUI violations decreased from 173 in 2014 to 149 in 2015; a reduction of 14%.
- Reports of Domestic Violence increased from 389 in 2014 to 409 in 2015, an increase of 5%.



Brief Discussion & Comparison of Group A Offenses:

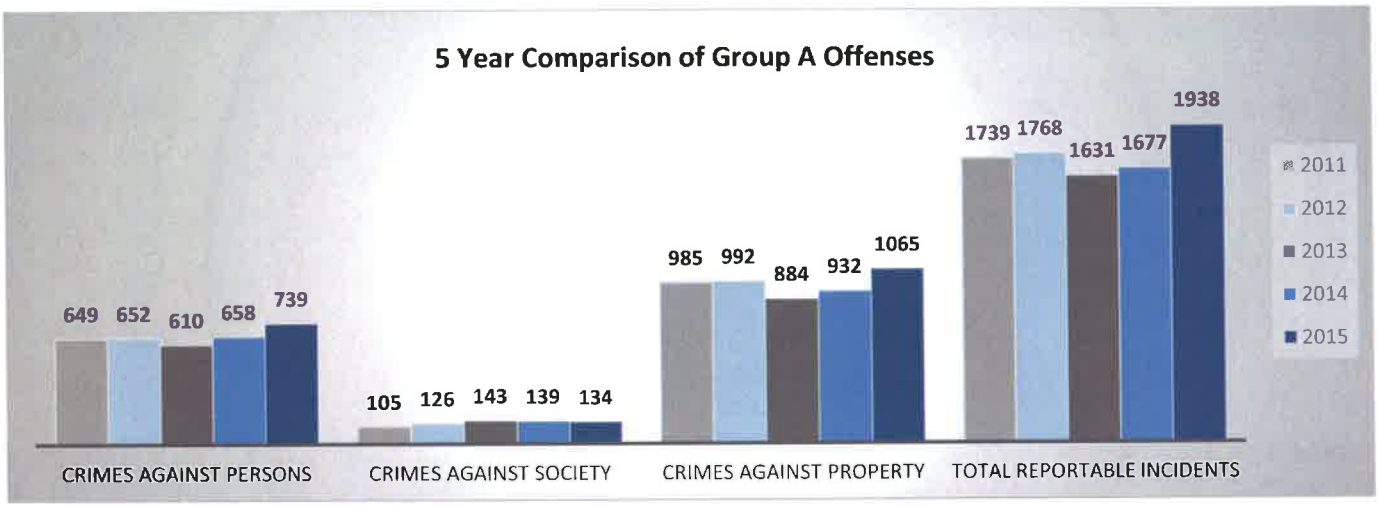
Year	Crimes Against Persons	Crimes Against Society	Crimes Against Property	Total Reportable Incidents
2013	610	143	884	1639
2014	658	139	932	1729
2015	739	134	1065	1938

In previous years, crimes against persons, crimes against property, and total reportable incidents have increased; while crimes against society show a year over year decease over the previous three years. Crimes showing an increase are not only increasing in number, but are also increasing at a higher rate. In 2015, crimes against persons increased 12% compared to 8% in 2014. Crimes against property also increased at a higher rate. In 2015, crimes against property increased 14% compared to just 5% in 2014. A review of total reportable incidents shows the same correlation. In 2015, reportable crimes increased 12% compared to 5.5% in 2014.

While there is no statistical explanation for these increases, it is interesting to note that areas showing an increase are increasing at much of the same rate (12% and 14%). These crimes (crimes against persons, crimes against property, and total incidents) also continue to show the same correlation in the rate of increase when examined and compared to their lowest occurrences in 2013. All of these areas showed a reduction in 2013; however, they have all increased a total of approximately 20% over the previous two years (2014 & 2015). As a result of these increases, crimes in these categories as well as total reportable incidents have reached a five year high.

While much of the discussion has been on the increases, it is important to bring attention to a steady decrease in the number of crimes against society. These crimes include narcotics and weapons violations. These crimes

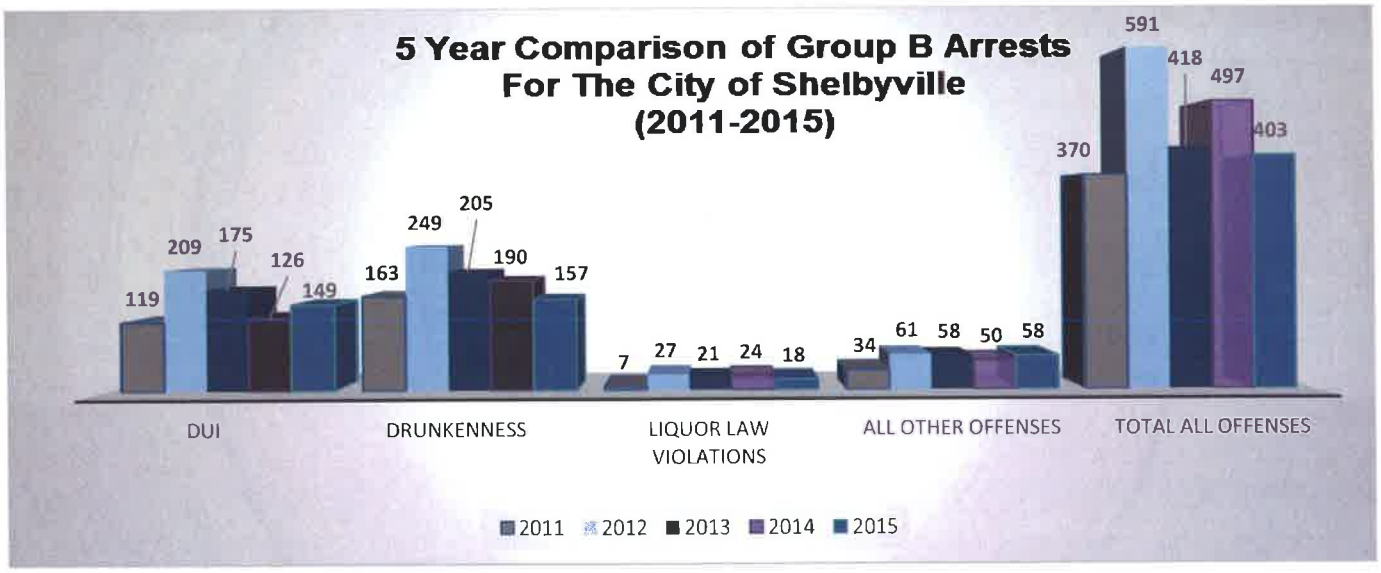
had a five year low of 105 offenses in 2011, with a five year high of 143 offenses in 2013. While still above their five year low, they have shown a reduction over the previous two years with a 6.3% decrease in comparison to their high. Other individual offenses that are noteworthy also showed a reduction; forcible rape and DUI's.



Overview of Group B Arrests

Group B arrests include arrests for offenses that include bad checks, disorderly conduct, DUI, drunkenness, liquor law violations, trespass, and other offenses. While these arrests showed an increase in 2014, they decreased in 2015. They are also slightly below the total number of arrests in 2013, and 32% below their five year high of 591 in 2012.

	2013	2014	2015
Total Group B Arrests	418	497	403

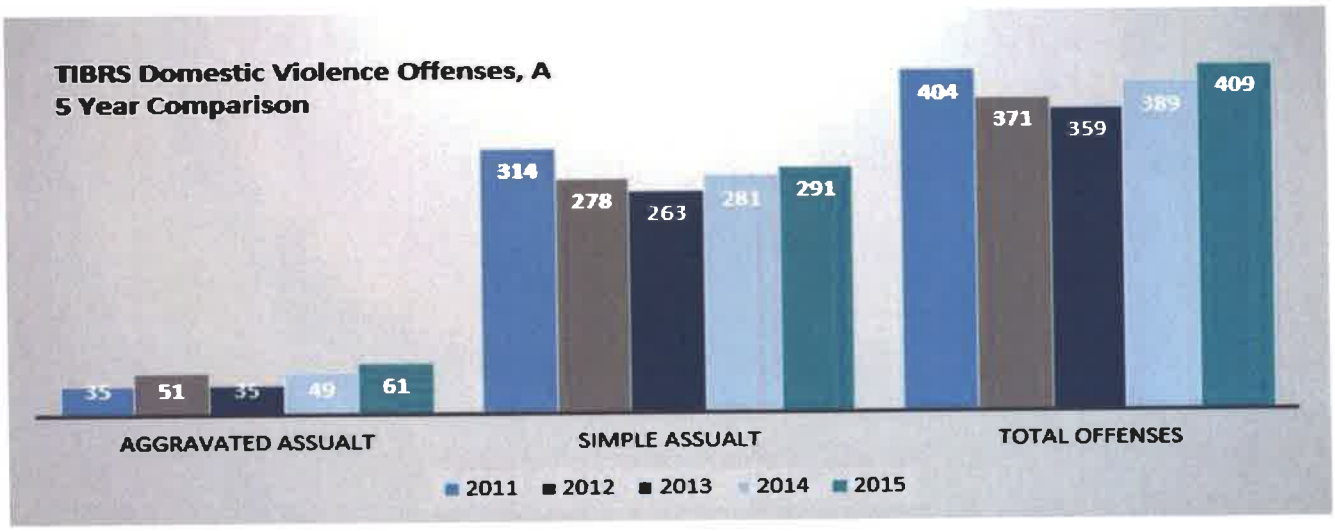


Overview of Domestic Violence Offenses

Members of our community continue to struggle with domestic violence. In 2015, domestic violence offenses increased approximately 5%. The primary offenses that saw an increase were aggravated and simple assault. We saw the largest increase in aggravated assault, a 24% increase from 49 in 2014 to 61 in 2015. While data shows increases in many domestic violence offenses, offenses involving sexual assault have decreased in 2015 (i.e. forcible rape and statutory rape).

Offense	2014	2015
Murder	0	0
Aggravated Assault	49	61
Simple Assault	281	291
Intimidation	43	43
Stalking	2	2
Forcible Rape	5	0
Forcible Fondling	3	3
Statutory Rape	4	0
Total	389	409

Between 2011 and 2013, the numbers of domestic violence offenses showed a steady decrease. However, that number began increasing in 2014 and continued to increase in 2015. Like crimes against persons and crimes against property, victims of domestic violence offenses have also reached a five year high; slightly above its high of 404 in 2011.



Shelbyville Police Department - 2013

2013 Population Estimate	**20,709**
Offense Overview	
Offense Total	1,639
Number Cleared	663
Percent Cleared	40.45 %
Group A Crimes per 100,000 population	7,914.4
Arrest Overview	
Total Arrests	956
Adult Arrests	878
Juvenile Arrests	78
Unknown Age	0
Arrests per 100,000 population	4,616.4
Average number offenses/incident	1.12

Domestic Violence Victims		
Offense	Reported	Cleared
Murder	0	0
Aggravated Assault	35	26
Simple Assault	263	212
Intimidation	52	20
Stalking	2	0
Forcible Rape	1	1
Forcible Sodomy	0	0
Sexual Assault W/Object	3	1
Forcible Fondling	2	0
Incest	0	0
Statutory Rape	1	1
Kidnapping/Abduction	0	0
Total	**359**	**261**

TIBRS Group B Arrests		
Offense	Adult	Juvenile
Bad Checks	0	0
Curfew/Vagrancy	0	7
Disorderly Conduct	11	0
DUI	126	0
Drunkenness	188	2
Family-Non Violent	6	0
Liquor Law Violations	15	9
Peeping Tom	0	0
Trespass	2	2
All Other Offenses	43	7
Total Group B	**391**	**27**

	Offenses		Arrests	
TIBRS Group A Offenses	Reported	Cleared	Adult	Juvenile
Crimes Against Persons				
Murder	1	0	0	0
Negligent Manslaughter	0	0	0	0
Kidnapping/Abduction	2	1	1	0
Forcible Rape	6	1	0	0
Forcible Sodomy	0	0	0	0
Sexual Assault W/Object	3	1	0	0
Forcible Fondling	11	1	1	0
Incest	0	0	0	0
Statutory Rape	1	1	0	0
Aggravated Assault	96	61	44	3
Simple Assault	385	260	179	3
Intimidation	103	29	11	1
Stalking	2	0	0	0
Commercial Sex Acts	0	0	0	0
Involuntary Servitude	0	0	0	0
Crimes Against Property				
Arson	0	0	0	0
Bribery	0	0	0	0
Burglary	107	14	11	4
Counterfeiting/Forgery	28	10	12	0
Destruction/Damage/Vandalism	185	22	11	6
Embezzlement	4	1	1	0
Extortion/Blackmail	0	0	0	0
Fraud - False Pretenses	35	5	6	0
Fraud - Credit Card/ATM	20	0	0	0
Fraud - Impersonation	14	5	5	0
Fraud - Welfare	0	0	0	0
Fraud - Wire	2	0	0	0
Motor Vehicle Theft	24	5	3	6
Robbery	8	2	2	0
Stolen Property Offenses	0	0	0	0
Theft - Pocket-picking	5	0	0	0
Theft - Purse Snatching	1	1	1	0
Theft - Shoplifting	97	79	78	12
Theft From Building	42	1	0	0
Theft From Coin Machine	0	0	0	0
Theft From Motor Vehicle	91	3	2	0
Theft of Motor Vehicle Parts	23	1	0	0
Theft - All Other Larceny	200	23	15	4
Crimes Against Society				
Drug/Narcotic Violations	92	89	88	8
Drug/Narcotic Equipment Violations	38	37	9	2
Gambling - Betting/Wagering	0	0	0	0
Gambling - Operating/Promoting	0	0	0	0
Gambling - Equipment Violations	0	0	0	0
Gambling - Sports Tampering	0	0	0	0
Pornography/Obscene Material	3	1	1	0
Prostitution	0	0	0	0
Prostitution Assisting/Promoting	0	0	0	0
Purchasing Prostitution	0	0	0	0
Weapon Law Violations	10	9	6	2
Total Group A Offenses	**1,639**	**663**	**487**	**51**

Shelbyville Police Department - 2014

2014 Population Estimate	**21,037**
Offense Overview	
Offense Total	1,729
Number Cleared	837
Percent Cleared	48.41 %
Group A Crimes per 100,000 population	8,218.9
Arrest Overview	
Total Arrests	1,074
Adult Arrests	994
Juvenile Arrests	80
Unknown Age	0
Arrests per 100,000 population	5,105.3
Average number offenses/incident	1.14

Domestic Violence Victims		
Offense	Reported	Cleared
Murder	0	0
Aggravated Assault	49	42
Simple Assault	281	242
Intimidation	43	19
Stalking	2	2
Forcible Rape	5	3
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	3	2
Incest	0	0
Statutory Rape	4	4
Kidnapping/Abduction	2	1
Total	**389**	**315**

TIBRS Group B Arrests		
Offense	Adult	Juvenile
Bad Checks	1	0
Curfew/Vagrancy	0	15
Disorderly Conduct	10	0
DUI	173	2
Drunkenness	204	1
Family-Non Violent	0	1
Liquor Law Violations	16	5
Peeping Tom	0	0
Trespass	1	10
All Other Offenses	51	7
Total Group B	**456**	**41**

	Offenses		Arrests	
TIBRS Group A Offenses	Reported	Cleared	Adult	Juvenile
Crimes Against Persons				
Murder	0	0	0	0
Negligent Manslaughter	0	0	0	0
Kidnapping/Abduction	3	1	0	0
Forcible Rape	15	6	2	1
Forcible Sodomy	3	1	0	1
Sexual Assault W/Object	1	0	0	0
Forcible Fondling	10	7	2	1
Incest	0	0	0	0
Statutory Rape	4	4	4	0
Aggravated Assault	107	78	59	2
Simple Assault	394	311	169	10
Intimidation	117	55	14	1
Stalking	4	3	2	0
Commercial Sex Acts	0	0	0	0
Involuntary Servitude	0	0	0	0
Crimes Against Property				
Arson	1	1	0	1
Bribery	0	0	0	0
Burglary	138	23	20	3
Counterfeiting/Forgery	45	9	10	0
Destruction/Damage/Vandalism	152	32	20	1
Embezzlement	8	3	3	0
Extortion/Blackmail	1	0	0	0
Fraud - False Pretenses	56	5	5	0
Fraud - Credit Card/ATM	33	7	5	0
Fraud - Impersonation	12	6	4	0
Fraud - Welfare	0	0	0	0
Fraud - Wire	0	0	0	0
Motor Vehicle Theft	26	8	2	2
Robbery	9	5	5	0
Stolen Property Offenses	0	0	0	0
Theft - Pocket-picking	3	0	0	0
Theft - Purse Snatching	0	0	0	0
Theft - Shoplifting	88	76	73	6
Theft From Building	35	6	3	0
Theft From Coin Machine	2	0	0	0
Theft From Motor Vehicle	87	24	21	2
Theft of Motor Vehicle Parts	26	0	0	0
Theft - All Other Larceny	210	37	19	3
Crimes Against Society				
Drug/Narcotic Violations	85	82	81	1
Drug/Narcotic Equipment Violations	40	37	9	1
Gambling - Betting/Wagering	0	0	0	0
Gambling - Operating/Promoting	0	0	0	0
Gambling - Equipment Violations	0	0	0	0
Gambling - Sports Tampering	0	0	0	0
Pornography/Obscene Material	7	3	1	2
Prostitution	0	0	0	0
Prostitution Assisting/Promoting	0	0	0	0
Purchasing Prostitution	0	0	0	0
Weapon Law Violations	7	7	5	1
Total Group A Offenses	**1,729**	**837**	**538**	**39**

Shelbyville Police Department - 2015

2014 Population Estimate	**21,037**
Offense Overview	
Offense Total	1,938
Number Cleared	843
Percent Cleared	43.50 %
Group A Crimes per 100,000 population	9,212.3
Arrest Overview	
Total Arrests	1,031
Adult Arrests	918
Juvenile Arrests	113
Unknown Age	0
Arrests per 100,000 population	4,900.9
Average number offenses/incident	1.15

Domestic Violence Victims		
Offense	Reported	Cleared
Murder	0	0
Aggravated Assault	61	54
Simple Assault	291	228
Intimidation	43	22
Stalking	2	2
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	1	0
Forcible Fondling	3	2
Incest	0	0
Statutory Rape	0	0
Kidnapping/Abduction	8	7
Total	**409**	**315**

TIBRS Group B Arrests		
Offense	Adult	Juvenile
Bad Checks	1	0
Curfew/Vagrancy	0	2
Disorderly Conduct	9	0
DUI	148	1
Drunkenness	155	2
Family-Non Violent	2	0
Liquor Law Violations	12	6
Peeping Tom	0	0
Trespass	6	1
All Other Offenses	48	10
Total Group B	**381**	**22**

	Offenses		Arrests	
TIBRS Group A Offenses	Reported	Cleared	Adult	Juvenile
Crimes Against Persons				
Murder	1	0	0	0
Negligent Manslaughter	0	0	0	0
Kidnapping/Abduction	8	7	4	0
Forcible Rape	5	3	1	1
Forcible Sodomy	1	1	1	0
Sexual Assault W/Object	1	0	0	0
Forcible Fondling	11	3	1	1
Incest	0	0	0	0
Statutory Rape	1	1	1	0
Aggravated Assault	143	106	68	4
Simple Assault	412	287	181	14
Intimidation	151	59	14	1
Stalking	5	4	3	0
Commercial Sex Acts	0	0	0	0
Involuntary Servitude	0	0	0	0
Crimes Against Property				
Arson	3	0	0	0
Bribery	0	0	0	0
Burglary	142	28	35	9
Counterfeiting/Forgery	46	5	4	0
Destruction/Damage/Vandalism	208	34	9	25
Embezzlement	2	1	1	0
Extortion/Blackmail	0	0	0	0
Fraud - False Pretenses	62	8	8	0
Fraud - Credit Card/ATM	35	6	6	0
Fraud - Impersonation	7	3	3	0
Fraud - Welfare	0	0	0	0
Fraud - Wire	0	0	0	0
Motor Vehicle Theft	32	7	2	4
Robbery	12	2	2	0
Stolen Property Offenses	0	0	0	0
Theft - Pocket-picking	2	0	0	0
Theft - Purse Snatching	0	0	0	0
Theft - Shoplifting	128	102	91	16
Theft From Building	98	12	5	1
Theft From Coin Machine	0	0	0	0
Theft From Motor Vehicle	113	5	2	1
Theft of Motor Vehicle Parts	29	1	2	0
Theft - All Other Larceny	146	30	12	6
Crimes Against Society				
Drug/Narcotic Violations	85	83	68	6
Drug/Narcotic Equipment Violations	36	34	11	2
Gambling - Betting/Wagering	0	0	0	0
Gambling - Operating/Promoting	0	0	0	0
Gambling - Equipment Violations	0	0	0	0
Gambling - Sports Tampering	0	0	0	0
Pornography/Obscene Material	3	1	0	0
Prostitution	0	0	0	0
Prostitution Assisting/Promoting	0	0	0	0
Purchasing Prostitution	0	0	0	0
Weapon Law Violations	10	10	2	0
Total Group A Offenses	**1,938**	**843**	**537**	**91**

Shelbyville Police Department
Uniform Patrol Division

Annual Report
2015

Shelbyville Police Department
Uniform Patrol Division

The Uniform Patrol Division consists of 32 sworn officers and is the largest division within the Shelbyville Police Department. The Uniform Patrol Division is commanded by Major of Patrol Pat Mathis, three Lieutenants, and four Sergeants. There are currently four shifts with permanently assigned officers to each. Each shift is twelve hours and consists of a Major/Lieutenant, Sergeant, and six Patrol Officers.

The Uniform Patrol Division has a Patrol K-9 unit, and two traffic officers. Several officers maintain certification in special areas of skill that includes Tennessee Information Enforcement System (TIES) certification, crash investigations and reconstruction, dive team recovery, defensive driving instructors, firearms Instructors, and defensive tactics instructors.

The Uniform Patrol Division provides around-the-clock police protection to the citizens of Shelbyville, and is responsible for patrolling a jurisdiction of approximately 19 square miles broken down into five geographical zones.

Members of the Uniform Patrol Division respond to initial calls for service, as well as self-initiated activity. They conduct preliminary investigations, prepare incident and crash reports, make arrests, issue citations, provide traffic support, and provide numerous other duties. They also participate in the Governor's Highway Safety Office (GHSO) funded saturation patrols and campaigns such as "Click-it-or-Ticket," "Booze It and Lose It," and the Tennessee Highway Patrol's "Move Over" campaign.

Members of the Uniform Patrol Division frequently assist the Bedford County Sheriff's Office, Tennessee Highway Patrol, and the 17th Judicial District Drug Task force. The members of this division also have the opportunity to assist and support other outside agencies.

Highlights & Commendations From 2015

In January 2015, Sergeant Justin Smith was promoted to Patrol Sergeant. The Patrol Division also celebrated the promotions of Officer Chris Vest and Officer Cody Swift to the position of Field Training Officer (FTO). Officer Cody Swift was also promoted from the Uniform Patrol Division to the Criminal Investigations Division to serve as the department's newest detective. The Shelbyville Uniform Patrol Division celebrated the graduations of Officer Clint Adams and Officer Ronnie Blankenship from the Tennessee Law Enforcement Training Academy, and Lieutenant Fred Harvey's representation of the department at several state and regional police pistol matches. The department also welcomed three new officers, Officer Mark McKinney, Officer Darrell Hardison, and Officer Nathaniel Everhart.

Throughout 2015, members of the Uniform Patrol Division participated in community outreach and demonstrated compassion for the community they serve. K-9 Officer Jody Shelton and his K-9 Julie participated in several community related events including Career Day and Open House at the new library. During the summer, members of the B-Night shift aided an elderly lady who was suffering from the extreme warm temperature of her home coming together to ensure she would have a cool comfortable place to rest for the evening. In January 2015, the Shelbyville Police Department received a message via Facebook to thank Officer Rod Stacy for his assistance. Officer Stacy received a commendation from the Chief for promoting a positive image to the members of the community. Also receiving commendation from the Chief, in November 2015 Officer Tory Moore received a commendation for his level of professionalism and compassion that directly impacted a positive outcome.

<u>Other exemplary examples of service include</u>:

Members of the A-Day shift were recognized by the Major of Patrol for their efforts to preserve City property and prevent the loss of multiple patrol vehicles during the City's flume failure.

While the department did suffer the loss of one vehicle, their efforts prevented further loss. They also quickly responded to ensure public safety by closing Lane Parkway during multiple flume failures.

Members of the A-Night shift, Sergeant King, Officer Shelton, Officer Hardison, and Officer Draine, were recognized by their Lieutenant for the apprehension of a convicted armed felon who was attempting to break into a home. Lieutenant Harvey also recognized Officer Swift for interrupting a burglary in progress.

Members of the B-Night Shift were recognized by their Lieutenant and Sergeant for their demonstration of team work even under pressure after a fellow officer was injured and trapped in his vehicle as the result of a vehicle crash. They were also recognized for the rescue of an elderly bed ridden citizen trapped in her home during a house fire. Members of this shift were able to extinguish the fire enough to assist in her safe escape from the residence.

In March 2015, Officer Jeff Goodrich received a commendation from the Chief for his efforts in assisting the Criminal Investigations Division in their efforts to combat drug activity in the City of Shelbyville. The combined efforts of Officer Goodrich and members of the Criminal Investigation Division led to one of the largest crystal methamphetamine drug arrests in this area.

In June 2015, Officer Brock Horner and Officer Darrell Birdsong received a commendation from the Chief for a job well done effecting a drug arrest. The quick and professional actions of these officers led to the re-apprehension of a convicted drug offender and parolee.

In July 2015, Officer Chris Vest and the entire B-Day Shift received a commendation from the Chief for a great job in apprehending a shooting suspect that posed a threat to the victim and other members of the community. The efforts of these officers exhibited a great example of teamwork.

In August 2015, Sergeant Justin Smith, Officer Brock Horner, Officer Chris Vest, and Officer Michael Taylor received a commendation from the Chief for their great work investigating a hit and run crash that led to the identification and apprehension of the suspect.

In August 2015, Officer Tory Moore, Officer Jeff Goodrich, and Officer Bobby Peacock received commendation from the Chief for their quick actions that possibly saved a life, and led to the removal of person posing a threat to members of the community. The actions of these officers exhibited a great example of the use of their training.

In August 2015, Officer Bruce Davis and Officer John Cooke received a commendation from the Chief for their quick actions that possibly saved a life and led to the removal of an individual who was a threat to himself and possibly to the safety of the members of the community.

In September 2015, several members of the B-Nights Shift, including Lieutenant Mike Baker, Sergeant Gregg Loyd, Officer Clint Adams, Officer David Dye, Officer Letisia Butler, Officer David Curley, Officer Chris Vest, and Officer Darrell Hardison, received a commendation from the Chief for their quick and professional actions that led to the arrest of three individuals and the confiscation of 42 grams of cocaine, .17 grams of marijuana, digital scales, a 9mm handgun, and $1579 in cash.

In November 2015, Officer Mitchell Warren received commendation from the Chief for his off-duty observance that led to the apprehension of two individuals that were vandalizing Christmas decorations at the Tennessee Walking Horse National Celebration Grounds. Chief also recognized his professionalism during an on camera interview.

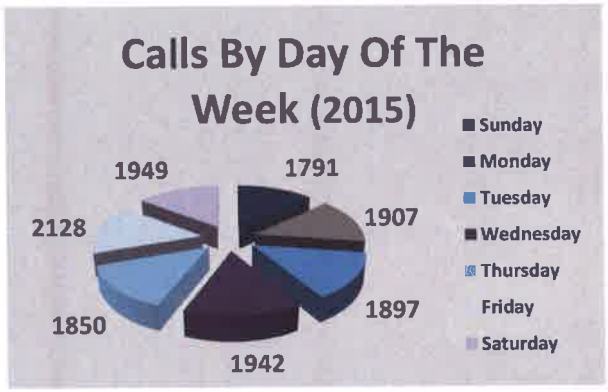
In December 2015, Officer Chris Vest and Officer Clint Adams received a commendation from the Chief for providing suspect information on a multi-location burglary spree that led to the apprehension of three suspects and the recovery of valuable property.

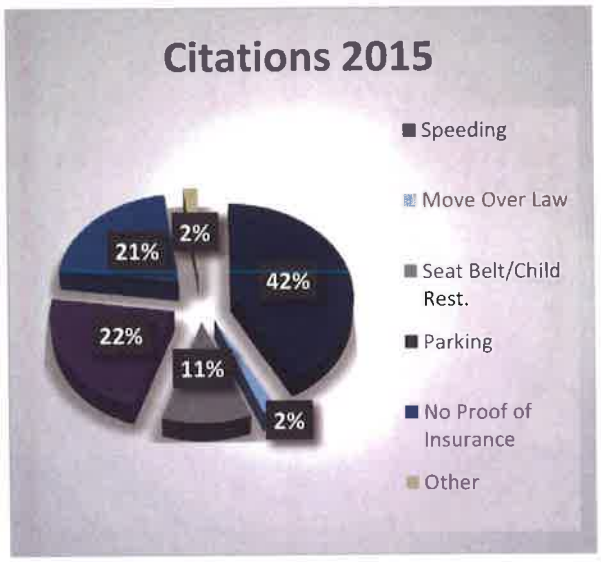
Many members of the Uniform Patrol Division also participated in DUI enforcement saturation patrols funded through the Governor's Highway Safety Office. Together, members of this division participated in a total of 250 hours of additional enforcement activities resulting in 22 arrestable offenses.

Review of Uniform Patrol Division's Statistical Data

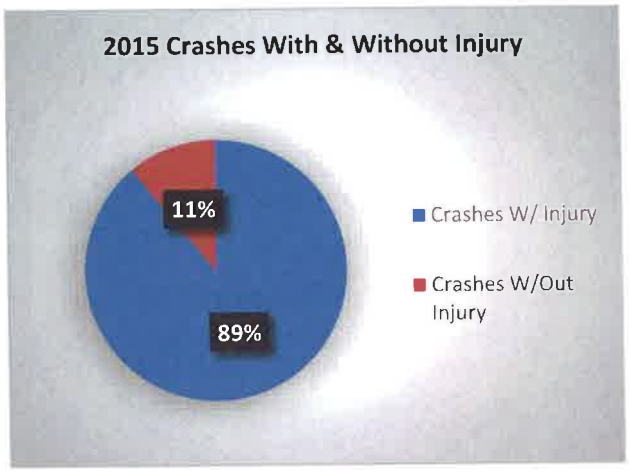
In 2015, the Shelbyville Police Department continued to experience an increase in calls. Calls increased 4% totaling 13,459 calls for service. Officers of the Uniformed Patrol Division patrolled an additional 16,329 miles during 2015 totaling 513,418 miles driven; a 3% increase from 2014.

	2014	2015	Increase/ Decrease	% Change
Miles	497,089	513,418	16,329	3.3
Calls for Service	12,929	13,459	530	4.1
Traffic Crashes	1054	1108	54	5
Citations	4,457	5,417	960	21





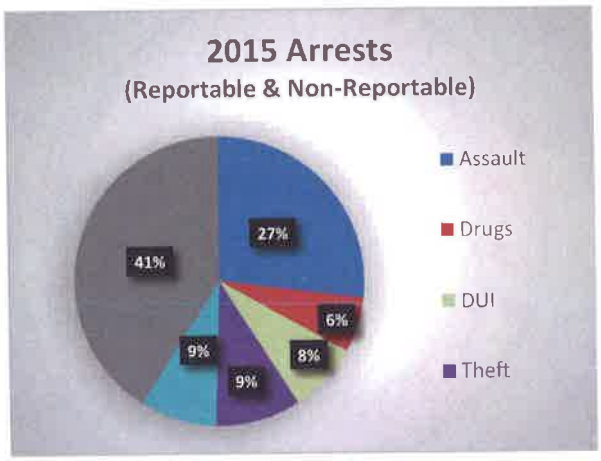
The Uniform Patrol Division issued 5417 citations in 2015; a 21% increase. (2073 speeding citations, 89 violations of the Move Over Law, 546 seat belt/child restraint citations, 1023 citations for failure to show proof of insurance, and 1087 parking citations.)



Despite increased traffic enforcement with an additional traffic officer added to the force the prior year and a 21% increase in the total number of citations issued, the City of Shelbyville saw a 5% increase in total traffic crashes. This included an increase in both injury and non-injury crashes; injury crashes accounting for 89% of all crashes.

In 2015, the Shelbyville Police Department made 2012 arrests, most of which were responded to and made by members of the Uniform Patrol Division. These arrests included 513 assaults, 118 drug offenses, 149 DUI offenses, 182 thefts, and 164 offenses of public intoxication.

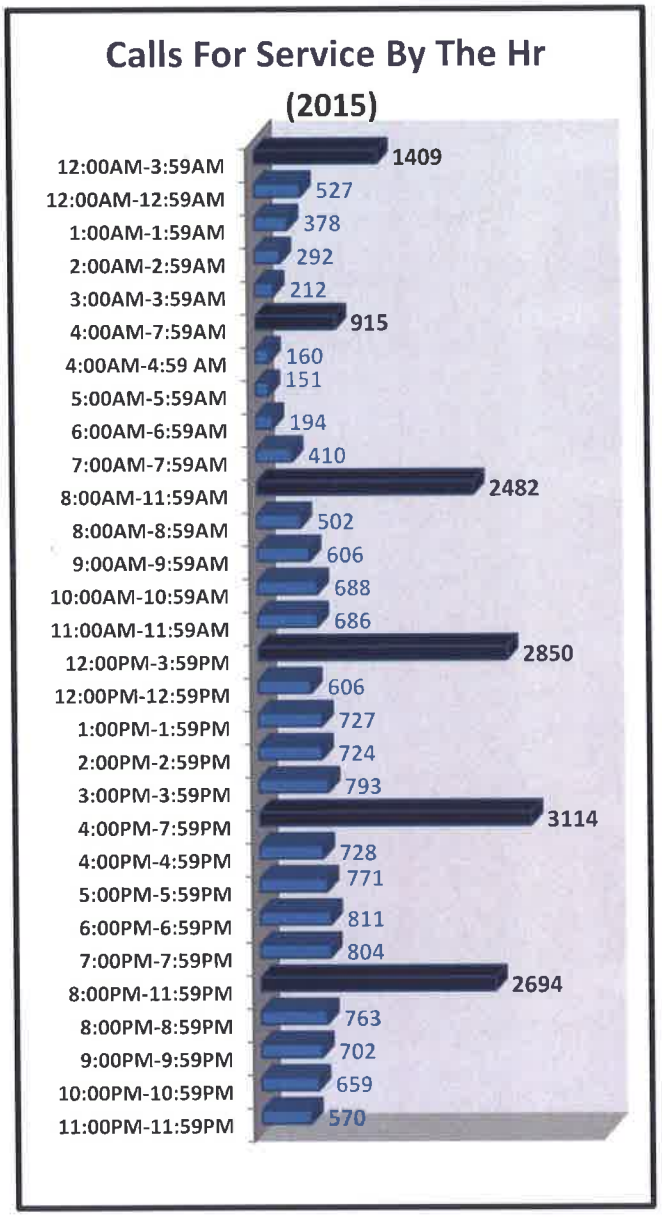
Reportable & Non-Reportable	2014	2015	Increase/ Decrease	% Change
Arrests	2173	2012	(161)	(7)
Assault	465	513	48	10
Drugs	122	118	(4)	(3)
DUI	172	149	(23)	(13)
Theft	176	182	6	3
Public Intoxication	219	164	(55)	(25)
Other	680	776	96	14



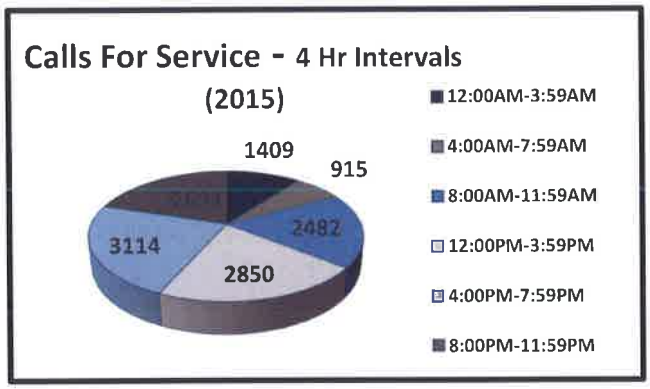
While arrests for assault and theft saw increases in 2015, total arrests saw a 7% decrease. Other arrestable offenses also saw a decrease; a 3% reduction in drug arrests, a 13% reduction in DUI's, and a 25% reduction in the number of arrests for public intoxication.

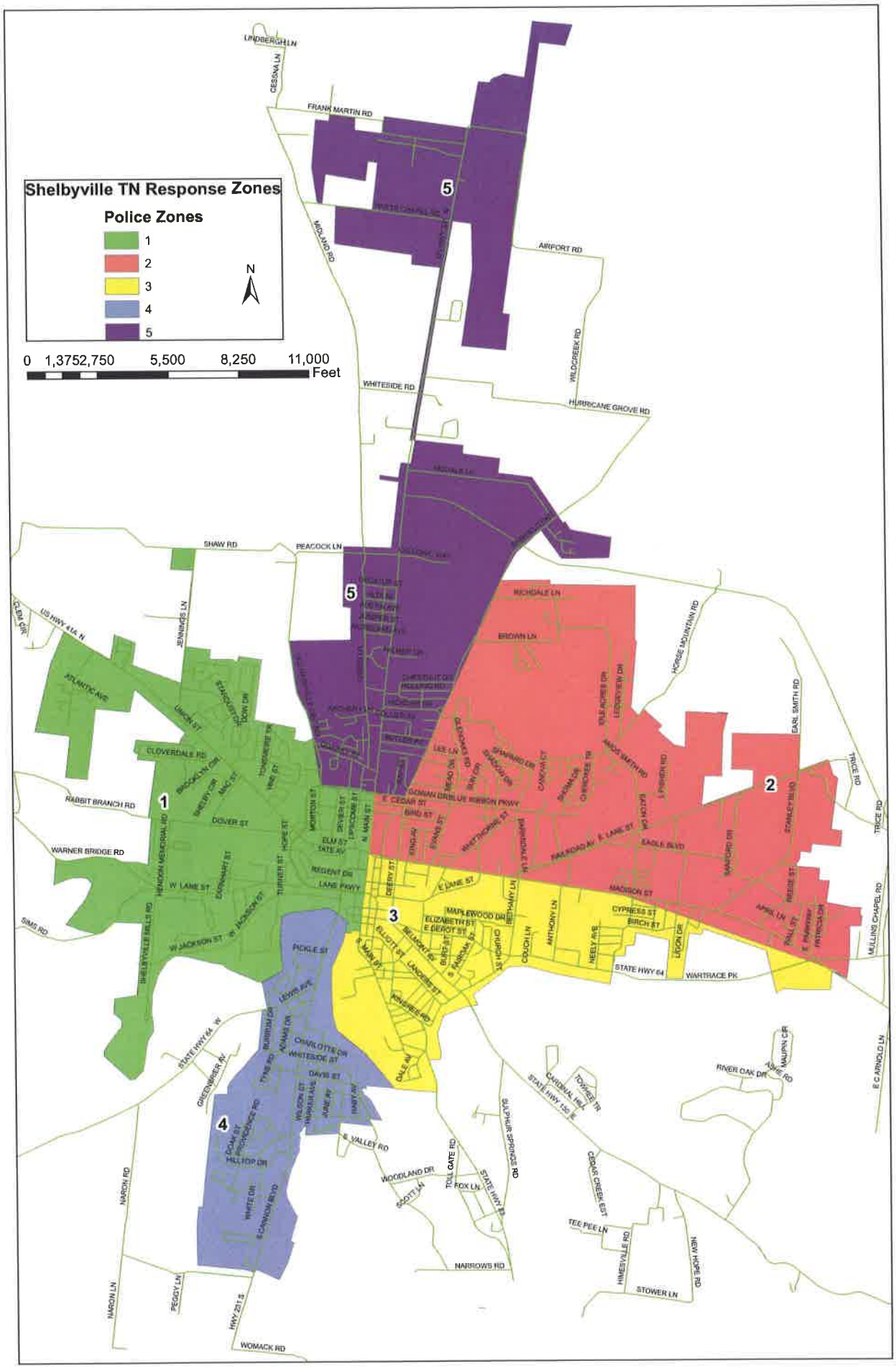
Shelbyville Police Department
Calls For Service By The Hr (2015)

Calls For Service By The Hr (2015)	
Time	**Number of Calls**
12:00AM-3:59AM	1409
12:00AM-12:59AM	527
1:00AM-1:59AM	378
2:00AM-2:59AM	292
3:00AM-3:59AM	212
4:00AM-7:59AM	915
4:00AM-4:59 AM	160
5:00AM-5:59AM	151
6:00AM-6:59AM	194
7:00AM-7:59AM	410
8:00AM-11:59AM	2482
8:00AM-8:59AM	502
9:00AM-9:59AM	606
10:00AM-10:59AM	688
11:00AM-11:59AM	686
12:00PM-3:59PM	2850
12:00PM-12:59PM	606
1:00PM-1:59PM	727
2:00PM-2:59PM	724
3:00PM-3:59PM	793
4:00PM-7:59PM	3114
4:00PM-4:59PM	728
5:00PM-5:59PM	771
6:00PM-6:59PM	811
7:00PM-7:59PM	804
8:00PM-11:59PM	2694
8:00PM-8:59PM	763
9:00PM-9:59PM	702
10:00PM-10:59PM	659
11:00PM-11:59PM	570
Total Calls For Service	**13,464**



Calls For Service - 4 Hr Intervals	
Time	**Number of Calls**
12:00AM-3:59AM	1409
4:00AM-7:59AM	915
8:00AM-11:59AM	2482
12:00PM-3:59PM	2850
4:00PM-7:59PM	3114
8:00PM-11:59PM	2694
Total Calls For Service	**13,464**




Shelbyville TN Response Zones
Police Zones
1
2
3
4
5
N
0 1,3752,750 5,500 8,250 11,000
Feet
LINDBERGH LN
CESSNA LN
FRANK MARTIN RD
MIDLAND RD
AIRPORT RD
WILDCREEK RD
WHITESIDE RD
HURRICANE GROVE RD
SHAW RD
PEACOCK LN
US HWY 41A N
JENNINGS LN
ATLANTIC AVE
CLOVERDALE RD
RABBIT BRANCH RD
WARNER BRIDGE RD
SIMS RD
DOVER ST
W LANE ST
W JACKSON ST
HENSON MEMORIAL RD
SHELBYVILLE MILLS RD
REGENT DR
LANE PKWY
PICKLE ST
STATE HWY 64 W
GREENBRIER RD
NARON RD
NARON LN
PEGGY LN
HWY 231 S
WOMACK RD
E VALLEY RD
WOODLAND DR
SCOTT LN
TOLL GATE RD
FOX LN
STATE HWY 53
SULPHUR SPRINGS RD
NARROWS RD
TEE PEE LN
HIMESVILLE RD
STOWER LN
HIGH RD
CEDAR CREEK EST
STATE HWY 130 E
CARDINAL HILL
TOUCHEE TR
RIVER OAK DR
MAUPIN CIR
JUNE RD
E C ARNOLD LN
MULLINS CHAPEL RD
TRICE RD
EARL SMITH RD
HORSE MOUNTAIN RD
RICHDALE LN
BROWN LN
E CEDAR ST
BIRD ST
N MAIN ST
E LANE ST
RAILROAD AV
EAGLE BLVD
MADISON ST
CYPRESS ST
BIRCH ST
STATE HWY 64
WARTRACE PK
MAPLEWOOD DR
ELIZABETH ST
E BEROT ST
ELLIOTT ST
LANDERS ST
KINSEE RD
DALE AV
CHARLOTTE DR
WHITESIDE ST
DAVIS ST
HILLTOP DR
WHITE DR
E CANNON BLVD
LEWIS AVE
BURNSIDE DR
ADAMS DR
TYNE RD
WILSON ST
HOWARD AVE
JUNE AV
MARY AV
DEERY ST
ELM ST
TATE AV
MORTON ST
DRIVER ST
LINCOLNE ST
HOPE ST
TURNER ST
EDGEWOOD ST
UNION ST
TOWNSHIPE TR
HIRE ST
BROOK LN DR
SHELBY DR
MAC ST
DOW DR
ATLANTIC AVE
LEE LN
OLD ROAD RD
SHAWARD DR
CANYON ST
SHOMAC
CHEROKEE TR
MOSS SMITH RD
L PUSHER RD
EATON DR
WANGRO DR
STANLEY BLVD
REBEL ST
APRIL LN
PATRICIA DR
E Patterson
FALL ST
COUGH LN
ANTHONY LN
KEELY AVE
LYON DR
BETHANY LN
BURR ST
E RAILROAD DR
N HIGH ST
BELMONT AV
BIRD ST
RING AV
RYAN ST
BRETHORNE ST
BARNSTONE ST
GOMAN DR
BLUE RIBBON PKWY
E CEDAR ST
MIDLAND AV
MIDLAND DR
CHERRY ST
HOLLYWOOD
MICHIGAN AV
HOLLYWOOD
BUTLER AV
PLEASANT DR
CHESTNUT ST
HOLLYWOOD
OLD ROAD RD
1
2
3
4
5

Shelbyville Police Department

Criminal Investigations Division

Annual Report

2015

Criminal Investigations Division

The Criminal Investigations Division is responsible for the investigation of crimes reported to the Shelbyville Police Department. The division is divided into two distinct units: the criminal investigation unit and the forensic services unit. As a division we strive to work with other agencies in an effort to better serve the citizens of our community. We are also committed to representing our department at several speaking engagements throughout the year where participants are instructed on topics such as child safety, crime prevention and protection.

The Shelbyville Police Department year to date statistics as reported to the Tennessee Incident Based Reporting System (TIBRS), indicates 1,938 offenses were reported to the Shelbyville Police Department. 843 offenses were cleared representing a clearance rate of 43.50%. The offense clearance rate according to TIBRS is down 2% from 2014.

The criminal investigation division conducted 1165 investigations into various crimes. Detectives assigned to the criminal investigation division made 197 arrests in 2015 compared to 139 arrests made in 2014.

Notable Investigations, Arrests and Convictions:

- Lt. Brian Crews investigated and arrested Jerry Raymer and Wayne Finchum for embezzling over $2 million dollars from Titan Transfer.

- Lt. Brian Crews arrested Robert Nunley, Chris Land, and Kenny Britton for their involvement in the 2012 burglary of McGee's Pharmacy. The arrest has led to a Federal Investigation being prosecuted out of the Eastern District of Kentucky. The trio and additional accomplices are believed to have been involved in more than 135 pharmacy burglaries in 11 different states, putting an end to the "Blue Tote Bandits."

- The Criminal Investigation Division assisted the Tennessee Bureau of Investigations in the investigation and arrest of persons responsible for the unlawful killing of Angela Kibble.

- Lt. Brian Crews arrested Thomas Bean for defrauding the Microtel Inn of more than $20,000.00. Bean's conviction led to full restitution being paid to Microtel Inn.

- Lt. Brian Crews investigated an armed home invasion that led to the arrest of Kevin Jones, Trevakias Rankins, and Emmanuel Andrews.

- Lt. Brian Crews investigated a sequence of home invasion/aggravated assault offenses in which led to the arrest of three individuals.

- Sgt. Charles Merlo investigated a home invasion on Carter Street and identified two suspects. One has been arrested and is awaiting court disposition, the second is in NCIC as a wanted person but has not been apprehended.

- Lt. Crews, SPD officers and other detectives assisted the FBI with the investigation of a bank robbery at First Community Bank on Highway 231 North.

- Det. Jacobs investigated a large number of burglaries and thefts over a weekend period, resulting in the arrest of a juvenile, Fredrick Buford and Harley Caffee.

- Jessica Estrada and Melissa Martin plead guilty to charges of Theft of Property involving embezzlement from A1 Quick Cash in 2014. Estrada received 5 years probation and Martin received 6 years incarceration, with restitution to be paid by each defendant accordingly.

- Det. Jean investigated and arrested George Belt on charges of Rape and Incest. He was convicted and received a 20 year sentence.

- Det. Merlo, assisted by other detectives, investigated and arrested Maurice Clayton and Rochelle Clayton on charges of aggravated child abuse. Trial is scheduled for May 2016. The victim was a 10 year old special needs child.

Community Service Projects:

- Det. Carol Jean, assisted by Sgt. Gregg Loyd and Officer Michael Taylor, conducted a women's self-defense class at First United Methodist Church on the square.

Additional Community Service Projects performed by Detective Jean:

- **January** Assisted Department of Children's Services Supervisor Penny Hawk, at the Bedford County Board of Education, speaking to all School nurses & social workers about Child Abuse and the legal requirements of reporting suspected child abuse to DCS.

Assisted DCS Supervisor, Penny Hawk, at Bedford County Board of Education. Spoke to all school Principals and Board of Education Staff about Child Abuse and the legal requirements of reporting suspected child abuse to DCS.

- **February** Presented a Women's Self Defense Class to Beta Nu Chapter of Delta Gamma Professional Women's Education Sorority at Shelbyville Central High School.

- **March** Presented a Women's Safety Class for Retired Teachers at "Our House".

- **April** Spoke to 43 Pre-School Children- "Officers Are Your Friends and Child Safety" on Mother's Day Out at First Presbyterian Church.

- **May** 80 students from Eastside Elementary School toured the police department and listened to a talk on "Officers Are Your Friends" and child safety.

  112 students from Deery Eakin Kindergarten toured the Police Department. A presentation on "Officers Are Your Friends" and Child Safety was given.

- **June 23rd** Diverse Medical Management – Teenagers attend as part of probation. Spoke to at-risk teenagers about gangs, drugs, and poor choices.

- **July 22nd** Argie Cooper Public Library – End of the Summer Children's Rewards Party.

- **Sept.9th** Assisted with Coffee & Informational Meeting for Junior's House at Shelbyville Mills Baptist Church.

- **Sept.19th** Car Seat Safety and Drug Take Back at First Baptist Church.

- **Sept. 22nd** Presented a Personal Safety Talk for Bedford County Health Council at EMA Building.

- **Sept. 26th** Assisted with Mark Kelly's Go Gold (Fighting Children's Cancer) Festival on the Square - Handed out Police Stickers, Police Coloring Books, & Child I. D. Kits.

- **Oct. 2nd** Night Out on Crime at H.V. Griffin Park – Handed out Police Stickers, Police Coloring Books & Child I.D. Kits.

- **Oct. 15th** Assisted with Jimmy Wayne Concert benefitting Junior's House at Central High School.

- **Oct. 29th** Date Rape & Self Defense Class with Bedford County SRO Tracey Harvey & Officer Letisia Butler for Community High School Female Athletes Sponsored by Coach Allison Martin.

- **Dec. 9th** Leadership Bedford County at Police Department – Detective Sam Jacobs spoke about Detective Department and our Duties. Det. Jean spoke on Child Abuse.

Forensic Services Unit:

- Crime Scene Investigator Sgt. Bill Logue and Property & Evidence Technician Sheri Rhodes make up the Forensic Services Unit of the Shelbyville Police Department's Criminal Investigations Unit.

- Together they processed 1,005 items of evidence in 2015. Of those, 399 were submitted to the Tennessee Bureau of Investigation for forensic analysis.

- Sgt. Logue processed 46 crime scenes: (13) Burglaries, (6) Thefts, (2) Motor Vehicle Thefts, (1) Found Property, (2) Vehicle Accidents with Injury, (1) Arson, (5) Aggravated Assaults, (2) Home Invasions, (1) Drive-by Shooting, (8) Death Scenes, (3) Rapes, (1) Child Abuse, and (1) Homicide.

- Tech. Rhodes assisted Sgt. Logue on (4) investigations and assisted detectives and patrol by taking photographs of four other investigations.

- Technician Sheri Rhodes streamlined the property and evidence room making it easier for property/evidence to be located for court, destruction or return to owners.

- The district attorney's office requested and received 131 in-car videos for submission as evidence in prosecution of SPD cases.

- 17 items of found property or recovered stolen property were returned to their owners. This includes 2 stolen vehicles and 3 stolen weapons.

- 18 submissions of counterfeit U.S. currency totaling a specious value of $1,005 were processed and will be handed over to the U.S. Secret Service for destruction.

- Sgt. Logue assisted the Tennessee Bureau of Investigation in the Kibble homicide case and participated in public speaking engagements with Leadership Bedford and Career Day at Community High School.

- Both Sgt. Logue and Tech. Rhodes attended training for management of Property & Evidence Rooms, and Sgt. Logue attended training for Crime Scene Processing.

Other:

- A part-time secretary, Brittany Wilhoite was hired to assist C.I.D.

- Secretary Kerry Dunn attended training in Kentucky presented by NAMUS on the resources available for locating missing persons and identification of located remains; and attended Sex Offender Registry training at TBI for 2015 legal updates to the Registry.

- Secretaries Dunn and Wilhoite registered 36 sex offenders, of whom 20 are violent offenders required to report four times a year.

Shelbyville Police Department

Training Division

Annual Report

2015

Synopsis of 2015 Training

01/25/2016

To: Chief Jan Phillips

From: Lt Trey Clanton

Reference: Synopsis of 2015 Training

This year has been a busy year for training at the S.P.D. We have had more than 3500 hours of training in a variety of Fields. This year for our general in-service our topics included: Radar and Lidar Training, Emergency Vehicle Operations, Dealing with Mental Health Issues, Taser Recertification, Defensive Tactics, and Firearms (See Completed Training Hours by Person). I am proud to say that this was accomplished with our in house Instructors. These instructors were Lt. Wilkerson (Defensive Tactics), Sgt Davis (Radar/Lidar), and Major Mathis (Emergency Vehicle Operations). Because of our in house instructors we saved money in training which allowed more training in specialized fields. Along with this in-service training we have had close to 500 hours of training in specialized fields, these fields include but are not limited to the following: Management and Leadership Training, Train the Trainer Training, Homicide Investigations, Narcotic Investigations, Crime Scene Investigations, Basic Crash Investigations, Law Enforcement Recruiting, Armorer Classes, Human Trafficking and Ultimate Ethics(See Specialized Training). Along with the training received, we had several of our instructors assist other departments with their training. Major Mathis assisted the Bedford Co Sheriff's Office with report writing. Sgt Merlo has assisted the Law Enforcement Training Academy with D.U.I. Investigations on several occasions. Sgt Davis and I assisted the Tullahoma Police Department with their Firearms Training; we qualified every officer at their agency over the course of a few weeks. Sgt Davis also assisted the Law Enforcement Training Academy with Motorcycle Instructors and Basic Certifications classes. I also taught Accident Investigations, Emergency Vehicle Operations, and Low-Light Tactics at the Training Academy. Along with that I also assisted the Bedford Co Sheriff's office with their training of both Reserves and Full time employees in Emergency Vehicle Operations, Dealing with Mental Issues, and Firearms Qualifications. If we calculate all the training hours both received and taught I would say the total hours well exceed 4000 hours.

Lieutenant Trey Clanton

Officer's Name			Specialized Training		Number of Training Hours
Trey Clanton			Management,/Leadership Train the Trainer, AR15 Armorer		32
Brian Crews			2015 Homicide Conference		40
David Curley			Narcotic Officers Conference		40
Michael Davis			Motorcycle Recertification,		40
Shane George			Narcotic Officers Conference		40
Carol Jean			Human Trafficking, Ultimate Ethics		32
Bill Logue			Crime Scene Investigations Phase I and II		40
Charles Merlo			Basic Mobel Device Investigations, Cell Phone Forensics		40
Mike Rogers			Management, Law Enforcement Recruiting		24
Todd Sanders			Basic Crash Investigations		80
Michael Taylor			Motorcycle Recertification, Basic Crash Investigation,		120
			Total Training Hours		496

Completed Training Hours by Person

Shelbyville Police Department

Reported by Acadis® Readiness Suite 01/25/2016

Training Completed In: **Calendar Year 2015 to 2015**

Employee	PSID	Employment Type	Appointment Type	Total Hours	Category	Category Hours
Adams, Clinton Wade	3333-9660	Law Enforcement Officer	Full Time	481.50	Basic Training	441.50
					In-Service	40.00
Baker, Michael Henry	8514-7688	Law Enforcement Officer	Full Time	40.00	In-Service	32.00
					Uncategorized	8.00
Birdsong, Darrell Wayne	5341-7603	Law Enforcement Officer	Full Time	40.00	In-Service	40.00
Blankenship, Ronnie Edward	6431-7053	Law Enforcement Officer	Full Time	489.50	Basic Training	441.50
					In-Service	32.00
					Uncategorized	16.00
Butler, Letisia Marisol	6070-9127	Law Enforcement Officer	Full Time	40.00	In-Service	40.00
Clanton, Marvin (Trey) Luther III	9392-0375	Law Enforcement Officer	Full Time	45.00	In-Service	8.00
					Uncategorized	37.00
Cooke, Johnathan Ray	3226-8421	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Crews, William Brian	2277-6589	Law Enforcement Officer	Full Time	40.00	In-Service	16.00
					Specialized Training	24.00
Curley, David Reid	1151-8873	Law Enforcement Officer	Full Time	40.00	In-Service	40.00
Davis, Bruce Wayne	5988	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Davis, Michael Keith	2747-6663	Law Enforcement Officer	Full Time	64.00	In-Service	16.00
					Specialized Training	40.00
					Uncategorized	8.00
Draine, Jerry Michael	2691-7431	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Dye, David Andrew	25770	Law Enforcement Officer	Full Time	40.00	In-Service	40.00
Everhart, Nathaniel Lee	8704-8301	Law Enforcement Officer	Full Time	8.00	In-Service	8.00
George, Shane Austin	35305			44.00	In-Service	8.00
					Specialized Training	36.00
Goodrich, Jeffrey Louis	1338-4759	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Grubbs, Russel Lee	3478-5432			40.00	In-Service	40.00
Harvey, Frederick Juan	5854-6137	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00

Completed Training Hours by Person

Shelbyville Police Department

Reported by Acadis® Readiness Suite 01/25/2016

Training Completed In: **Calendar Year 2015 to 2015**

Employee	PSID	Employment Type	Appointment Type	Total Hours	Category	Category Hours
Horner, Brock Daniel	7658-2629			40.00	In-Service	40.00
Jacobs, Samuel Glenn Sr.	6575-6916			56.00	In-Service	16.00
					Specialized Training	40.00
Jean, Carol Blain	5569-6205	Law Enforcement Officer	Full Time	42.00	In-Service	16.00
					Specialized Training	26.00
King, John Cody	7859-4295			40.00	In-Service	24.00
					Uncategorized	16.00
Logue, William Harry Jr.	0289-4421	Law Enforcement Officer	Full Time	51.00	In-Service	16.00
					Specialized Training	35.00
Loyd, Robert Gregg	5052-3173			40.00	In-Service	40.00
Mathis, Steven Pat	4602-0363	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
McKinney, Mark Andrew	9031-9641	Law Enforcement Officer	Full Time	474.50	In-Service	16.00
					Uncategorized	458.50
Merlo, Charles Andrew II	1553-4002	Law Enforcement Officer	Full Time	40.00	In-Service	32.00
					Uncategorized	8.00
Moore, Tory James	6693-4054			40.00	In-Service	24.00
					Uncategorized	16.00
Peacock, Bobby Dwaine	0103-1428	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Phillips, Mickey Jan	7918-0314	Law Enforcement Officer	Full Time	78.00	In-Service	78.00
Rogers, Michael Paul	0772-5790			44.00	In-Service	24.00
					Specialized Training	20.00
Sanders, Anthony Todd	4021-3601	Law Enforcement Officer	Full Time	96.00	In-Service	8.00
					Specialized Training	80.00
					Uncategorized	8.00
Shelton, Leonard Jody	4264-1100	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Smith, Justin Tyler	4007-9729			48.00	In-Service	32.00
					Specialized Training	16.00
Stacy, Rodney Lewis	8227-9700	Law Enforcement Officer	Full Time	40.00	In-Service	40.00

Completed Training Hours by Person

Shelbyville Police Department

Reported by Acadis® Readiness Suite 01/25/2016

Training Completed In: **Calendar Year 2015 to 2015**

Employee	PSID	Employment Type	Appointment Type	Total Hours	Category	Category Hours
Swift, Cody James	4270-0022	Law Enforcement Officer	Full Time	40.00	In-Service	24.00
					Uncategorized	16.00
Taylor, Michael Wilson	7839-8161	Law Enforcement Officer	Full Time	40.00	In-Service	32.00
					Uncategorized	8.00
Vest, Christopher Michael	0577-1755	Law Enforcement Officer	Full Time	40.00	In-Service	32.00
					Uncategorized	8.00
Warren, Mitchell Lee	3400-6488			40.00	In-Service	24.00
					Uncategorized	16.00
Wilkerson, James Edward	2191-3148			48.00	In-Service	40.00
					Uncategorized	8.00

The Shelbyville Police Department

Administrative Division

Annual Report

2015

Shelbyville Police Department

Administrative Division

The Administrative Division of the Shelbyville Police Department is commanded by Deputy Chief Mike Rogers and includes our City Clerk of Court, Records Department, Parking Enforcement, Grant Management, and Accreditation Management.

Division Personnel

The City Clerk of Court, Kim Nash, has over 38 years of service dedicated to the Shelbyville Police Department. She is responsible for the daily management of administrative personnel, department payroll, managing the city court docket, and all fees, fines and court costs collected.

Kerry Dunn, who has more than 16 years of dedicated service to the department, primarily provides assistance and support to the Criminal Investigations Division and is responsible for registering all sex offenders living within the City of Shelbyville. She also assists the City Clerk of Court, Records Clerk, and often assists in the Communications Division.

The City Clerk of Court is also assisted by a full-time Records Clerk, Lilia Torres, with more than six years of service to the department. She is responsible for greeting and assisting visitors with records requests, data entry, and the collection of fees, fines, and court costs. She also serves as an interpreter for the department and often assists in the Communications Division.

Aimee Davis, an employee with the City of Shelbyville since 2012, was transferred to the department in 2013 to fill the position of Accreditation Manager. Her primary responsibility is to maintain the department's accredited standing in the Tennessee Law Enforcement Accreditation (TLEA) Program administered through the Tennessee Association of Chiefs of Police (TACP); assisted on accreditation by Officer David Curley. Through her responsibilities in accreditation management, she is also responsible for the drafting and revisions of the department's written directives. She also manages the department's grants, represents the department on the City's Safety Committee, and assists on special projects.

Linda Dickerson, Parking Enforcement Officer (non-sworn), joined the department in 2014. She is primarily responsible for parking enforcement on the City of Shelbyville's Historical Square. She also provides assistance to the City Court Clerk and Records Clerk, greets visitors to the department, assists with records request, and the collection of fees, fines, and court costs.

City Court

In 2014, the City Court collected a total of $242,237 in court fines, $4560 in driving school fees, $1175 in late fees, and $6410 in parking tickets.

2015 Grants

The Shelbyville Police Department often seeks additional sources of funding through the submission of grants to state and federal agencies to assist the department in providing improved services to the citizens of Shelbyville. Examples of funding requests include funding for additional traffic enforcement and equipment.

Total Grant Awards FY 2015
Thirty-Four Thousand, Three Hundred and Eighty-Four Dollars ($34,384)

- FY 2015, the department was awarded funding through the Governor's Highway Safety Office; Award # Z15GHS320
  Amount: $30,384
  Intended Use: DUI Enforcement/Overtime Saturation Patrols & Equipment
- The department was awarded funding from the Wal-Mart Distribution Center in Shelbyville, Tennessee; Award# DC6062
  Amount: $1500
  Intended Use: Funding for purchase of plastic ID card printer, digital fingerprint scanner, and related equipment to assist the department in a community outreach program issuing Ident-A-Kid identification cards.
- The department was awarded funding from the Wal-Mart Supercenter in Shelbyville, Tennessee; Award # WMT656
  Amount: $2500
  Intended Use: Funding for the purchase of flat screen televisions to display both informative and critical information to department personnel and to the visiting public.

Accreditation

In 2013, the Shelbyville Police Department successfully completed a self-assessment process in which all existing policies and procedures were reviewed and updated in accordance with Tennessee Law Enforcement Accreditation (TLEA) standards. After an on-site assessment, the assessment team confirmed that the department was in compliance with all 160 TLEA Program

Standards. Based on recommendation from the assessment team and the Tennessee Association of Chiefs of Police (TACP) Professional Standards Committee, the TACP Board of Directors approved the department's accreditation. To remain accredited, the department must maintain compliance with all applicable standards and undergo a new TLEA assessment every three years. The department's next assessment will be in 2016.

The Accreditation Team, Aimee Davis and Officer David Curley, continue to work diligently to maintain compliance with all applicable standards and provide assurance to the citizens of Shelbyville that they are served by a professional, effective, and efficient police department. During 2015, the Accreditation Team focused on complying with new standards of accreditation and the enhancement of current written directives. They also focused on expanding the utilization of new software purchased in 2014 to begin the electronic management of compliance with accreditation standards, and began converting compliance records into electronic files. The department and Accreditation Team look forward to reaccreditation in 2016.

Shelbyville Police Department
Communications Division
2015

The Communications Division is commanded by the Deputy Chief of Police; consists of four dispatchers and is often assisted by trained personnel of the Administrative Division. The primary function of the division is to provide a service to the citizens of Shelbyville by answering emergency and non-emergency requests for police service, coordinate response to citizen requests, and assist in the protection of life and property.

All personnel of the Communications Division are Tennessee Information Enforcement System (TIES) certified and are responsible for ensuring compliance with all Tennessee Bureau of Investigations (TBI) rules and regulations regarding network access to criminal history information, vehicle information, and drivers license information. They are also responsible for entering and checking information in the National Crime Information Center (NCIC). Other responsibilities include logging officers into and out of service, on-duty officer call rotation, logging wrecker rotation, and the completion of complaint cards.

Personnel of the Communications Division

Wanda Desplinter, with five years of service.

Ed Paine, with eight years of service.

Sandy McCullough, with two years of service.

Linda Bacon, New Hire 2015

Retirement of Jo Ann Rodgers

In 2015, while the division welcomed Linda Bacon, it also said to goodbye to long time dispatcher Jo Ann Rodgers who retired from the department after 32 years of service.

City of Shelbyville
Animal Control
2015

The primary objective of the Shelbyville Police Department's Animal Control Division is the prevention and eradication of rabies by providing education to the public concerning local and state laws, promoting owner responsibility, and protecting the public against stray or dangerous animals. They are also responsible for providing service to the public and animals through responding to animal related calls, impounding stray animals, issuing warnings and citations, and the investigation and prosecution of animal cruelty and abuse cases.

The Animal Control Division consists of a certified animal control officer, certified as a veterinary technician. The division is served by Director Randy McCullough and his assistants Caitlin Brady and Ellie Gentry. Randy has provided 38 continuous years of service to the City of Shelbyville and was selected to head the Animal Control Division in 1987. Caitlin and Ellie both joined the division of Animal Control in 2015.

	2013	2014	2015
Live Animals Picked Up	328	371	223
Live Animals Turned In	103	164	139
Animals Adopted/Owners/Other	165	162	261
Animals Euthanized	257	347	77
Citations/Warnings	77	127	107
Deceased Animals	66	118	67
Calls For Service	1090	1265	850

In 2015, the Animal Control Division answered 850 calls for service, and had 362 animals either picked up or surrendered. Of the 362 animals picked up or surrendered, 261 were adopted or returned to their owners, and 77 were euthanized. Animal Control Officers also issued 107 citations and/or warnings, and picked up 67 deceased animals.

Shelbyville Animal Control

Live Picked Ups.

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	17													
February	14													
March	25													
April	22													
May	18													
June	15													
July	25													
August	26													
September	26													
October	19													
November	5													
December	11													
Total 223	223	0	0	0	0	0	0	0	0	0	0	0	0	0

Turned In

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	11													
February	8													
March	17													
April	7													
May	23													
June	18													
July	7													
August	12													
September	7													
October	7													
November	13													
December	9													
Total 139	139	0	0	0	0	0	0	0	0	0	0	0	0	0

Shelbyville Animal Control

Adopted/Owners

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	19													
February	13													
March	33													
April	33													
May	24													
June	28													
July	21													
August	34													
September	30													
October	13													
November	13													
December														
Total 261	261	0	0	0	0	0	0	0	0	0	0	0	0	0

Euthanized

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	17													
February	4													
March	17													
April	1													
May	2													
June	12													
July	3													
August	2													
September	1													
October	3													
November	7													
December	8													
Total 77	77	0	0	0	0	0	0	0	0	0	0	0	0	0

Shelbyville Animal Control

Warnings

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	17													
February	7													
March	5													
April	18													
May	7													
June	3													
July	3													
August	4													
September	8													
October	13													
November	12													
December	10													
Total 107	107	0	0	0	0	0	0	0	0	0	0	0	0	0

Dead Animals

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	8													
February	7													
March	3													
April	10													
May	9													
June	5													
July	7													
August	3													
September	1													
October	4													
November	7													
December	3													
Total 67	67	0	0	0	0	0	0	0	0	0	0	0	0	0

Shelbyville Animal Control

Calls

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
January	102													
February	60													
March	77													
April	88													
May	86													
June	69													
July	81													
August	68													
September	45													
October	65													
November	52													
December	57													
Total 850	850	0	0	0	0	0	0	0	0	0	0	0	0	0

Looking Back (2015)

Shelbyville Fire Department
111 Lane Parkway * Shelbyville, TN 37160
Phone: 931-684-6241~ Fax: 931-684-6559
Chief Ricky L McConnell

Productive, Safe, Busy and Challenging are the words that describe the calendar year of **2015**. Operations had to change with all the work being done beside fire hall one but the members adapted and calls were answered just like always. The total number of calls were down slightly from the previous year.
This drop was seen after discussion with the medical services director and top level staff, which a change was made for the **SFD** not to be automatically dispatched to medical calls at Doctor's clinics and Nursing homes. The **SFD** will still respond if requested by **EMS** or if no **EMS** unit is available.

SFD operates out of **2** manned stations 111 Lane Parkway and 103 Hillcrest Drive, with **4** engine companies, one Ladder and one Service/Rescue Company. All apparatus meet NFPA1901 compliant {NFPA Standard for Automotive Fire Apparatus}. The department also has a 1983 Pierce Arrow as a reserve engine at the Airport Station.

The **Shelbyville Fire Department** has a fire rating from the **ISO** of **class 3.** Only **80** Fire Departments in the state of Tennessee have a class **3** or better rating. There are **921** ISO classified Fire Departments in Tennessee.

One major goal of **SFD** is to open a volunteer station at the Airport Building in August, **2016** with one Engine Company responding in that area on Structure Fires.

The following report includes information on Incident Reports, Training, Fire Prevention, and Education.

Attached are **5** computer printouts, one reflects **SFD** response time in **2015**. This report reflects a **90.7%** response time to be between **1** to **5** minutes. This percentage **met the goal** of the **Shelbyville Fire Department** to respond to **90%** of **all calls within a 5 minute or less**. The second report is an incident report by type of incident. Third is a bar Graph of the calls for service years **2012**, **2013**, **2014**, and **2015**. The fourth is an **ISO** public protection classification for the State of Tennessee. The fifth is an inventory list of all apparatus currently in use at the **Shelbyville Fire Department**.

Incident Reports

The following is statistical data retrieved from our incident-reporting program.

There were **2,229** calls with **74** different types of incidents, some of these were, / definition the occurrence of an action or situation that calls for action:

- **1627** Medical Assist / Assist EMS Crew / Emergency Medical Call (EMS) Call / Other
- **21** Structure Fires
- **14** Vehicle Fires
- **47** Motor Vehicle Accidents (MVA) and 35 Non-Injuries MVA

In **2015**, **SFD** responded to **2,229** calls for service. In **2014**, **SFD** responded to **2,320** calls for service, which indicates **4.08%** decrease in responses from **2014**.

In **2014** the estimated dollars loss in the City of Shelbyville due to fire was **$124,200.**
In **2015** the estimated dollars loss was **$195,051,** which indicates a **57.05%** in property loss **increase** due to fire within our jurisdiction. **Dollar amount saved in 2015 was an estimated $451,248.00**.
SFD had zero fire deaths in **2015** and **2014** compared to one death in **2013**. **SFD** had no civilian injuries, **one** minor firefighter on-duty knee injury, **one** accidental firefighter needle stick incident on a medical call and **one** firefighter back injury during extrication on a MVA.

Training

Shelbyville Fire Department has **37** full time personnel on staff, **33** members are in fire suppression and **4** in administration. The **33** members on the suppression staff are divided into **3** shifts with **11** members on each shift working a **24** hour shift. The **4** administrative staff members work **5** days a week, **8** hours a day, Monday-Friday. **Thirty four** are state commission certified fire fighter II and **three** new recruits scheduled to have their fire fighter II state commission certifications in the next coming months. **Twenty eight** are **State** certified first responders with **seven** being **EMT Certified**. John Young was appointed training officer in February and Jason Richardson was appointed Fire Marshal in August.

Each individual at the **Shelbyville Fire Department** has received a minimum of **20** hours per month which include vehicle extrication, rapid intervention teams, ground ladders, pump operations, ventilations operations, hazardous materials operations, forcible entry, and fire ground safety with a combined total of **8,880** hours of on shift training.

The Shelbyville Fire Department has adopted a new safety program in which all fire fighters have received an extra **ten** hours of training per month in all safety aspects which includes violence in the work place, sexual harassment, blood borne pathogens, back injury prevention and use of proper **PPE** during hazardous operations such as the proper handling of sharps during medical calls.

Each individual fire fighter completed **56** hours of **Tennessee State Certified Fire Commission** training.

Tennessee had record low fire deaths in **2015** at **68** compared to **2014** which had **75**.
SFD is committed to training and working with the citizens of Shelbyville and Bedford County to help keep the fire deaths as low as possible to include training in family fire safety, fire extinguisher training, with a heavy focus on insuring working smoke detectors and carbon monoxide detectors being present in every residence in the city and county.

The Shelbyville Fire Department has done extensive training for the year **2015** with the Tennessee Fire Codes Enforcement Academy completing **1011** hours compared to **673** hours in **2014** and thus having Three State Commission Certified Officers, Three State Commission Certified Instructors, Three State Commission Certified Apparatus Operators and one fire Inspector that has his State and Pro Board Certifications.

Shelbyville Fire Department had a group attend **FDIC** training in Indianapolis, Indiana.

Fire Prevention

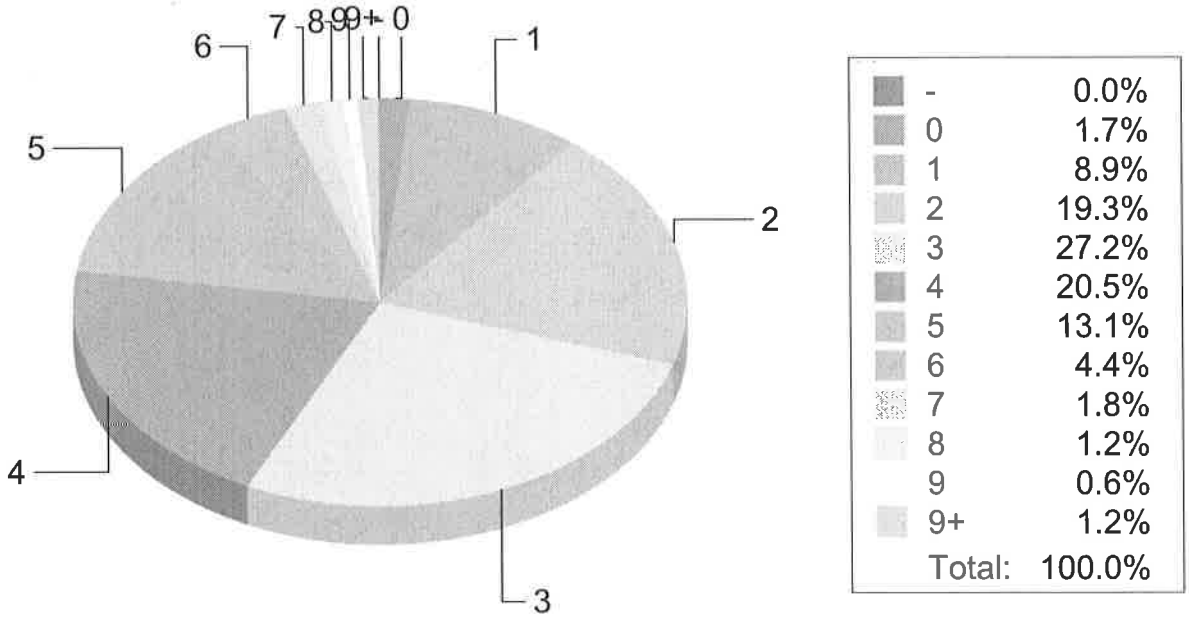
Shelbyville Fire Department continued our Fire Prevention Public Education in **2015**. The **SFD** calendar included the following 319 activities.

- 53 Fire Safety Classes For Schools And Day Cares
- 23 Fire Extinguisher / Fire Safety Classes For Local Industry & Organizations
- 23 Public Safety Events
- 11 Fire Hall Tours
- 9 Color Guard Details
- 14 Fire Safety Classes For Civic Groups
- 3 Career Day Services
- 183 Fire Safety Inspections Completed
- In addition to the 183 Inspections, SFD has a goal to complete a Fire Safety Inspection twice a year for every business in the city.

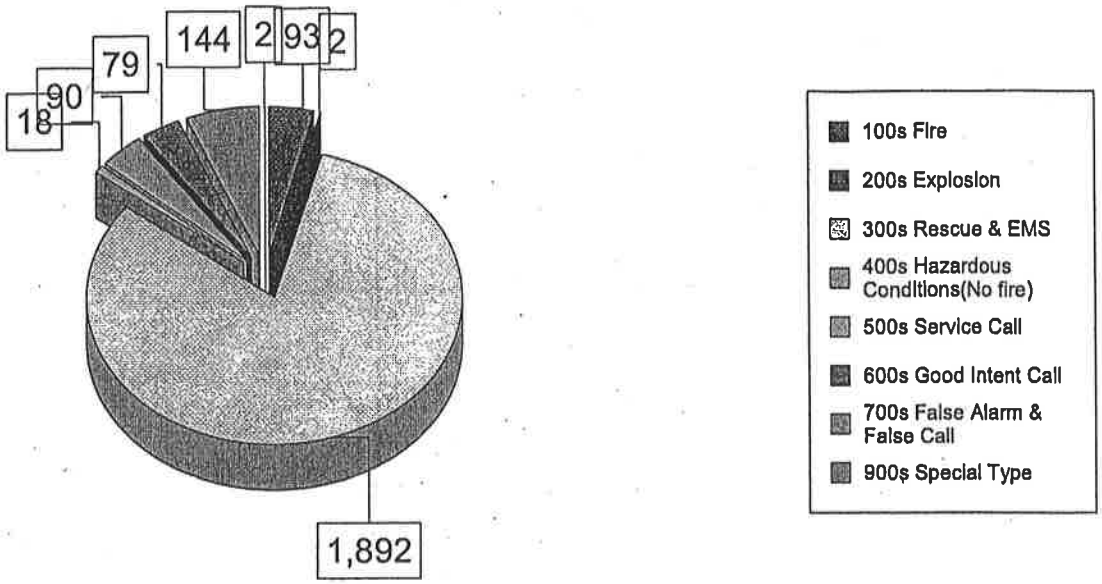
SFD had an estimated **4,500** contacts with children and **1,100** adults for ***Fire Safety Education*** in **2015**. Without the help, hard work and dedication of the staff of the **Shelbyville Fire Department** this could not have been accomplished.

In **2015**, **SFD** also conducted a Smoke Alarm Drive where **254** total smoke detectors were installed in homes by SFD in coordination with the American Red Cross. Since the **Shelbyville Fire Department** has so much more contact with the citizens of Shelbyville when running medical First Responder Calls, each time **SFD** enters a home they check to make sure that the home has a **working smoke alarm**. If they do not and time permits, one is installed at that time. If not, a note is made and a follow up visit is made to that home **ASAP**.

Response Times (In Minutes)



Incident Report By Type Of Incident



Graphed Items are sorted by Incident Type

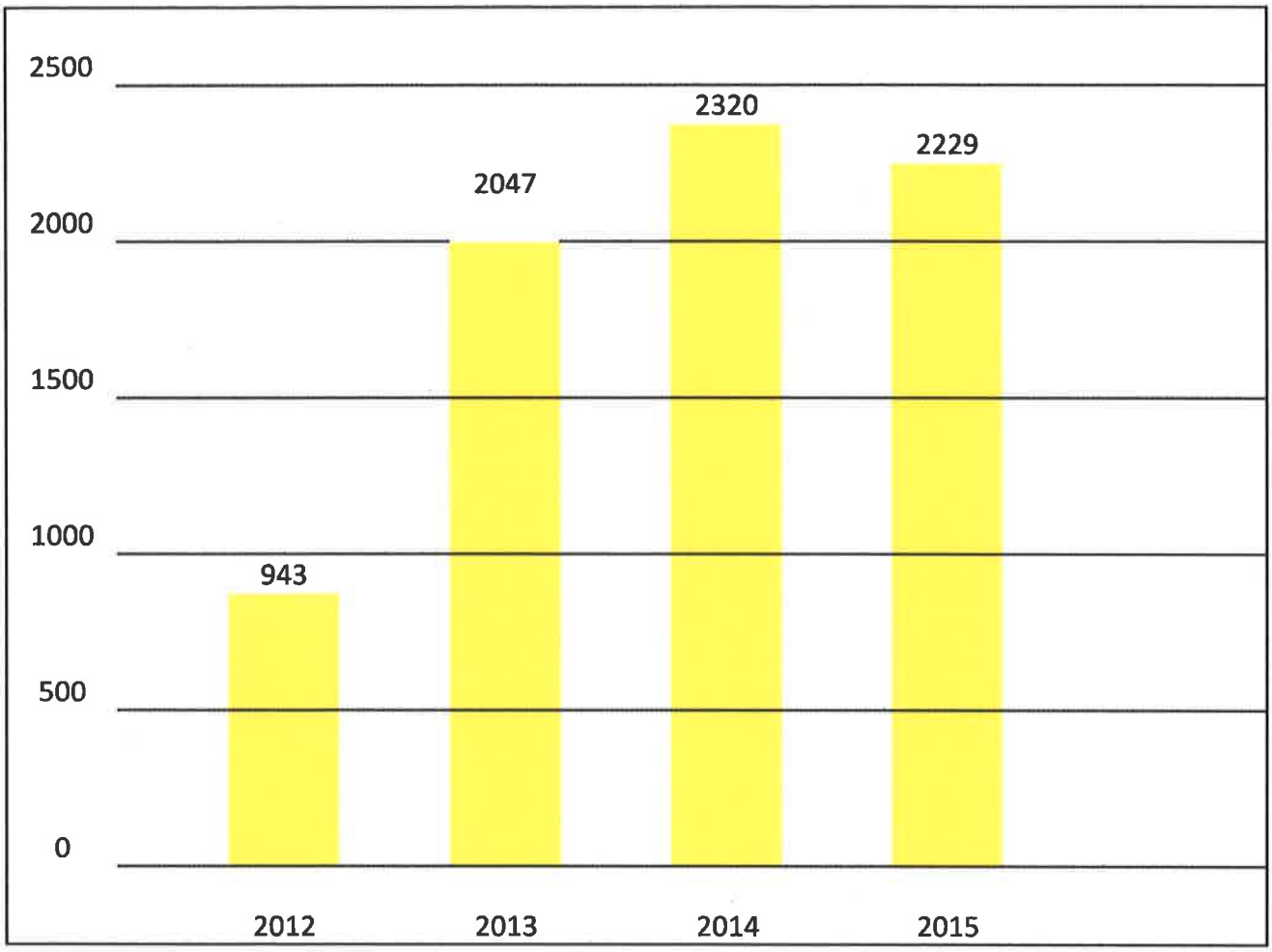
Type Of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	93	4.01%
200 Series-Explosion	2	0.09%
300 Series-Rescue & EMS	1892	81.55%
400 Series-Hazardous Conditions(No fire)	18	0.78%
500 Series-Service Call	90	3.88%
600 Series-Good Intent Call	79	3.41%
700 Series-False Alarm & False Call	144	6.21%
900 Series-Special Type	2	0.09%

Grand Total: 2320

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

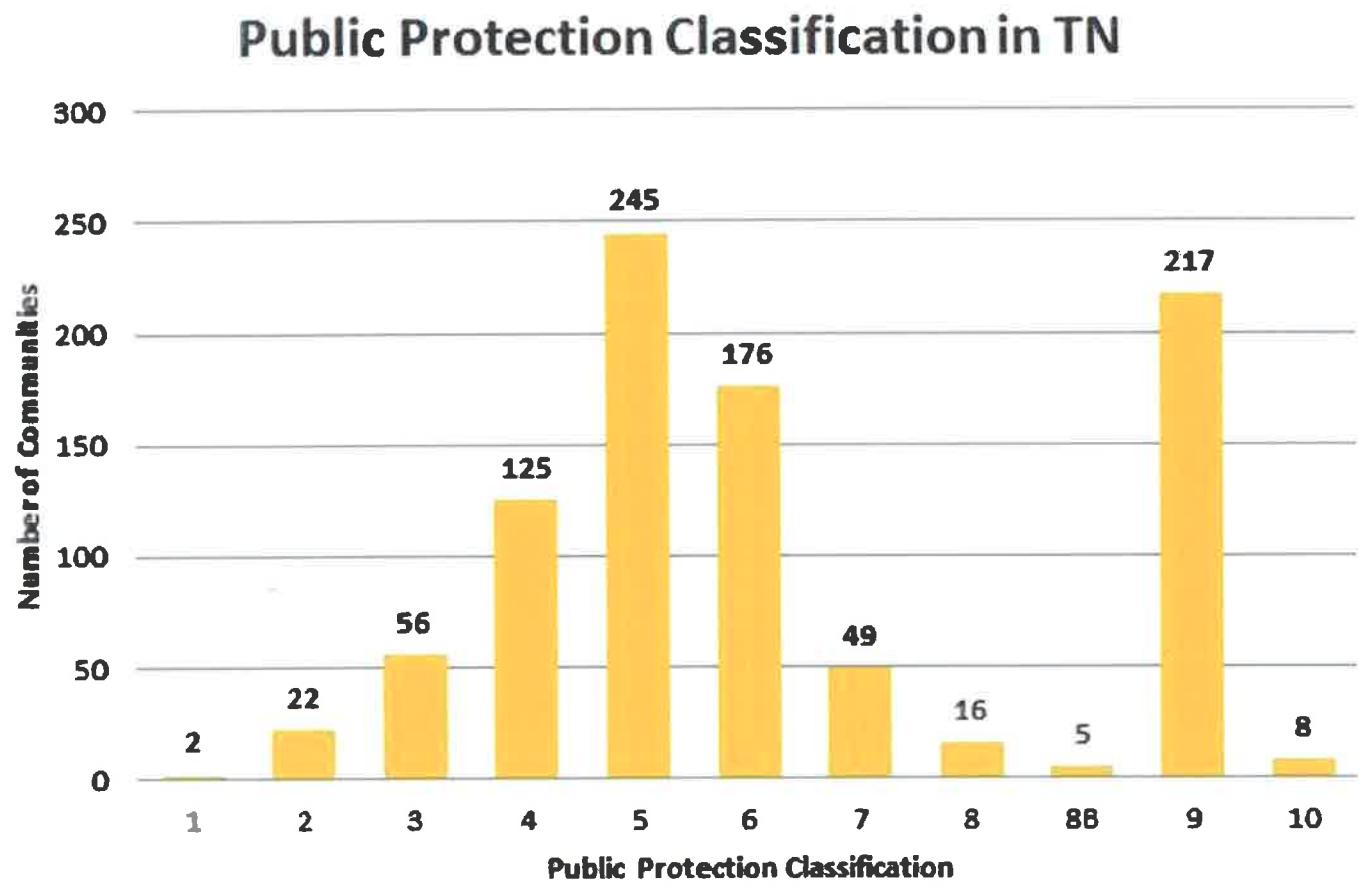
Print Date: 1/5/2015

Shelbyville Fire Department
Call Volume Graph 2012-2015



Shelbyville Fire Department
Apparatus Overview

Station	Unit #	Year	Model	Type
1	901	2013	Pierce Impel	Pumper
1	902	1996	Pierce Arrow	Pumper
1	903	2008	Pierce Impel	75ft Quint
1	910	2002	Pierce Kenworth	Rescue/Service Co.
2	904	2006	Pierce Contender	Pumper
2	905	2002	Pierce Kenworth	Pumper
3	913	1983	Pierce Arrow	Pumper
3	914	1969	Howe	Pumper
3	915	1986	Ford F-700	Tanker


Public Protection Classification in TN
300
250
200
150
100
50
0
Number of Communities
2
22
56
125
245
176
49
16
5
217
8
1
2
3
4
5
6
7
8
88
9
10
Public Protection Classification

PUBLIC WORKS ANNUAL REPORT 2015

Yearly day to day activities for Public Works divisions

PWDIR: Mark A. Clanton

2015

Mark A. Clanton, Director
Email: mark.clanton@shelbyvilletn.org

City of Shelbyville
Public Works Department

714 Industrial Parkway Shelbyville, TN 37160
Phone 931.684.2644 Fax 931.684.8993

Message from the Director

This has been a very trying time for the Public Works Department this year. With the normal day to day responsibilities of this department, we had the flume collapse in January of 2015. As this report will show the Public Works Department employees are dedicated to getting the job done in an efficient manner and the dedication & pride they take in their community.

On behalf of the entire staff of the Public Works Department, we present our 2015 Annual Report

Thank you,

Mark A. Clanton

Public Works Director

ADMINISTRATION

PUBLIC WORKS DIRECTOR: MARK CLANTON

OFFICE MANAGER: DEBBIE SMOTHERMAN

STREETS/SANITATION SUPERINTENDENT: GRADY FRAZIER

GROUNDS/STREETS MAINTENECE FOREMAN: CHRIS SONS

STORMWATER COORDINATOR: ERIC PIERCE

FLEET MAINTENECE FOREMAN: LEWIS PHELPS

INVENTORY/PARTS MANAGER: CLAYTON DUNN

SANITATION INSPECTOR: JAMES POPE

CEMETERY SEXTONS: MIKE GEORGE/ JACKIE CARTER

EMPLOYEE ROSTER

NAME	HIRE DATE	YEARS OF SERVICE
RODNEY LAMB	4/6/1979	36 YEARS
DWIGHT POWELL	11/16/1979	36 YEARS
KEITH CHUNN	2/20/1981	34 YEARS
ERIC McBEE	4/26/1985	30 YEARS
MICHAEL WILHOITE	8/11/1994	21 YEARS
PRIDE VELASQUEZ	2/8/2000	16 YEARS
TONY WILLIAMS	3/22/2000	16 YEARS
FRANCISCO VEGA	3/27/2000	16 YEARS
DAVID NICHOLS	7/24/2000	16 YEARS
CHRIS SONS	10/23/2001	15 YEARS
GRADY FRAZIER	5/14/2002	14 YEARS
CHRIS WILHOITE	10/28/2003	13 YEARS
NICKY BRANNON	6/6/2005	11 YEARS
JOHNNY BEARD	2/27/2006	10 YEARS
EDDIE SWING	3/14/2006	10 YEARS
PEDRO VELESQUEZ	5/1/2006	10 YEARS
ROBERT NEWSOM	5/16/2006	10 YEARS
DEBBIE SMOTHERMAN	6/19/2006	10 YEARS
ERIC PIERCE	8/2/2006	10 YEARS
LEWIS PHELPS	4/9/2007	9 YEARS
JAMES POPE	8/13/2007	9 YEARS
JOEY BEECH	2/27/2012	4 YEARS
CALVIN KING	3/13/2012	4 YEARS
BRENT PHILPOT	12/4/2012	4 YEARS
CLAYTON DUNN	1/2/2013	3 YEARS
CARL THOMPSON	5/14/2013	3 YEARS
TIMOTHY HOLT	9/17/2013	3 YEARS
DAVID CROWELL	10/29/2013	3 YEARS
JEFFREY BARTON	11/25/2014	2 YEARS
TIMOTHY McCONNELL	5/11/2015	1 YEAR
JEROMY McANALLY	5/18/2015	1 YEAR
ADAM HICE	10/13/2015	1 YEAR
MICHEAL GRIJALVA	10/13/2015	1 YEAR
MICHEAL HARRELL	11/2/2015	1 YEAR
JAMES McDONALD	11/2/2015	1 YEAR
OPEN POSITION		
OPEN POSITION		

Street Division

Day to Day Activities

ISWA meetings- 14 total

Director spoke at Rotary breakfast in July 2015

Paving list completed: Coney Island, Cloverdale, Castle St., Hillwood, Foxhall, and Depot

RPO meeting in July- Mark Clanton named vice chair of RPO

Attended TDOT bi-weekly meetings on North Main project- 15 meetings

Built 2 new offices at City Hall in April 2015

Worked on New Park land clean up- January & February

Snow storms- 2/16, 2/18, 2/25 & March 2015

Litter- 881 streets total

Cold patch- Total number of pot holes- 144

Leaf machine- Total streets- 195

Total miles of mowing- 125 miles

Total drainage work- 4 projects

Total signs made for 2015- 1102

Total signs made for County- 142

Total for sweeper - $98,096.44

Road cut permits- 37

Road cut permits for Shelbyville Power System- 29

Accidents- 10

New employees- 5

Openings still available- 2

Spring Clean-up- 4-13-15 thru 4-16-15

Summer Clean-up- 7-13-15 thru 7-16-15

Fall Clean-up- 10-12-15 thru 10-15-15

Sanitation Information

Transfer tonnage	7007.41 tons @	$162,921.13
Burn Pit loads		4854
Burn Pit Dumpsters		28
Pre-Pays- 37 @		$975.00
96 Gallon Carts sold- 24@		$1320.00
Sanitation notices		1935
108 tons for Celebration pick up @		$2306.92
40 Back Door pick-ups for Truck # 10		
48 Back Door pick-ups for Truck # 42		
88 Total Back Door pick ups		
Horseshow extra garbage pick up		
Mule show extra garbage pick up		
Celebration dog show garbage pick up		

Cemetery activities

3 Number of graves donated by the City of Shelbyville for Pauper interment

117 graves sold by the City of Shelbyville from 1-1-2015 to 12-31-2015

Total dollar amount of graves sold $46,600 + 1 infant grave @ $200.00 Total - $$46,800

127 Total number of interments at Willow Mount from 1-1-2015 to 12-31-2015

76 monuments damaged by vandals on 9-11-2015

Installed new computer software for easier record keeping

Total number entered so far on Crypt Keeper from all hand written records 6,525 from 1957 to 2015

Remodeled Cemetery office

Stormwater Activities

6-19-15 Presentation at Recreation Center for 25 children ages 6 to 13

6-23-15 Presentation at Purdy court 24 children ages 6 to 16

February 2015 completed TDEC long term maintenance plan and developers agreement

July 2015 completed dry weather audit (Holland Branch Audit)

September 2015 completed TDEC annual report and water quality scorecard

City grading permits issued- 14

TDEC permitted sites- 6

Active jobsites started- 16

Jobsites completed and signed off- 9

House lots started- 62

House lots completed & signed off- 35

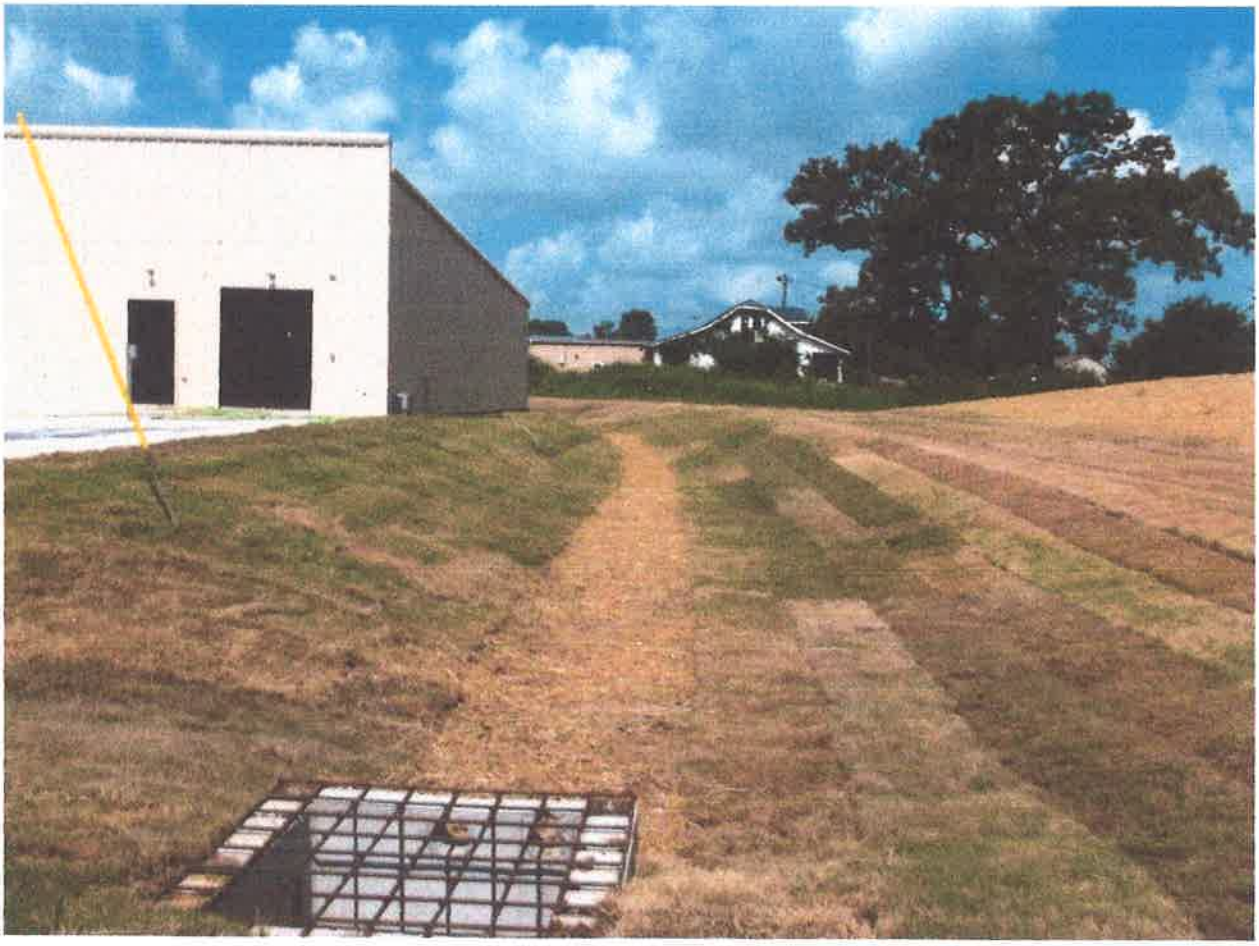
7 house demos and 4 completed

6 home additions and 4 completed

Rain fall totals for 2015:

Jan- 2.99"	July- 5.25"
Feb- 5.04"	Aug- 9.25"
March- 6.20"	Sept. - 1.65"
April- 6.05"	Oct- 2.90"
May- 5.20"	Nov- 4.0"
June- 4.85"	Dec- 8.7"

Total for 2015- 62.08"



2014/2015 Repair Parts Difference

Repair Parts	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Total
Parts 2014	18805.2	2818.13	3883.65	1926.33	750.19	1719.18	3593.48	4284.79	1964.13	3124.54	1822.31	4184.06	48675.98
Parts 2015	3537.78	1210.12	6071.23	1508.12	1332.19	1860.87	823.73	1103.35	655.87	589.98	3061.44	241.03	21996.62
Difference	15267.4	1607.81	-2187.58	418.21	-582.00	-141.69	2769.75	1308.26	2354.56	2534.56	-1239.13	3949.03	26880.07

New Equipment Purchased 2015

1	Unit#	Model Yr	Bar Code	License #	Vehicle/Equipment	Life	Vehicle ID No.	
2	20	2010		5333-GC	Mack Pinnacle	20	1M1AW02Y4AN009813	
3	58	2015	10133	5315-GC	FREIGHTLINER BOOM TRUCK	15	GDTN2V0CV04C	
4	60	2015		5329-GC	FORD F-350 1 TON W/DUMP 4WD	10	1FDRF3H64GEB25690	
5	90	2014	10132	5294-GC	TYMCO SWEEPER	20	1FVACXDT8FHGH6928	
6	139	2015			STIHL FS 90 WEEDEATERS	3	SN: 501440907	
7	144	2015			STIHL FS 90 WEEDEATERS	3	SN: 502927659	
8	146	2015			STIHL FS 90 WEEDEATERS	3	SN:502929231	
9	170	2015			SWENSON SALT SPREADER	15	SN: 1215-9436	

Montly Fuel Report

Fuel Report	15-Jan	15-Feb	15-Mar	15-Apr	15-May	15-Jun	15-Jul	15-Aug	Sep-15	15-Oct	15-Nov	15-Dec	Total
Streets	3880.99	4183.85	4896.94	5729.01	5322.49	6315.18	5532.76	5448.60	3356.00	3831.96	2680.24	2859.22	54037.24
Sanitation	2392.34	1897.82	2160.08	2269.13	1870.54	2182.71	2125.28	1837.62	1887.40	2179.96	2333.12	2036.94	25172.94
Monthly Total	6273.33	6081.67	7057.03	7998.14	7193.03	8497.89	7658.04	7286.22	5243.40	6011.92	5013.36	4896.16	79210.18

Federal/State funded projects

Location	**Type**	**Status**	**Funds**				
Lane Parkway	STP	Design/Phase	$318,000				
Phase III Square	TAP	NEPA Stage	$720,908.75				
*Phase II Square	TAP	Ready for bid	$703,070.00				

Phase II original grant amount was $368,405 but we were awarded an additional $262,732.71 of HPP funds to be included for construction. The City will have to do a 20% local match of $66,933.18 for this money to be budgeted in 2017 City budget

Total for all TDOT/ Federal funded projects is $1,741,978.75

*We have submitted a Phase IV square project for TAP funding totaling $1,000.000 that will be voted on by TDOT to be awarded in April or June of 2016. If awarded this would be funded in City's 2017/2018 budget

* Phase I of the downtown TAP grant projects was completed in 2015. This TAP grant was for $374,940 and located on East Depot and Holland St. on the East side of the square

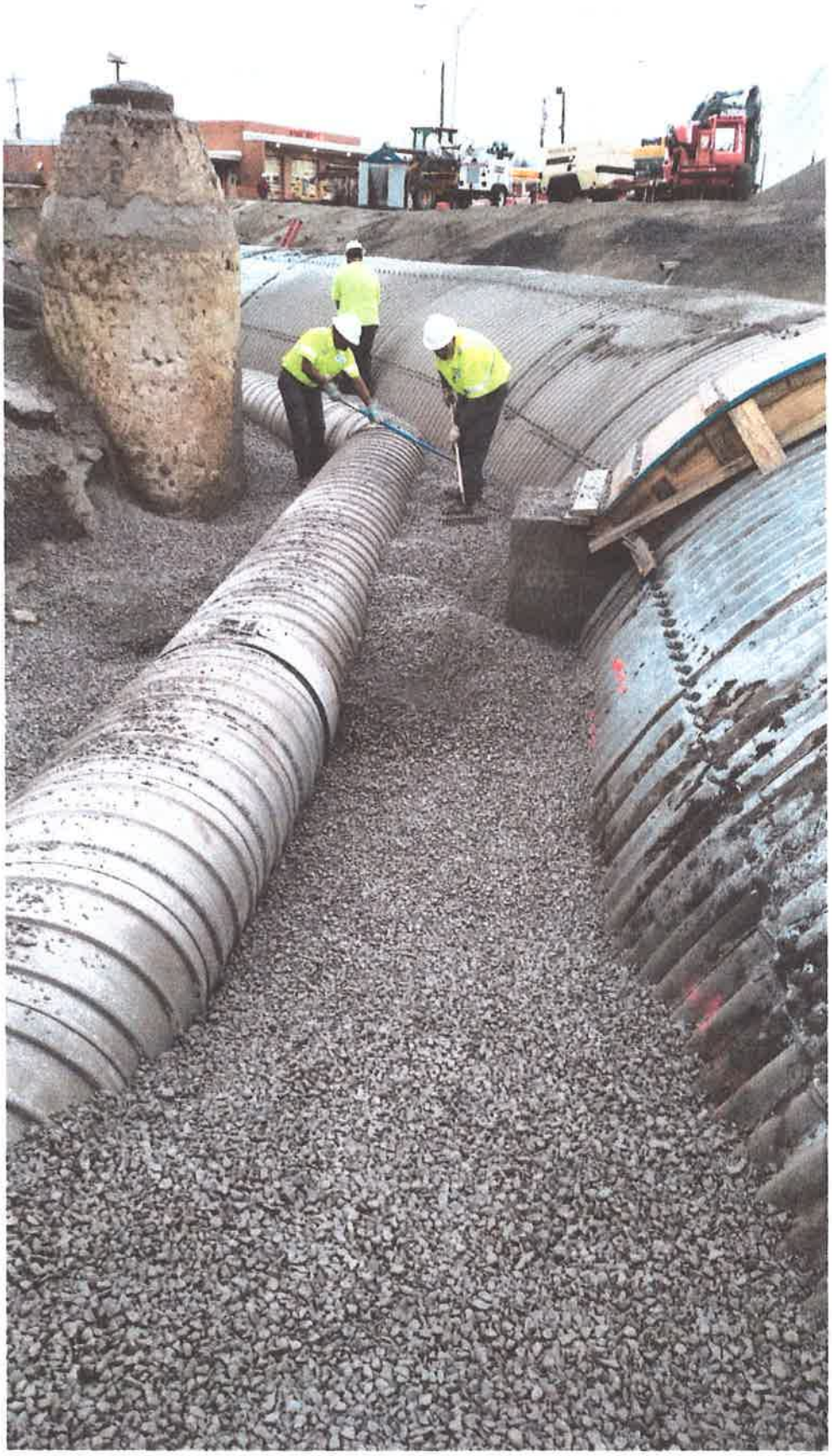
Flume Report

On January 22, 2015 while inspecting for our bi-annual flume inspection, we found a damaged section in the flume. We started excavation on the damaged section in April and were ready for installation of the first section & we had a second, third, and fourth collapse with the flume. These failures were in no way the fault of the contractor, engineers or city staff. We had 3 major rain events on each collapse.

This project has completely consumed the department for over a year. This has been the most complex and major project Shelbyville has seen since they installed & did the urban renewal project of 1961-1963 when this flume was first completed. Many hours, man power, and engineering has been done to make sure this type of failure doesn't happen in these areas again. There have been more water relief valves & gate valves installed & better bedding material than there was during the original installation. We should have the entire 700' sections installed & tied in by the end of January 2016.

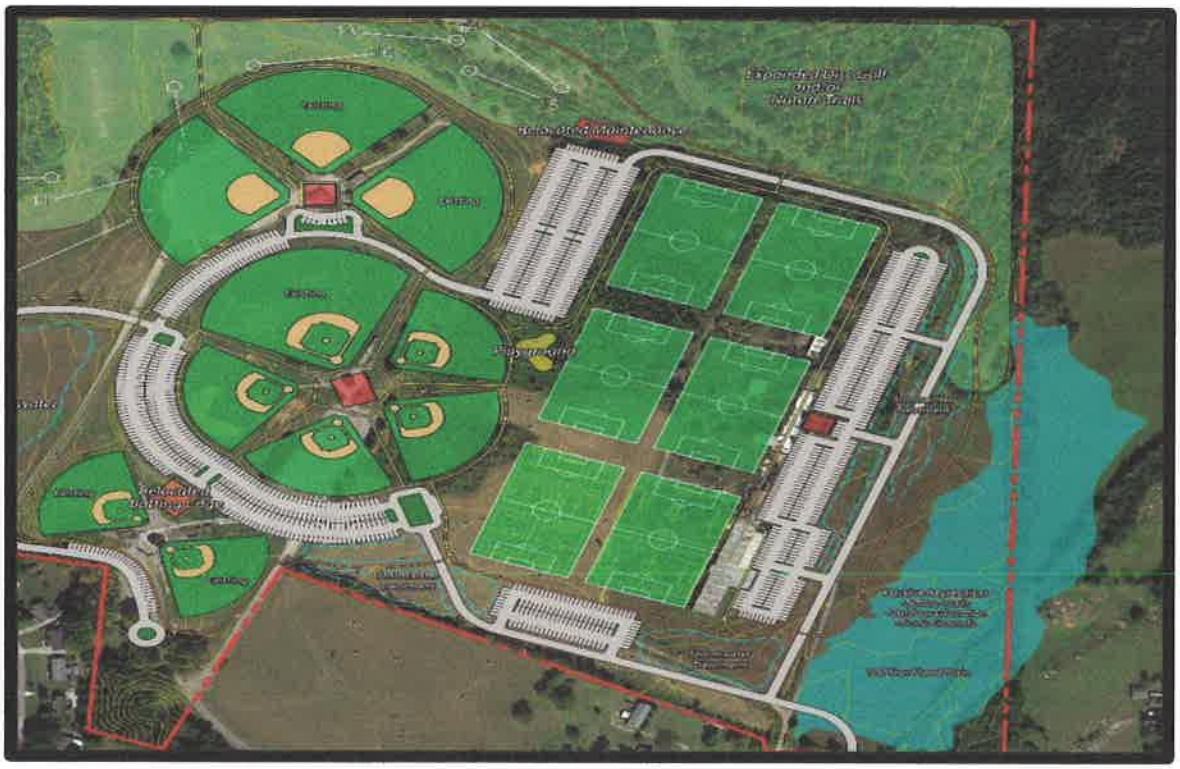
This is a very short & broad overview of this complex project but we want to thank the Mayor and Council for their patience and understanding and support during this big process.

SHELBYVILLE POLICE DEPARTMENT



Annual Report 2015

Future Vision…



Director's Report

Parks and recreation facilities and programs are an important part of the City's services provided to the citizens. Health, wellness, economic stability and growth are benefits realized from these services.

Customer service was a focal point in 2015 for the Department. Welcoming guests as they enter the building and interaction with guests throughout their visit was emphasized. Evaluating the delivery of services in the Recreation Center and parks was considered and adjustments made. Signage, paint, and other physical changes were implemented as a part of the overall customer service effort.

Facility improvements were evaluated and improvements implemented. The number of rained out baseball and softball games was unacceptable. The maintenance staff has worked on the fields in the off season improving drainage and the composition of the clay infields. Drainage improvements included raising infields to create a better grade on the infields and building french drains. These efforts will greatly reduce the number of rain out games.

In the Recreation Center, the Fitness Room cardio machines were exchanged for fully commercial machines and the number of machines was increased. The space allotted for free weights was increased and made more user friendly. The wood floors in the gymnasium, aerobics room, and racquetball court were refinished giving a better surface for play by participants.

An increase in memberships and attendance was realized with physical improvements and customer service efforts. Health care is directly related to physical fitness and diet. Providing opportunities for walking, working out, participating in sports and activities are important for the City to promote a healthy, happy community.

Cities are using recreational facilities and programs to increase tourism and spur economic development. Developing the master plan for the newly acquired 58 acres and H.V. Griffin Park and implementing the plan can impact the local economy through retaining existing business and attracting new business. Providing quality facilities and programming will provide the opportunity to host many tournaments and events bringing in tourists from the region who will fill our restaurants and motels.

Increased usage and many facility improvements made 2015 a successful year for our Department. We look forward to our future growth with this community.

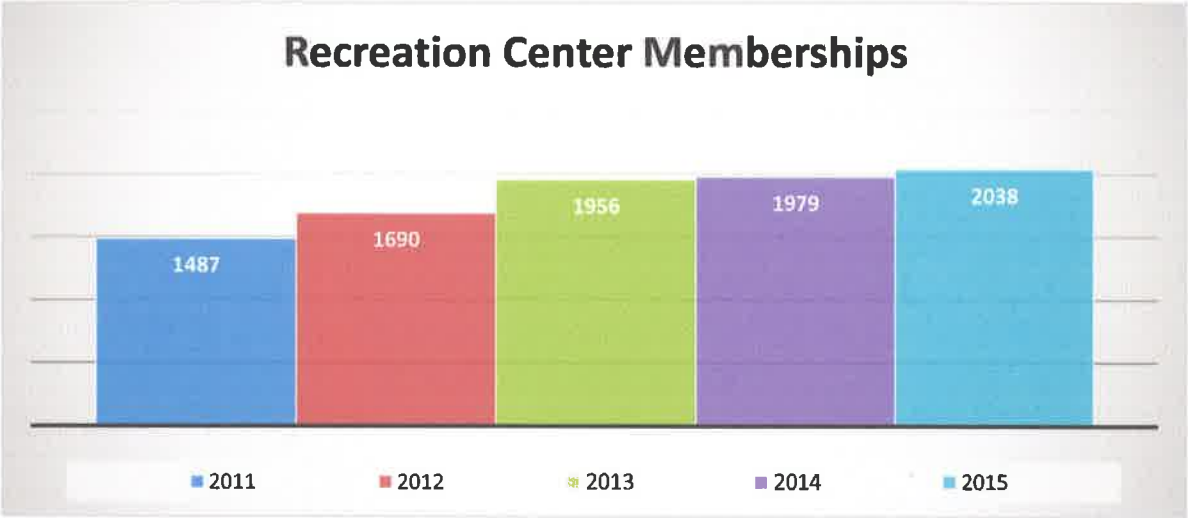
-Mike Alsup, Director

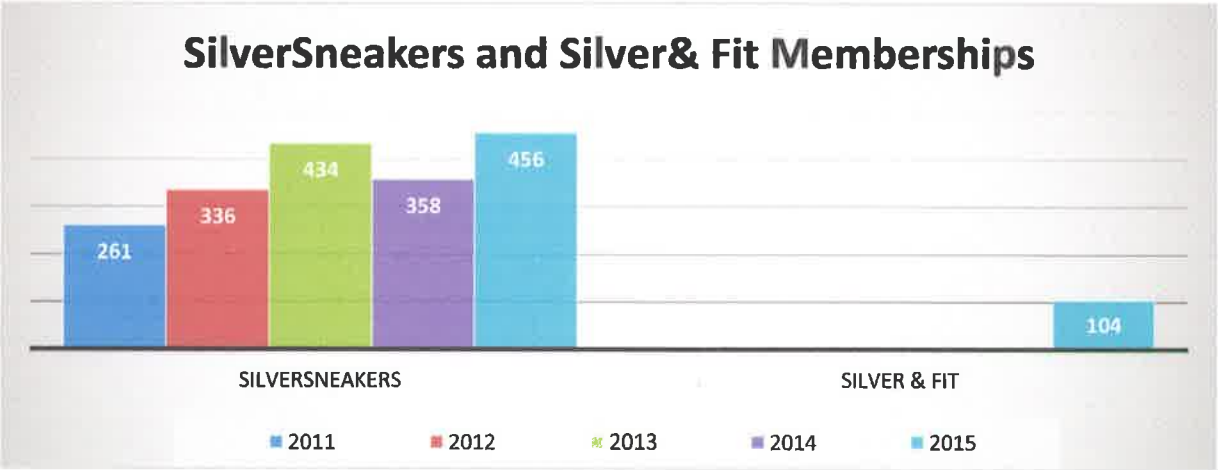
Recreation Center

The Recreation Center Goals for 2015 were to: (1) Increase total memberships 5% over 2014; (2) Increase utilization of the facility. In addition to those goals, the staff worked to increase efficiency and promote safety within the department.

Increase Total Memberships

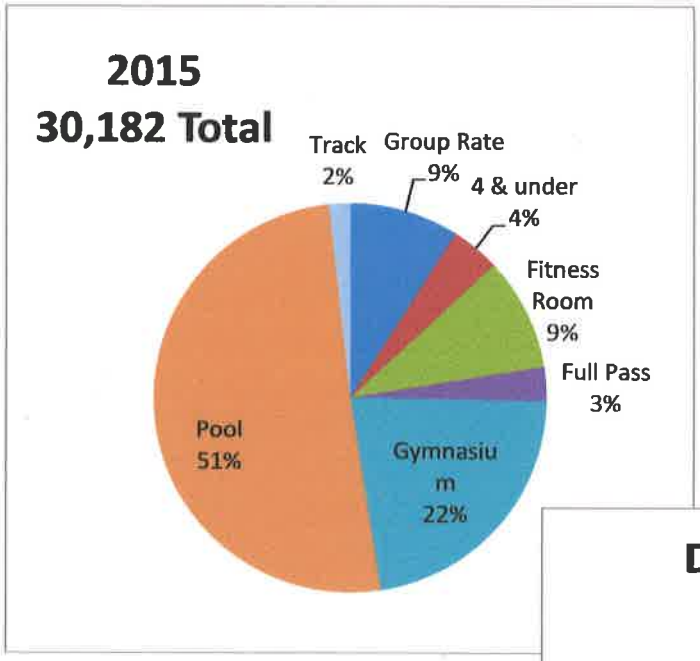
- The Recreation Center had three different types of memberships available in 2015: Recreation Center Memberships, Silver Sneakers, and Silver & Fit. Silver & Fit was new in 2015.
- Recreation Center membership increased 3% over 2014. Considering all three types of memberships, total membership increased by 11%.

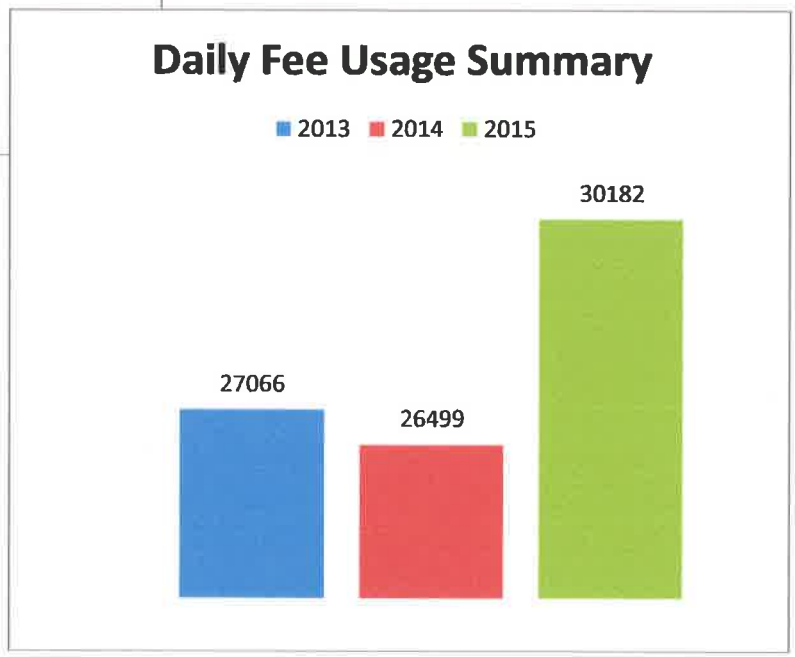




Increase Utilization

- Building improvements were made in 2015 to help increase facility utilization.
  - Wood floors were resurfaced. Gymnasium, Aerobics Room, and Racquetball Court. Although the Gym floor took longer than expected, all three areas were completed in the fall.
  - Height adjusters were added to the two previously stationary backboards in the gym.
  - Team benches were added to the gym.
  - Cardio equipment in the fitness room was updated, and increased by two pieces.
  - Daily fee usage is shown below. The total amount in 2015 represents a 14% increase over 2014. Although it should be noted that 2014 experienced some facility closure during the Ameresco project.





In addition to building improvements, staff worked to increase program participation which will be discussed later in this report.

Increase Efficiency & Promote Safety

- To increase efficiency, leadership staff met and discussed multiple things to possibly implement. Items discussed included the disbursement of information from one division to another and daily processes of all divisions.
- One facility improvement to increase efficiency was the installation of a new phone system. The new system allows for usage of a voicemail system and many other features that the old did not.
- To improve the efficiency of disbursing information to members and guests, a new TV with continual power point was added at the Front Desk area.
- To promote safety within the facility the leadership made a concentrated effort to make safety a priority.
    - The Recreation Center formed an internal safety committee with members from each division.
    - New processes were put into place for New Hire Orientations that put emphasis on safety training.
    - The Recreation Center participated in as many of the City safety trainings as possible including video training supplied by Tennessee Municipal League. Topics included Public Building Safety, Slips/Trips/Falls, Ladder Safety, Basic First Aid, Heat Stress for Public Employees, and Defensive Driving.
    - A new surveillance system was installed in December. This system added four new cameras and has several features that were not available with the last system.

"Shelbyville Recreation Center is an awesome place. The staff is wonderful, even at 5:30 a.m. They greet you with a smile and call you by name. The facility is very clean and cheerful. There is something for everyone no matter your physical or mental ability. It is a great place to go for family." Janet Hargis Folgers

General Operations

- The Building is maintained by one full time Building Maintenance Supervisor and three full time custodians.
- The staff greeting and checking in all members and guests consists of two full time receptionists and five part time receptionists. There is one part time building supervisor who manages facility and staff when all other members of leadership are not in the building.

Aquatics

The Aquatics Division has worked diligently to enhance the quality of service and programming available to the citizens of Shelbyville. The staff worked towards these goals by focusing on three main components:

- Staff Development & Training
- Programs & Special Events
- Facility Maintenance & Improvement

Staff Development & Training

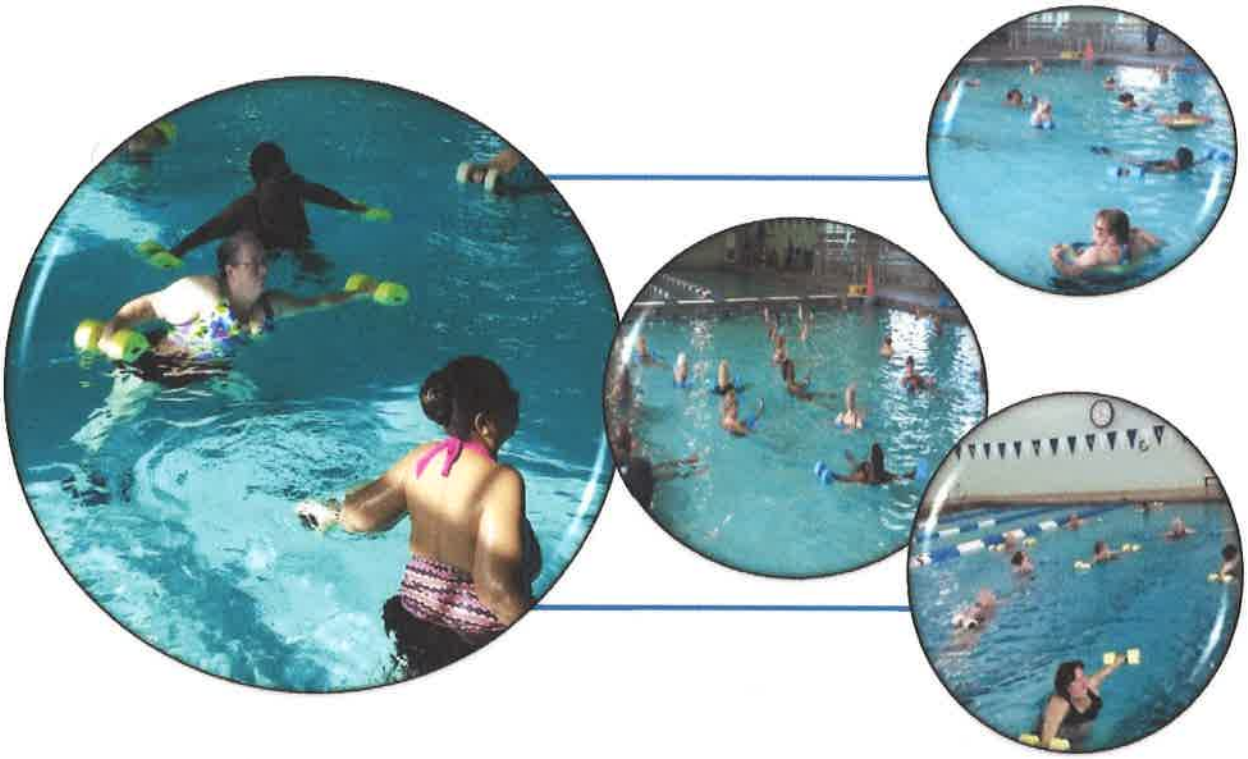
- Aquatic Staff participated in multiple in-service trainings throughout the year. Topics included Guest Service, Water Rescue Skills, CPR & AED skill review, and Teamwork & Team Building.
- The staff participated in a new Guest Service incentive program throughout the summer season. Leadership believes that this program increased the level of guest service & morale.
- Leadership staff attended additional training. Assistant Aquatics Director & SR Guards met multiple times before and during the summer season. All current members of the Aquatic Leadership Team are participating in Leadership Academy.
- Aquatics Director Pam Henry participated in the Tennessee Recreation and Parks Association Central District Training, President's Assembly, and Annual Conference. She also passed the National Recreation and Park Association's Certified Park and Recreation Professional Exam and is now certified.

"My daughter LOVES the Summer Camp and Loves to go to the Swimming Pool. Really fun for family and community."

Facebook Fan
Liz Alabacbl

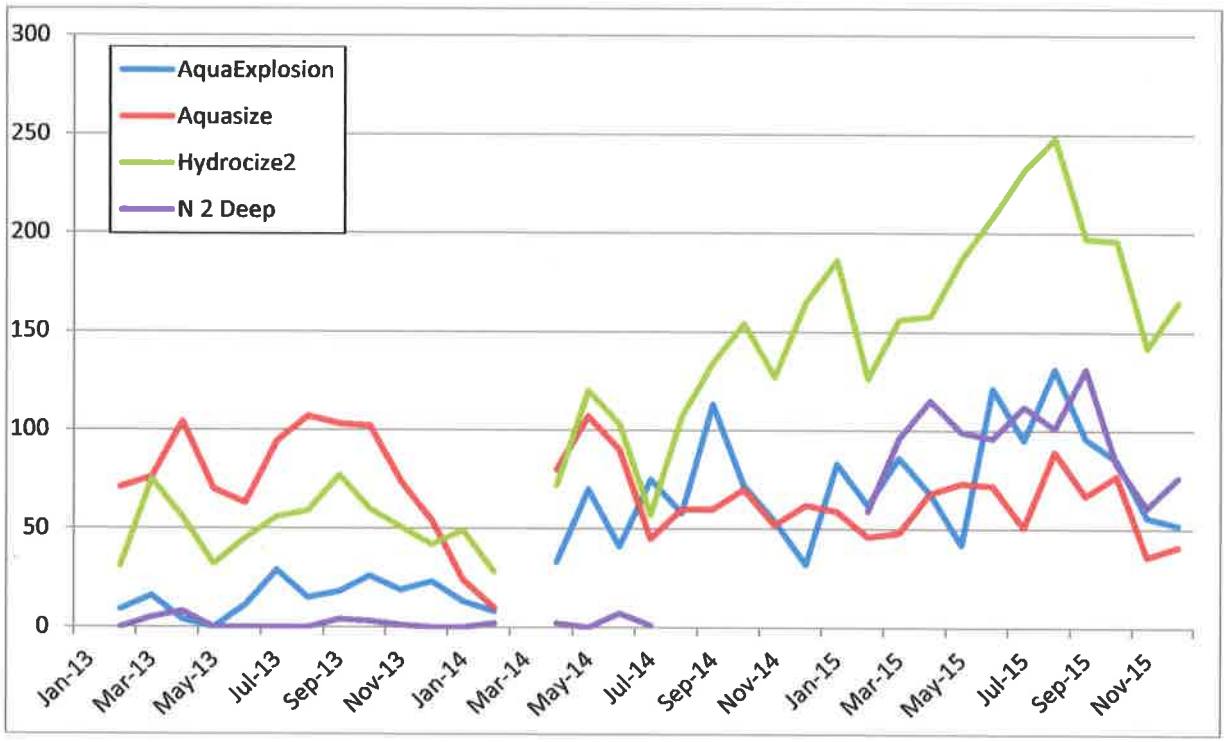
Programs & Special Events

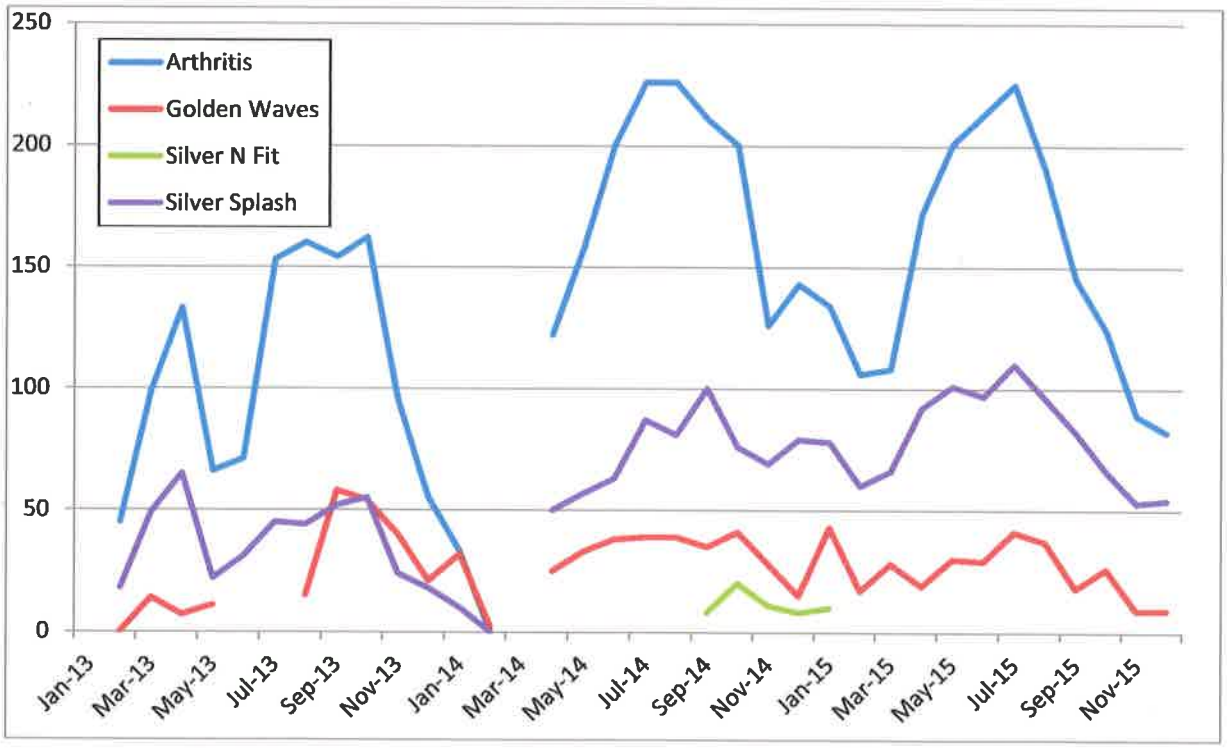
Programs



- Aquatic Group Fitness classes make up the largest percentage of the perpetual programs. The attendance for 2015 has seen an increase of 58% over 2014. The staff believes that the continuing increase is due to the staff development and no facility closures.
- The deep water class, *N 2 the Deep*, that was unsuccessful in 2013 & 2014 was reintroduced in February 2015 with a new instructor and new time. This class is different than all other Aquatic Group Fitness classes in that it focuses on core strength and balance and it is the only class held in deep water. Feedback & Program evaluations have been extremely positive and participation is up 4,800% over 2013 (the last full year it was offered). Staff believes this increase is due to the change in the time this class is offered.

- The charts below show the steady increase over the last 36 months. **There is a void in 2014 representing the Ameresco Renovation shutdown.





- The other main perpetual program is Swim Lessons. This year we had a total of 109 participants in the group lessons program. Several staff members worked as instructors in the multiple sessions.

- One seasonal program is the Lifeguard Training Course conducted in the spring. In 2015, we had 10 participants.

Aquatic Special Events

- The Easter Egg Hunt in the pool was held in March. There were 68 participants and their families.
- Outdoor opening Luau occurs in May. Attendance was down 19% from 2014 due to cooler temperatures. Total attendance:145
- United Way, Shelbyville Fire Department, and Shelbyville Parks & Recreation Department hosted the Water Safety Day event at the outdoor pool. Eighty-six children and their families participated.
- July 4th Dollar Day participation was extremely low due to inclement weather. All other Park activities, including fireworks, were moved to Labor Day and we believe that also affected attendance. Total participation: 51.
- *Flick and Float*, a component of the Recreation Department's *Starlite Cinema* was also in July. There were 60 participants.
- Pumpkin Plunge was held in November with 22 children and their families participating.

- Aquatic staff also supported many other Recreation Center Special Events. These Events included Daddy/Daughter Date Night, Summer Olympics, Movies in the Park, Labor Day Celebration (July 4th rain day) Haunted Woods, Light the Park, and Storytime with Santa.

Facility Maintenance and Improvement

Outdoor Pool

- In April, sod was bought to repair the largest lawn area. Staff put the sod out, sanded and rolled. The grass is a Bermuda mix that will hold up under heavy use.
- The controller for the outdoor pool was installed in June. It is a replacement item.
- A replacement Safety cover was put out to bid in late 2015 and the order has been placed with a company from Murfreesboro.
- Basic repairs & routine maintenance completed throughout the year included: funbrella repair, replacing leaking joint in pump room, concrete patch work on deck, replacing steps on lifeguard stands, etc.
- Health inspection scores for the outdoor pool in 2015 were 96%-98%

Indoor Pool

- In September the indoor pool entrance was updated. New doors were installed and the area was painted. Vending machines were removed. Staff believes this gives this pool entrance a cleaner look and is more welcoming.

- The lifeguard room was also painted, new flooring and new furniture. This was done in an effort to open up the room to members and guests and make the space more welcoming.
- New signing was placed in the indoor pool area to replace outdated and aging signing. The new signs all match and are easier to read.
- Basic repairs& routine maintenance completed throughout the year included: repairing Haywood pump, repairing NexGen flowmeter and pump, re-plumbing CO2 feeder, etc.
- Health inspection scores for the indoor pool in 2015 were 96%-100%.

Programming & Special Events

The Programming Division is responsible for providing recreation programming and special events for all ages throughout the year.

Jennifer Swann

Cindy Allen

Kathy Harwell

Staff

- The Programming Division includes two full time employees, one part time employee, four seasonal employees, and several community volunteers.
- Full time staff did not change in 2015.
- Kathy Harwell is the division's part time Fitness Coordinator. She teaches 7-10 group fitness classes per week, provides weight room orientations for members and guests, and staffs Recreation Center Booths at area Health Fairs and much more. She re-certified in ACE Group Fitness in 2015.
- Seasonal staff increased from two employees to four in 2015. This was due to changes in Federal Policy. However, it made staff more available to support summer and fall events.

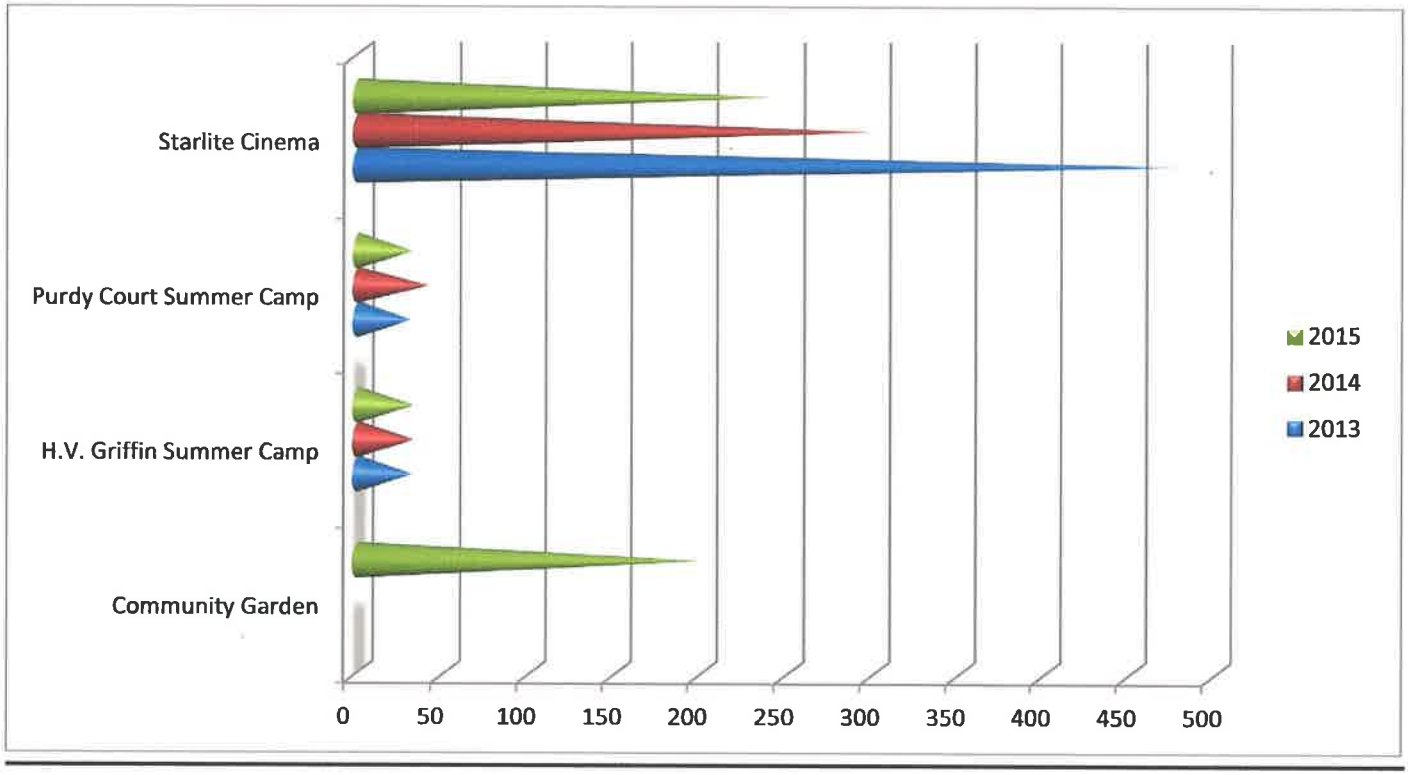
Training and Certifications for Full Time Staff

- Jennifer Swann:
  A. Attended the TN Recreation and Parks Association (TRPA) Annual Conference, TRPA Management Performance Institute and TRPA Central District Workshop
  B. Received the NRPA Certification as a Park and Recreation Professional
- Cindy Allen:
  A. Attended TRPA annual conference and Central District Workshop
  B. Renewed Certifications in ACE Group Fitness, Arthritis Exercise and Aquatics, and CPR/AED for Health Professionals
  C. Retained Certifications in SilverSneakers Classic, Splash, Yoga, Cardio, Circuit, and Functional Fitness Assessment
  D. Newly certified in Balance and Brain Specialist for SilverSneakers

Programs

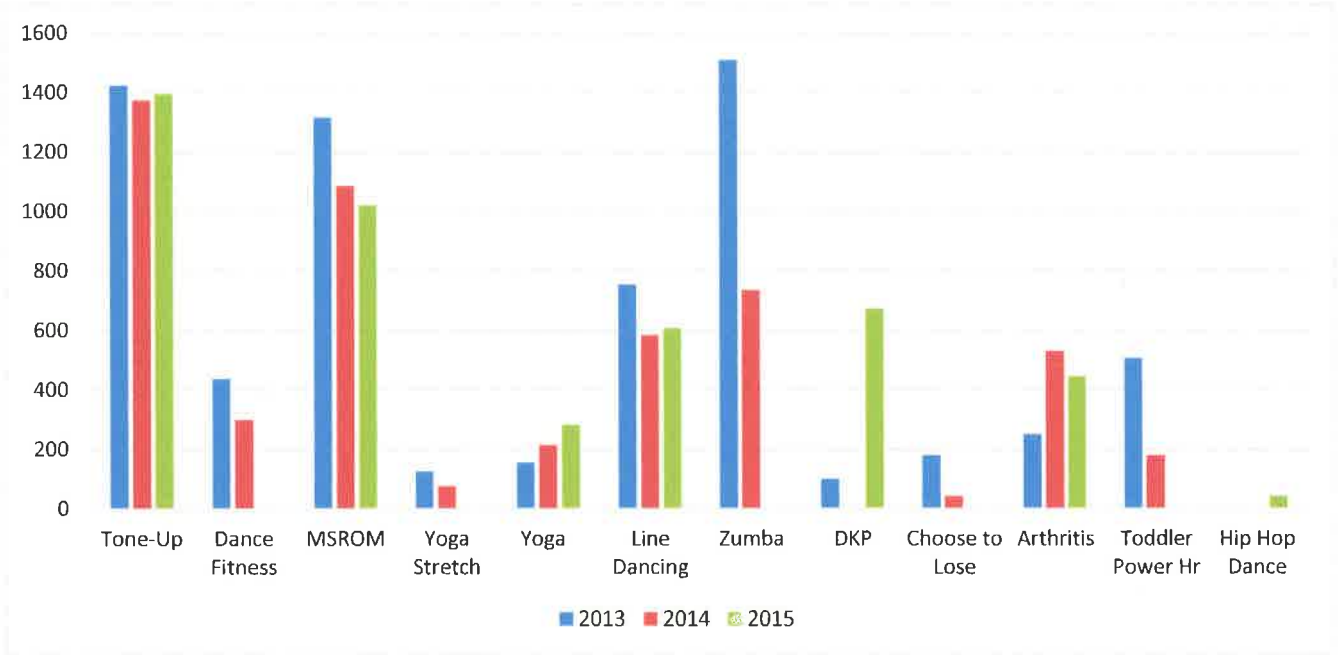
This Division leads and coordinates programs year round. Some programs are offered continually through Recreation Staff or Contracted Services, while others are offered seasonally through Recreation Staff (i.e. Summer Camp).

Seasonal Programs



- Participation in Starlite Cinema is directly affected by the weather. The last two years experienced more precipitation on movie nights than previous years.
- Participation in the Summer Camp Programs has continued to reach maximum capacity. Due to facility and staff limitations, these programs remain consistent year to year.
- The Community Garden was a new program in 2015. It was funded by the Tennessee Parks and Recreation Association Community Garden Grant Program. It was primarily run by Recreation Staff, but participation partners included Eakin Elementary School and the UT 4H Youth Development Program.

Daily Programming

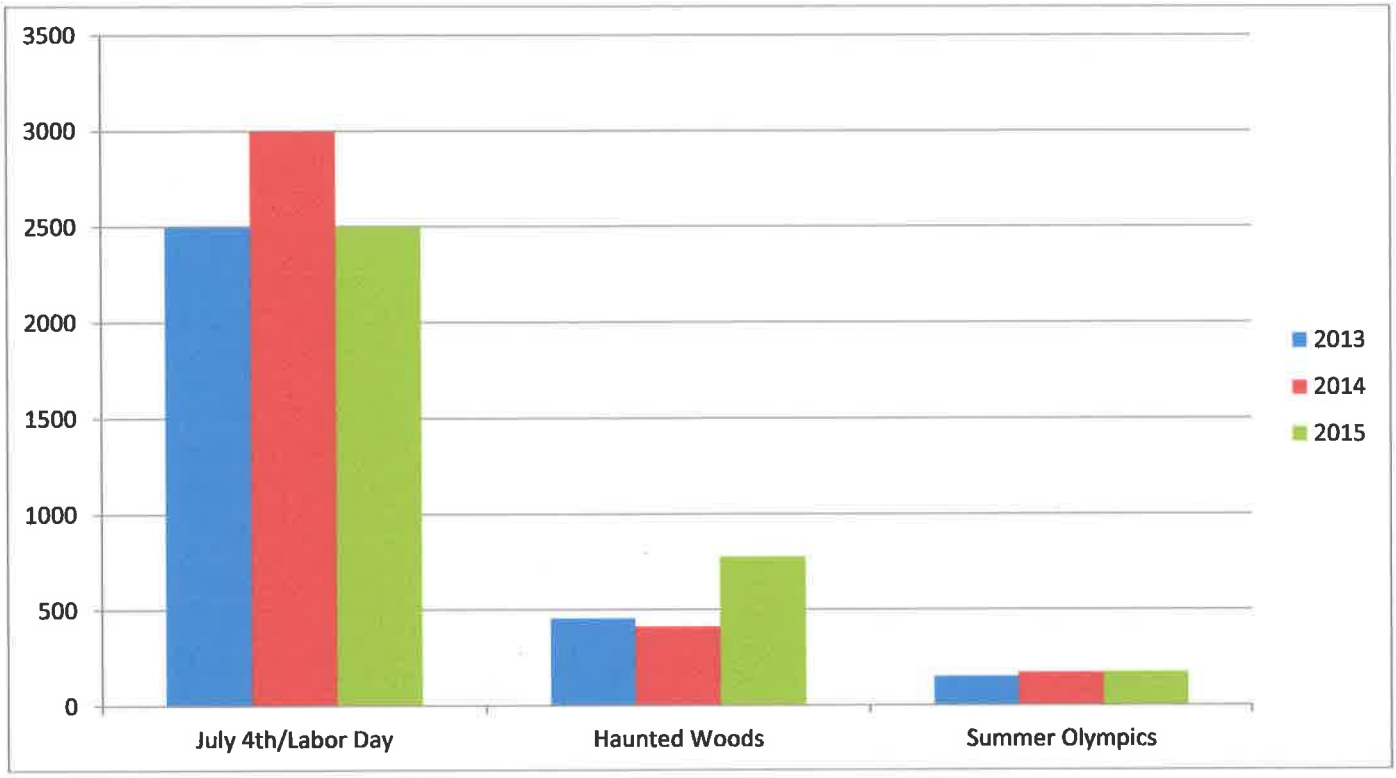


- Classes offered fluctuate year to year according to new and fading trends in the industry.
- New classes are added as staff or contracted services become available to sustain them.

Contracted Programs

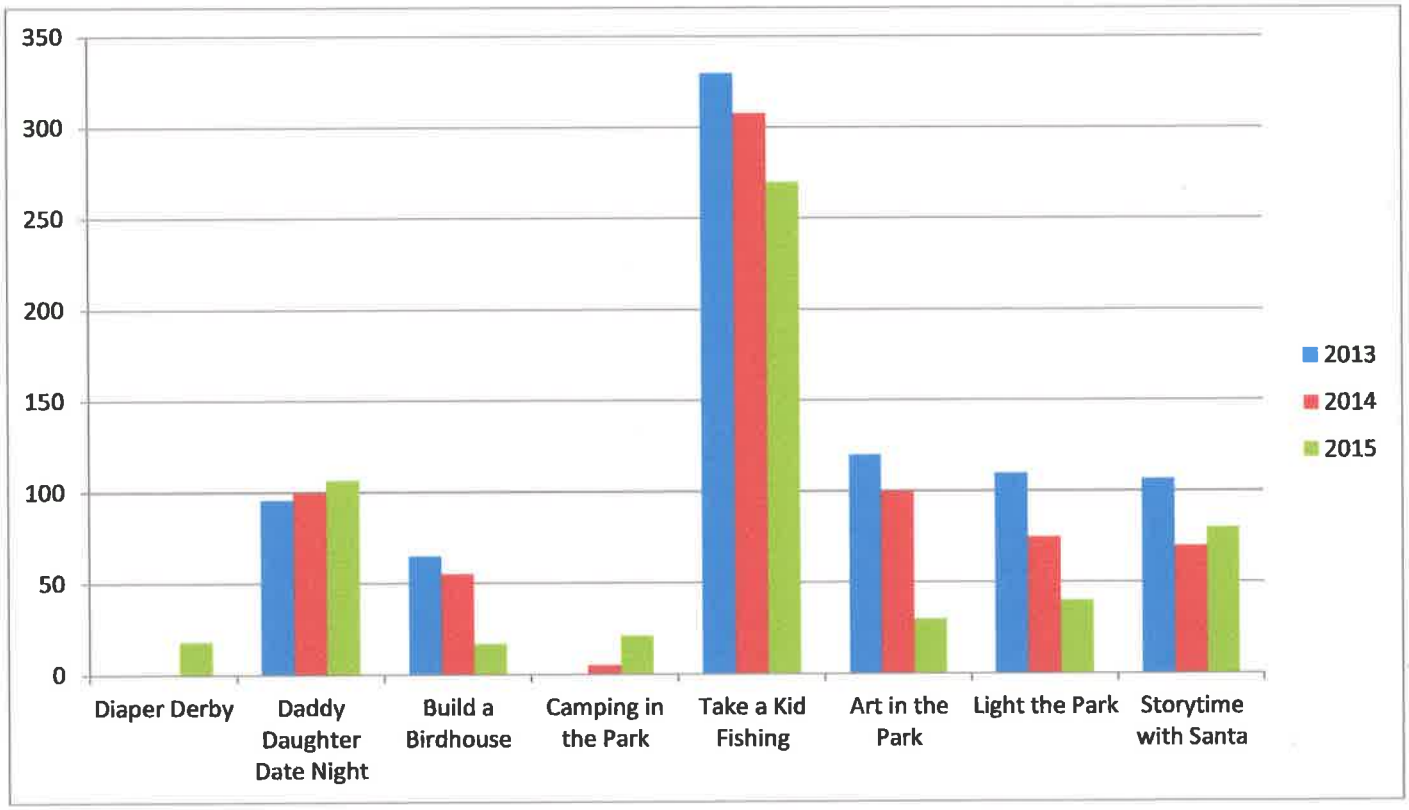
- **Martial Arts** is offered by Robert Daniel three days per week and averages 30 children per month on roll.
- **Cindy's Cinderellas** is a gymnastics and cheerleading class offered by Cindy Lamb during the school calendar year. Each session enrollment averages 15-20 girls.

Large Special Events



- In 2015 the July 4th Celebration was moved to Labor Day due to inclement weather. This also happened in 2013. Considering the change of date, participation was average. The Parks and Recreation Department hosts children's games, passive use recreation and games, pony rides, musical entertainment, and vendors.
- Haunted Woods experienced the highest participation in its history in 2015. The increase in participation was 89% over 2014. This event is the most attended event by the teen population.
- The Parks and Recreation Department hosts the Boys and Girls Club, Shelbyville Housing Authority, and the Bedford County School After Care Program each year for Summer Olympics. This Event consistently grows each year.

Small Special Events



- Diaper Derby was a New Event in 2015. It was held in January.
- Daddy Daughter Date Night is an annual event that is held in February. The event includes a catered meal, and party favor for the girls. The theme for 2015 was *Knight with the Princess.*
- Ed Carson Memorial Free Fishing Day is a partnership with TWRA, TWRF, TN Fire and Codes, National Wild Turkey Federation, and Backwoods Hunt Club Ministry. This a great event for families to educate their children on fishing and outdoors.
- Art in the Park is an event that is partnered with the Bedford County Arts Council. The Parks and Recreation Department coordinates the Children's Activity Area. Participation in 2015 was very low due to inclement weather and cancellation.

Senior Programming Review

- The Shelbyville Recreation Center hosted the 2nd Annual Conference on Aging in partnership with the Episcopal Church of the Redeemer. This year's theme was Courageous Conversations. The conference took place the first 4 Sundays in March. A total of 124 participants attended. The Conference featured 5 speakers covering the following topics: *Life Changes and Concerns for Seniors, Successful Aging: Information and Communication vs. Denial and Guilt, Those Legal Papers, How to Get the Most from Visits with Your Doctor, and Sharing Love and Support: Reaching Out to Others.* Eight community partners who set up booths and presented information important to our senior population also joined us.

- On July 4th, 58 seniors, adults, and children attended the annual Senior July 4th Potluck Celebration followed by Chocolate Bingo.

- On July 20th, 20 of our seniors attended the annual Christmas in July Party to collect school supplies for the United Way Stuff the Bus program.

- During November and December, our seniors collected toys, accessories, and personal hygiene products for 21 autistic children from the Aut-2-B-Kids group.

- On Thanksgiving Day and Christmas Day, the Recreation Center hosted our annual Holiday Potluck Luncheons for 42 seniors, adults, and children who would have spent the holiday alone.

- Monthly senior programming activities included Potluck Lunch & Learns, Medicare 101 seminars, Birthday Bingo, Chocolate Bingo, Brain Games, Dominos, and Bingo with Leticia from Glen Oaks.

Senior Olympics Review

- ***County Games***: The 2015 Bedford County Senior Olympics took place Saturday, April 4th thru Sunday, April 12th. 53 seniors participated in the following events: Corn Hole, Bowling (Singles, Doubles & Mixed Doubles), Fitness Walk, Horseshoe Pitching, Swimming, Mexican Train, Table Tennis, Badminton, Disc Golf, Track & Field (50M, 100M & 200M Dashes, Javelin, Shot Put, and Discus), Softball Throw and Basketball Shooting (Free Throw, 3 Point, and Hot Shot Shooting).

- ***District Games:*** The 2015 South Central District Senior Olympics took place August 24 – 28 in Lawrenceburg, Columbia, and Shelbyville. The Shelbyville Recreation Center hosted the 2015 South Central District Senior Olympics swimming events on August 27th. We had 4 seniors from 4 different counties within the South Central district compete in 7 events.

- ***State Games:*** The Bedford County Dinosaurs and Baby Boomers (women's senior basketball teams) and the Bedford County Eagles 50+ and 60+ (men's senior basketball teams) participated in the 2015 Tennessee Senior Olympics in Franklin. The Dinos placed second in their age group. The Baby Boomers also took silver. The Eagles 50+ did not place, and the Eagles 60+ finished first. Our senior women's softball team (the Mini-Paws) participated in the women's softball tournament and finished third in the women's 50+ age group. Eleven other Bedford County residents competed in individual events including bowling: singles, double, and mixed doubles, golf, swimming, and track and field.

- ***National Games:*** The Bedford County Dinos (65 & older women's senior basketball team) participated in the 2015 National Senior Olympics in Minneapolis. The Dinos placed 4th in their age group.

- ***Other Competitions:*** Bedford County Dinos (Women 65+ Basketball Team) participated in the Barbara Hill Memorial Basketball Tournament in Jackson on September 20th and placed second in their age division. The Bedford County Eagles 60+ (Men's 60+ Basketball Team) participated in the Chattanooga District Senior Olympics basketball tournament that took place on October 17. They won the gold medal for their age division.

Parks Department

Staffing:

The Parks Department is led by Assistant Parks Director, Daniel Jackson. Within the Department there are two main divisions: Parks Maintenance and Parks Security. Parks Maintenance division employs six full time staff and six part time, seasonal staff. Security Division employs one full time Security Guard and three part time Security Guards.

Daniel Jackson
Assistant Parks Director

Professional Development and Training

- Maintenance Staff attended the Tennessee Recreation and Parks Association's Athletic and Maintenance School in Murfreesboro, TN
- Maintenance Staff watched safety videos from Tennessee Municipal League – Slips/Trips/Falls; Ladder Safety; Basic First Aid; Heat Stress for Public Employees; Heat Stress One; Defensive Driving
- Maintenance Staff attended the Bedford County Workhouse Orientation
- Assistant Director attended Tennessee Recreation and Parks Association's Central District Workshop, Management Performance Institute and Annual Conference

Significant accomplishments

- Improvements to the two youth baseball fields and two softball fields in H.V. Griffin Park: the drainage was improved and the mixture of the infield material was improved to provide safer and more consistent play throughout the season. The improvements will greatly reduce the number of rain out games.
- The Never Rest Park Pavilion project is nearing completion. The new pavilion is more attractive, and the electrical service, grills, and concrete were improved.
- Assisted with the Community Garden installing a water line and faucet and built ten wooden boxes for the garden. The Community Garden is a collaborative project with Eakin School.
- Developed an outdoor facility winterization procedure checklist.
- Worked with other organizations to provide beautification and events for the community:
    - Duck River Clean Up
    - Duck River Agency's River Fest event for Bedford County students
    - July 4/Labor Day Celebration set up and break down at H.V. Griffin Park
    - Glow in the Dark 5-K run/walk set up and break down
    - Haunted Woods set up and break down
    - Christmas Lights in H.V. Griffin Park set up and break down
    - Art in the Park set up and break down
    - Chamber of Commerce Beautification Committee project on the Square decorating for the fall and Christmas
    - Assisted with construction of the Christmas Parade float

Ballfield Renovation

Never Rest Pavilion Renovation

Christmas Lights Set-up

Community Garden Build

Areas of Maintenance

The Parks Maintenance staff maintains H.V. Griffin Park, Never Rest Park, River Bottom Park, Fisherman's Park, Purdy Court Park, Shoma Park, Evans Street Ball Field, and the Old Harris Middle School practice field. These properties total approximately 165 acres throughout the city.

- H.V. Griffin Park includes 8 ball fields, 6 tennis courts, 3 picnic pavilions, 10 mini pavilions, skate park, Celebration Station playground, disc golf, batting cage, 4 outdoor basketball goals, 2 sand volleyball courts, a half mile walking/running trail, and 6 restroom facilities.
- Never Rest Park includes 1 ball field, 2 basketball goals, 1 tennis court, 2 picnic pavilions, a playground, restroom facilities, and river access
- River Bottom Park includes 2 soccer fields, the River Trail, and river access
- Fisherman's Park includes picnic tables and river access
- Purdy Court Park includes a playground, meeting room, restroom facilities, and 2 basketball goals
- Shoma Park is a small green space in the Shoma Park neighborhood
- Evans Street ball field includes 1 ball field
- Old Harris Middle School practice area is used for baseball, softball, and soccer practice

Purdy Court Park

Never Rest Park

HV Griffin Park

Fisherman's Park

River Bottom Park

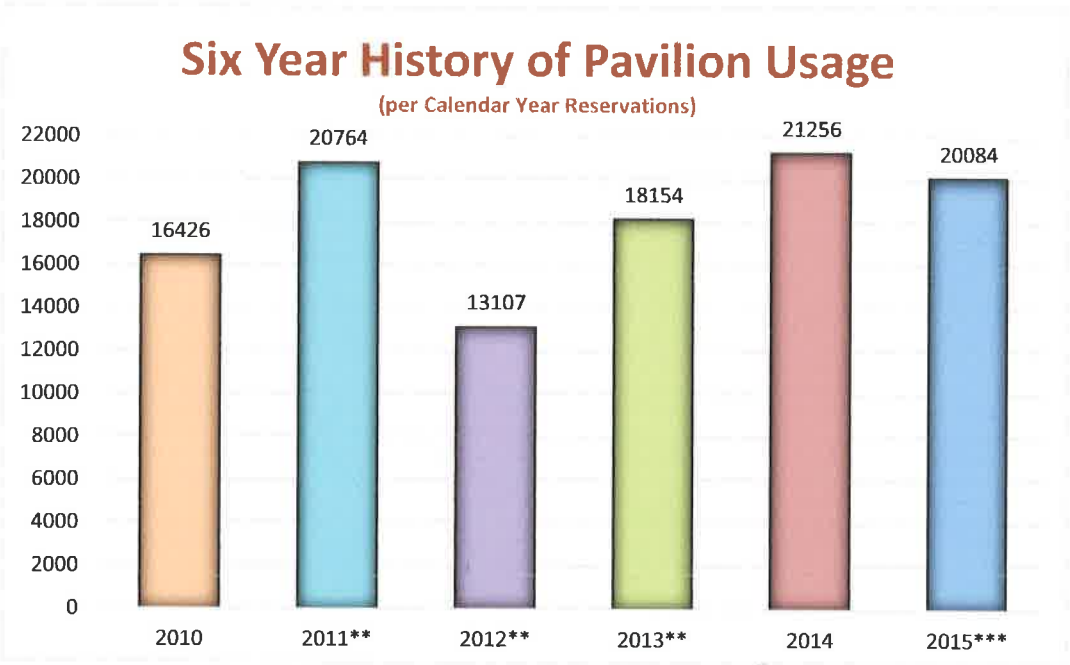
Annual Athletic Field Maintenance

Maintaining the Athletic Fields and surfaces requires continual attention from the staff throughout the year. In 2015, the Park Maintenance Staff completed the following Athletic Preparation:

- Youth Baseball fields were mowed, lined, and infields dragged for 276 regular season games, 14 tournaments, and countless practices.
- Adult Softball fields were mowed, lined, and infields dragged for 97 regular season games, several tournaments, and countless practices.
- The Youth Soccer program utilized many areas within the park system. The staff mowed, lined and moved goals to accommodate 184 regular season games, 1 tournament, and countless practices.
- Tennis courts were washed, wind screens maintained, nets and other amenities maintained to host 18 matches by Bedford County schools, league play by Shelbyville Tennis Association, hundreds of practices, and open use.
- The Disc Golf Course within H.V. Griffin hosted 11 Mini Meets and 2 Tournaments. The staff inspects the course regularly for damaged baskets, tee box pads, and signage.

Pavilion and Picnic Shelters Usage per Reservations

The Parks Maintenance Division maintains five large pavilions, ten mini pavilions, and the Buchanan Facility at Purdy Court for rental and open use by the community. Pavilions are rented in either half day or whole day increments and require daily maintenance by the Department.



**Never Rest Park Playground was not in use from December 2011 through September 2013.
***Never Rest pavilions only had one rental in 2015 due to construction of new pavilion.

Athletics

The Parks and Recreation Department as a whole started off the year with three main goals in mind to improve the quality of life to the citizens of Shelbyville. These three goals were as follows:

- To provide quality recreation services in an efficient manner.
- To meet the needs of our diverse community through a variety of facilities and programs.
- To maintain the parks and the Recreation Center at a high level to provide a clean and safe environment.

Below you can see how we have worked to meet these goals and hope to continue to improve the athletic programming in Shelbyville!

Athletic Leagues

Adult Basketball

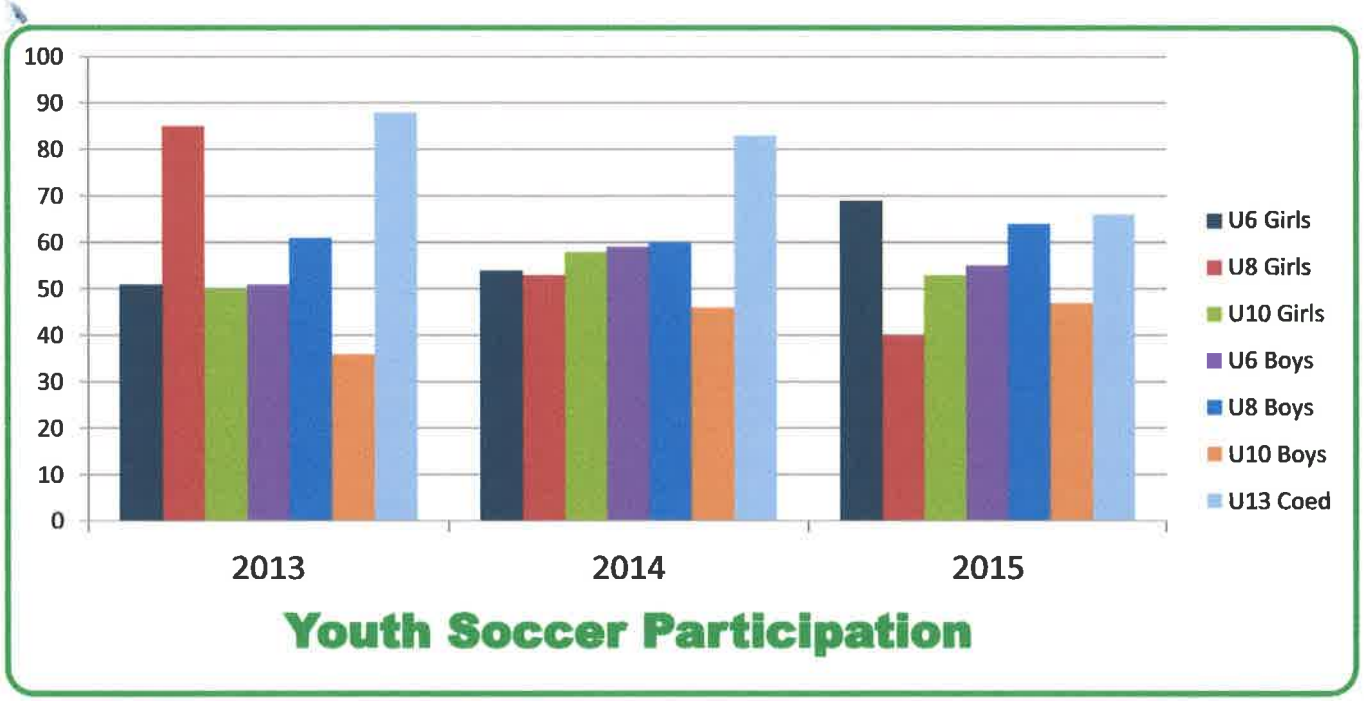
- The 2014 season was the first season Adult Basketball was offered and we ended with a total of 10 teams. For the 2015 season we also had 10 teams.
- In the 2015 season all efforts were made to have 2 officials on each game. The 2016 season will be moved to better fit the schedule of basketball officials to improve the league even further.

Youth Soccer

- One main goal of the athletic division for youth soccer was to improve the quality of officiating so that the players, coaches, and parents would have an even better experience. In years past it was required for the referees to obtain the grade 9 US Soccer certification. For the 2015 season we offered a grade 8 US Soccer certification to further their knowledge in soccer officiating.

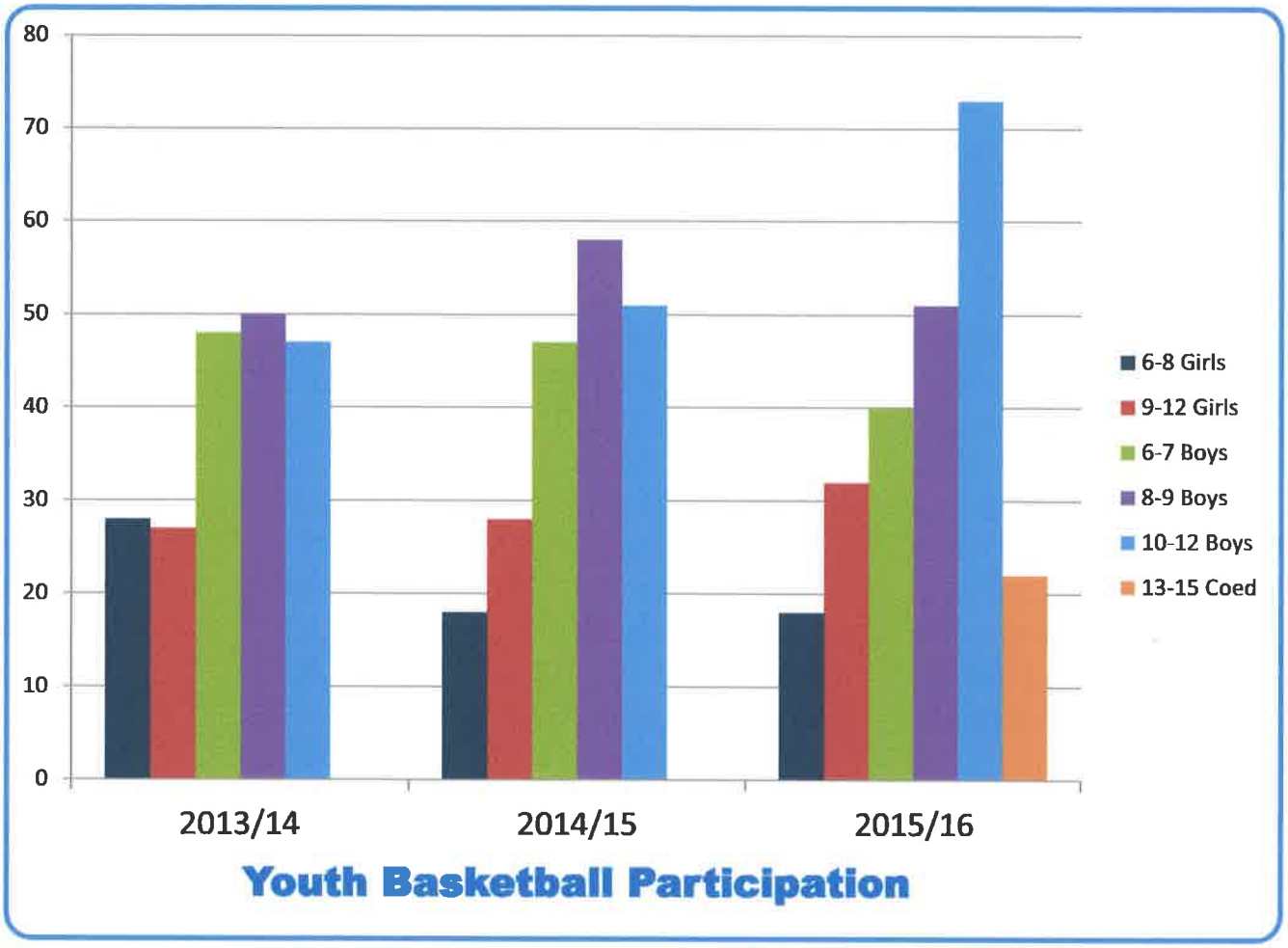
- This year was the first year we offered a soccer coaching clinic. This clinic was led by Charlie Rose, a highly respected and knowledgeable local travel soccer coach. All feedback from this clinic was very positive and we plan to continue and improve upon this clinic so that the league coaching will improve as well.

- Soccer participation was down from the 2014 season. It is believed that participants are choosing to play at other cities that have better facilities. We hope to see numbers for the 2016 season stay the same or grow with the excitement of the master plan process and the implementation of coaching clinics.



Youth Basketball

- Participation from the 2013/14 season to the 2015/16 season has gradually increased from 200 athletes to 236 athletes.
- Improving the quality of coaching was a goal for the youth basketball league as well for the 2014/15 season. To meet this goal we offered our first annual basketball coaches clinic. Coach Wayne Buckingham taught this clinic for the 2014/15 and 2015/16 seasons.
- Basketball league fan attendance was up 107 attendees in 2014/15 season compared to 2013/14 season.
- In March we held our 1st awards ceremony for basketball.



Batting Cage

- The batting cage schedule was changed to better match the baseball and softball league schedules in 2015. The new schedule ran March 15-August 2.
- In 2015 we started "Dollar Days" at the batting cage. The Dollar Days were put into place on Mondays and Thursdays to attempt to gain more usage on our slowest days. Guests could buy a token for $1.00 which normally is $2.00.
- For the 2015 batting cage season we operated on a net loss of $220.64. We recovered 93.5% of our direct expenses on the batting cage.

Special Events/Programs

- We hosted our 3rd annual British Soccer Camp June 22-26 with 31 total participants, an increase of 55% over 2014.
- In July 2015 we held our annual Cheer Camp with 17 participants which was down from 29 in 2014. This camp was directed by Brittany Campbell and the Lincoln County High School Cheerleaders.
- Also in July 2015 we held our annual Basketball Camp with Coach Wayne Buckingham with a total of 21 participants which was up from 19 in 2014.
- On July 12th Wayne Buckingham held the 2nd annual Bertie Ruth Celebrity Charity Basketball Game in the Recreation Center.
- One new athletic event we planned for 2015 was the Glow in the Park 5K. We held the 5K in September and had 89 Runners. We were able to obtain $1,615.00 worth of donations for prizes and profited over $600.00 on the event.

Professional Development

- The Athletics Coordinator attended several Tennessee Recreation and Parks Association professional development events throughout the year including:
    - Athletic/Maintenance School in February
    - Central District Workshop in May (pictured below)
    - Management Performance Institute in August
    - TRPA Annual Conference in November
- The Athletics Coordinator was also nominated and is serving as an Athletic/Maintenance Chair for Tennessee Recreation and Parks Association.

Shelbyville Municipal Airport - Bomar Field

Annual Report CY2015

INTRODUCTION

The Shelbyville Municipal Airport is a city owned and operated general aviation airport, and one of approximately 74 public airports in the State of Tennessee. The airport was privately operated for the first fifty years, transitioning in 1998 to a contract operation, and in July 2015 became a full department of the City with the hiring of the new Airport Director and an Assistant Airport Manager. Bringing in a director provided an opportunity to evaluate the airport facilities and assets to ensure that the available resources were meeting the needs of the City. Over the past six months the airport has implemented repairs and purchased required safety equipment for issues related to fueling operations, terminal repairs, aircraft handling operations, insurance coverages, hangar maintenance, and general airport and equipment upkeep.

Currently the airport has 60 based aircraft, and records indicate the airport averages over 100 aircraft operations daily, over 36,000 operations annually. As we are a non-towered airport we have no way to accurately count all of the daily aircraft operations, but beginning in early 2016, we are taking steps to improve the accuracy of our estimated aircraft operation numbers.

Shelbyville's airport allows the business community to participate in national and international markets, and the public and private funds invested in the airport produce economic returns which far exceed the amounts spent to operate and maintain this facility. The use of the airport has provided direct access to Shelbyville by businesses such as Enterprise, Walmart, Coca-Cola, the US Forest Service, two aircraft manufacturers (Jabiru & Arion), automotive dealerships, local and national manufacturing, and many other local businesses that buy and sell nationally. The airport provides jobs to the community with 6 businesses currently operating office and/or hangar space at the airport. A 2006 a Merge Global Study found that "general aviation contributes more than $2.5 billion to Tennessee's economy," and Shelbyville is a major player in the Tennessee Airspace System. The airport can be looked at as the on ramp, or front door, for the community with a direct economic impact flowing into our community.

Realizing the significance that the airport brings to the community, Shelbyville laid the ground work for significant airfield improvements in 2014 with the Terminal Ramp project, and the city has continued to invest in the airport through projects which will begin to be implemented in 2016. Current and future projects include the replacement of the aged airfield lighting system with LED lights, apron pavement

rehabilitation, upgrading the security camera system, Runway Safety Area (RSA) improvements, and design work for an additional 18 hangar units. These projects are grant eligible projects and will be completed at a 95% Federal and State match, with the City contributing the remaining 5%.

The primary objective for the airport, as enforced by the Federal and State Grant Assurances, is to continue to strive to reach a point of self-sustainability. While Shelbyville Municipal Airport is not yet fully self-sustaining it is narrowing the gap. This report will focus on the revenue producing areas of the airport: Services and Product Sales, Hangar Rent, and Fuel Sales.

Services and Product Sales

The Shelbyville Airport received $2,065.71 in service related revenue and $4,805.73 in product related sales in 2015. Service charges include overnight hangar rent, commercial landing fees, after hours call out charges, and forklift charges. Product sales include flight training books, charts, oil, aviation accessories, clothing and other aviation products.

Pilot training dramatically slowed in 2015 due to the retirement of the previous Airport Manager/Flight School Owner. The airport has been working to bring another Flight School to the airport, as it will increase product sales and contribute to the total fuel sales for the airport. Additionally, it is a service to the community that is greatly needed as individuals currently have to travel to other airports for flight training.

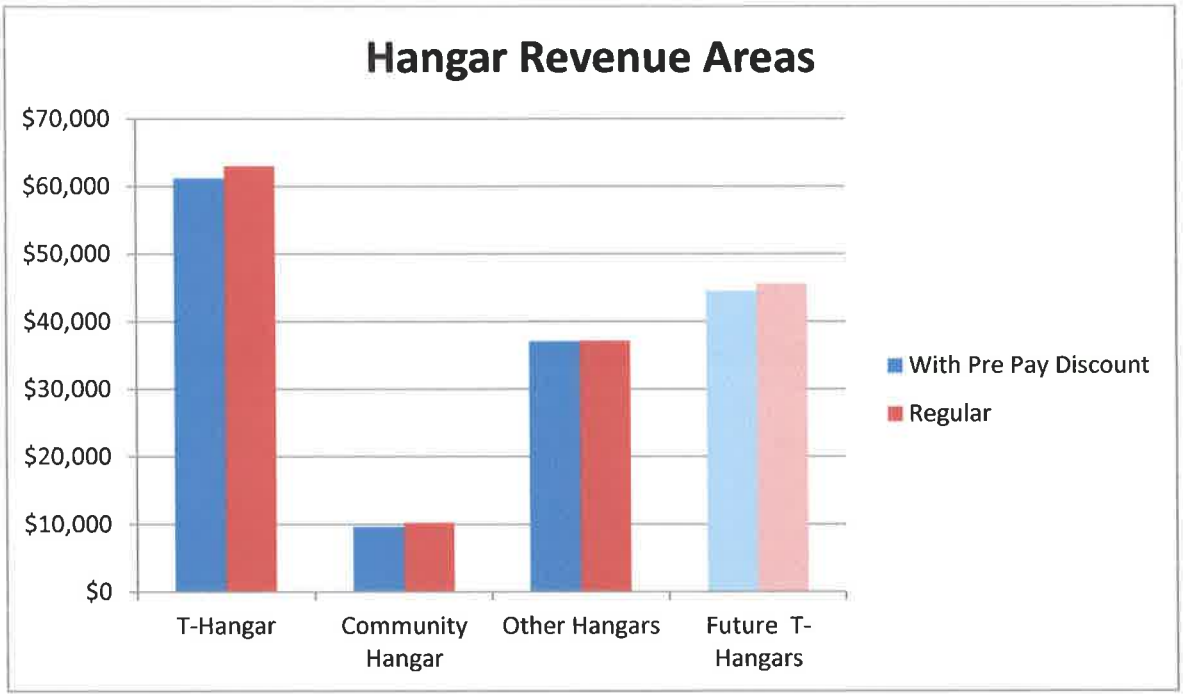
With the reinstatement of a flight school desired for 2016, additional revenue could be introduced through the acquisition of a Ground Power Unit (GPU), which would have the capability to supply power to large aircraft while on the ground for a fee. The airport has received numerous requests for a GPU over the past year from business aircraft.

HANGAR RENT

With products and services providing a limited amount of revenue, the airport relies on Hangar Rent and Fuel Sales to establish a self-sustaining environment. Hangar rent is generally very stable while fuel sales fluctuate with the economy and the local weather.

In 1998, when the airport began operations as a city owned and operated airport, there were 16 based aircraft on the field all located in the Community Hangar (building #7) and the Quonset Hut (bldg.#4). Collectively the hangar revenue was $3,600.00 per month.

Today, the airport has 30 full T-hangar units rented at $175.00 per month, and 10 airplanes in the Community Hangar renting space at $85.00 per month. It should be noted that there is a $5 per month discount available to hangar renters who are currently operating outside of a fixed lease if they choose to pay more than 3 months in advance. Collectively the hangars, including other individual hangar buildings and business leases, produce hangar and office revenues of over $100,000.00 per year.

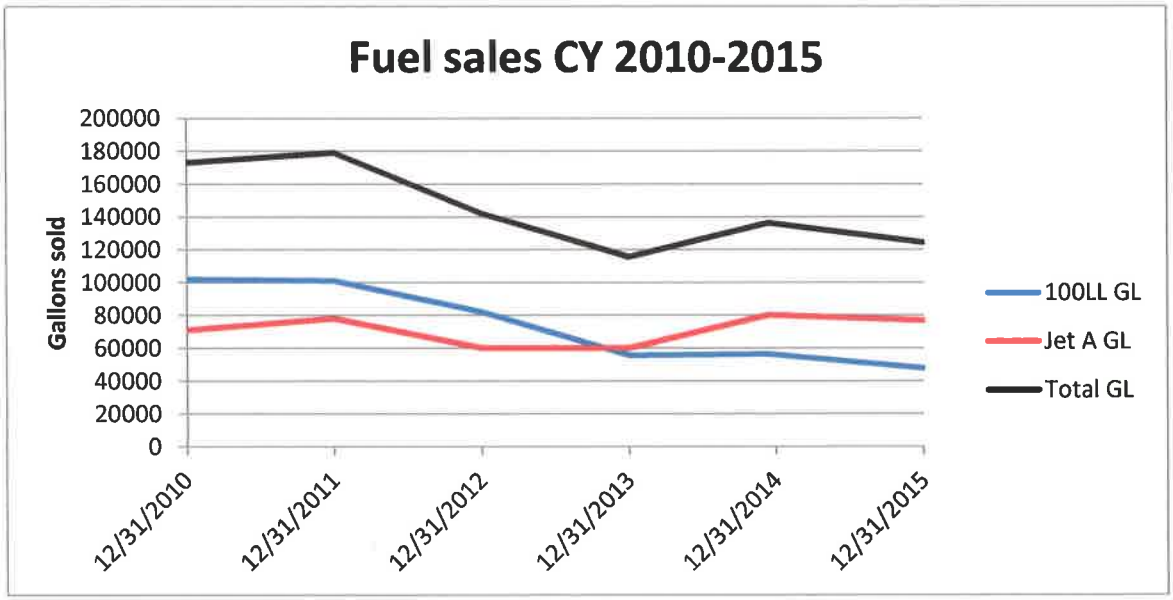


The growth seen over the last 20 years will continue, as the airport intends to build 18 additional T-hangar units in the coming years. When Shelbyville completes the additional 18 units (10 units with 42 foot doors, and 8 units with 48 foot doors) the total hangar revenue will move closer to $150,000.00 per year. Once paid for, the new T-hangar units will provide the additional revenue needed to move the airport toward self-sustainability, as well as grow the airport to play an even larger role in the Tennessee Airport System.

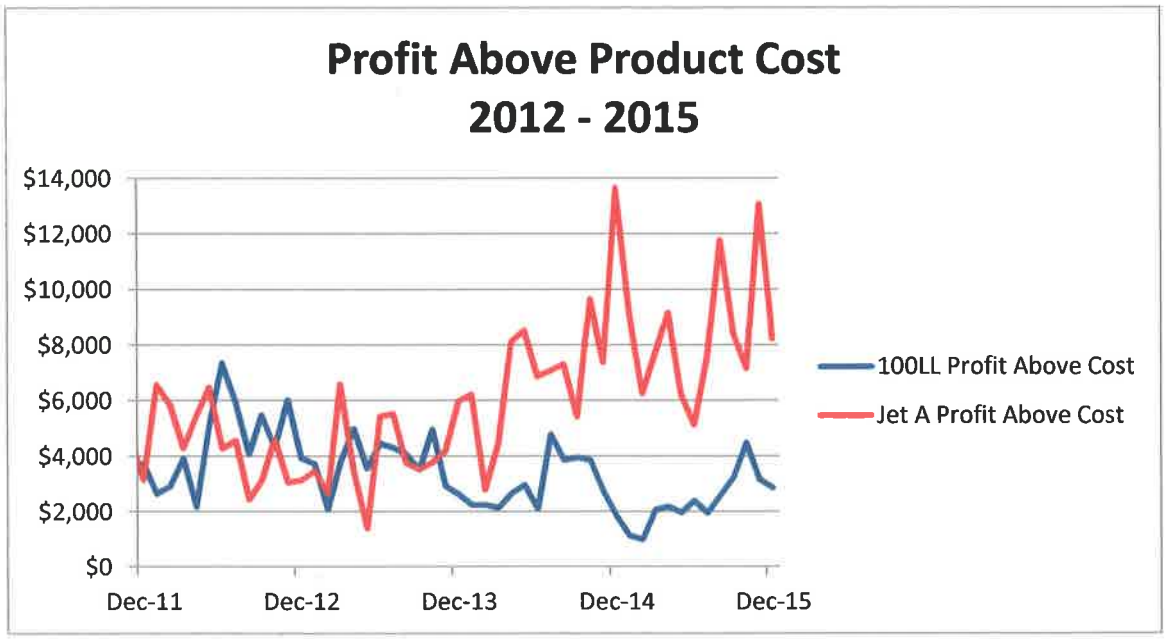
FUEL SALES

Many factors drive aviation fuel sales to extreme highs and very deep lows. These factors include: airport construction, fuel prices, weather, and most importantly, the economy. When fuel prices are low, the weather is good, and the economy is stable, we see an increase in traffic. Similarly, during unstable economic times, bad weather, heavy construction, the loss of our flight school, and high fuel prices we see our aircraft traffic decrease. Keeping this in mind, we may have "reduced" aircraft numbers during

some months, but we continue to have aircraft that are in need of services stopping in or originating with us. Business aircraft will continue to fly in when the recreational pilot may not when experiencing some of the aforementioned factors. The following graph depicts the trend we have been experiencing:

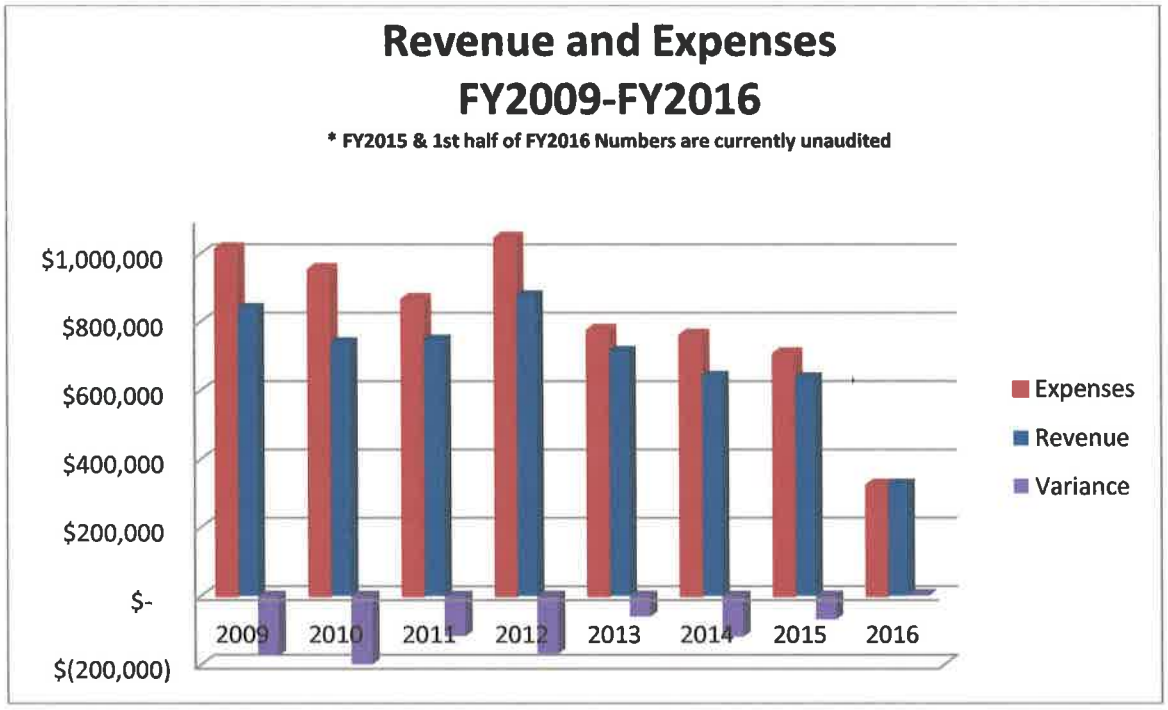


The overall picture can be better clarified when we compare the gallons sold to the revenue after the cost of the fuel is removed. It is clearly visible that the Jet traffic, usually business aircraft, can drastically impact the overall efforts of the airport to become self-sufficient. The piston powered aircraft have remained consistent, but the Jet traffic can substantially affect the bottom line. A single Jet can purchase over 1000 gallons at one time though we regularly see jets take on between 100-500 gallons when stopping through.



AIRPORT SUMMARY-THE BOTTOM LINE

The question that must be asked in our journey to self-sustainability is "what does it cost the City of Shelbyville to have an airport for use by its citizens, businesses, and tourists?" Historically we have seen a range as low as $60,000 with some years breaching the $200,000 threshold. This year we are on track for a near breakeven year, but there are many expenses approaching with mowing, maintenance and the high flying season just around the corner.



These figures represent the operating and maintenance costs associated with the airport, which excludes capital expenditures. The airport is in great need of upgrading its equipment, vehicles, and facilities. The current equipment, vehicles, and facilities have served the airport well over the years, but much of it has met its useful life many years ago. In order to remain a viable access point and front door to the community we will need to continue to replenish and revitalize the city's assets at the airport. The ultimate goal for the airport, as stated in previous annual reports, is captured well in this closing statement: "This operation is not about making money, or having a free airport. This operation is about providing an airport to the general public we can all be proud of, at as little expense to the Shelbyville taxpayer as possible. "